

INDIAN WELLS VALLEY GROUNDWATER AUTHORITY

Ridgecrest City Hall 100 W California Ave., Ridgecrest, CA 93555 760-499-5000

BOARD OF DIRECTORS

A G E N D A

Thursday, November 16, 2017, 10:00 a.m.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact Alan Christensen at (661) 868-3183. Requests must be made as early as possible and at least one full business day before the start of the meeting. Documents and material relating to an open session agenda items that are provided to the IWVGA Board of Directors prior to a regular meeting will be available for public inspection and copying at Indian Wells Valley Water District, 500 Ridgecrest Blvd, Ridgecrest, CA 93555, or online at www.kerncounty.com/WaterResources.aspx

Statements from the Public

The public will be allowed to address the Board during Public Comments about subjects within the jurisdiction of the IWVGA Board and that are NOT on the agenda. No action may be taken on off-agenda items unless authorized by law. Questions posed to the Board may be answered after the meeting or at future meeting. Dialog or extended discussion between the public and the Board or staff will be limited in accordance with the Brown Act. The Public Comments portion of the meeting shall be limited to three (3) minutes per speaker. Each person is limited to one comment during Public Comments.

All remarks and questions should be addressed to the Board as a whole and not to any individual Board member or staff. There will be time after each action item on the agenda to receive comments from the public. Again each speaker will be limited to three (3) minutes. Speakers should be brief and limit their comments to the specific subject being discussed. Persons will be limited to one comment per person unless directed by the Chair.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

This time is reserved for the public to address the Board about matters NOT on the agenda. No action will be taken on non-agenda items unless authorized by law. Comments are limited to three minutes per person.

4. SPECIAL PRESENTATIONS

- a. Report by USGS on Status of Groundwater Recharge Study

5. CONSENT AGENDA (Items may be removed from the Consent Agenda for discussion by the Board)

- a. Approve Minutes of Board Meeting October 19, 2017.
- b. Approve 11-17 Resolution Appointing Members to the Policy Advisory Committee.
- c. Approve 12-17 Resolution Appointing Members to the Technical Advisory Committee.
- d. Approve Expenditures in the amount of \$58,076.99.
- e. Approve Calendar of Regular Board Meetings for 2018.

6. ADOPT ORDINANCE 10-17 STATUTORY LIMITS AND PROCEDURES FOR CLAIMS AGAINST THE INDIAN WELLS VALLEY GROUNDWATER AUTHORITY – 2nd Reading

7. ADOPT AMENDMENT TO BYLAWS – ARTICLE 11. PURCHASE POLICY

8. REPORT FROM TECHNICAL ADVISORY COMMITTEE

9. REPORT FROM POLICY ADVISORY COMMITTEE

10. WATER RESOURCES MANAGER REPORT

- a. Report on Submittal of Proposition 1 Grant Application
- b. Groundwater Modeling Review

11. GENERAL MANAGER’S REPORT

- a. Management Transition to City of Ridgecrest in 2018
- b. Budget Review
- c. Rescheduling December Meeting of the IWVGA

12. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business

13. CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2)(e)(1)) Number of cases: One (1) Significant exposure to litigation in the opinion of the Board of Directors on the advice of legal counsel, based on: Facts and circumstances that might result in litigation against the IWVGA but which are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.

14. DATE AND TIME OF NEXT MEETING

December 21, 2017, 10:00 am

15. ADJOURN

INDIAN WELLS VALLEY GROUNDWATER AUTHORITY

City of Ridgecrest, Kern County, Inyo County, San Bernardino County, Indian Wells Valley Water District

BOARD OF DIRECTORS

MINUTES

Thursday, October 19, 2017, 10:00 a.m.

IWVGA Members in attendance:

Commander Brian Longbottom, Department of the Navy	Bob Page, San Bernardino County
Peter Brown, Indian Wells Valley Water District	Chairperson Mick Gleason, Kern County
Mayor Peggy Breeden, City of Ridgecrest	Matt Kingsley, Inyo County
Stephen Johnson, IWVGA Water Resources Manager	Alan Christensen, IWVGA General Manager
Phill Hall, IWVGA Legal Counsel	Lauren Duffy, IWVGA Board Clerk

Attending via teleconference: Timothy Ross and Brian Munoz with Department of Water Resources.

1. CALL TO ORDER:

The meeting was called to order by Chairperson Gleason at 10:03 a.m.

2. PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was led by Ron Kicinski followed by a moment of silence.

3. PUBLIC COMMENTS:

Mike Neel provided a comment page regarding formulated questions for potential Water Resources Manager Candidates. Document attached to minutes.

4. SPECIAL PRESENTATIONS:

None.

Timothy Ross and Brian Munoz provided a brief report on Sustainable Groundwater Management Act (SGMA) and how it pertains to different basins. The Board Members and public were allowed to ask questions. Tim Ross provided a document answering questions regarding the CASGEM process. The document is attached to minutes and was distributed to the IWVGA Board and interested parties.

5. CONSENT CALENDAR:

- a. Approve Minutes of Board Meeting September 21, 2017
- b. Approve Expenditures in the amount of \$30,865.56

Motion was made by Peter Brown and seconded by Peggy Breeden to approve Minutes of Board Meeting August 10, 2017, Expenditures in the amount of \$30,865.56. Motion carried unanimously. (Ayes: Breeden, Brown, Gleason, Kingsley, Page Nays: None.)

6. ADOPT ORDINANCE 10-17 STATUTORY LIMITS AND PROCEDURES FOR CLAIMS AGAINST THE INDIAN WELLS VALLEY GROUNDWATER AUTHORITY – First Reading:

Phill Hall briefly explained ordinance 10-17 and clarified that the second reading of an Ordinance would be done at the time of which it is adopted.

The Board agreed to read the title of the Ordinance, allow the public to comment and then motion to waive reading the entire contents of Ordinance 10-17.

Chair Gleason read the title of Ordinance 10-17. No public comments were made.

Motion was made by Bob Page and seconded by Matt Kingsley to waive reading of the entire Ordinance 10-17 and directed staff to provide the Ordinance at the next Board Meeting for adoption. Motion carried unanimously. (Ayes: Breeden, Brown, Gleason, Kingsley, Page Nays: None.)

8. REPORT FROM POLICY ADVISORY COMMITTEE:

Donna Thomas, Chairperson of IWVGA PAC, provided a report from the October 12, 2017 joint IWVGA PAC and TAC meeting.

Public making comment was Mike Neel and Carol Wilson.

7. REPORT FROM TECHNICAL ADVISORY COMMITTEE:

Adam Bingham, Chairperson of IWVGA TAC, provided a report from the October 12, 2017 joint IWVGA PAC and TAC meeting.

9. WATER REOURCES MANAGER REPORT:

Stephen Johnson provided a report regarding the following agenda items:

- a. Consider Approval of Proposition 1 Grant Application
- b. Groundwater Modeling Review

Stephen Johnson announced that the Groundwater Model review report would be presented to the TAC, Board and public.

Stetson Engineering provided a Summary of Comments regarding Draft IWVGA Proposition 1 Grant Application.

The Board asked for clarification as to why the agency was not asking for the full amount possible with the Prop 1 grant funding.

Public making comment was West Katzenstein and Judie Decker.

Motion was made by Bob Page and seconded by Peter Brown to 1) Approve Proposition 1 Grant Application as presented to the Board as substantially complete with revisions to be made by the WRM in response to the comments received by the PAC/TAC, 2) Direct the WRM to distribute the final draft to the Board prior to submitting application, and 3) Authorize the WRM to make necessary changes to the application as directed by DWR in order for the application to be deemed complete. Motion carried unanimously. (Ayes: Breeden, Brown, Gleason, Kingsley, Page Nays: None.)

Bob Page asked that the recycle water study also include an evaluation of wastewater in Trona.

10. GENERAL MANAGER'S REPORT:

Alan Christensen, IWVGA General Manager, stated that Kern County Water Agency (KCWA) will be presenting at the IWVGA Board meeting next month. The USGS Recharge Study

presentation will be on the November agenda. December will be a transitional month as administrative responsibilities shift to the City of Ridgecrest. Mr. Christensen commented on TAC and PAC memberships and Form 700.

11. CLOSING COMMENTS:

Vice-chair Breeden thanked the PAC members, TAC members, and KCWA for all their participation with the IWVGA.

12. CLOSED SESSION:

Motion made by Matt Kingsley to move the meeting to Closed Session at 11:59 a.m.

- a. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (Government Code Section 54956.9(d)(2)(e)(1)) Number of cases: Two (2) Significant exposure to litigation in the opinion of the Board of Directors on the advice of legal counsel, based on: Facts and circumstances that might result in litigation against the IWVGA but which are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.

The meeting was recalled to Open Session. No action was taken that would require disclosure under the Brown Act.

13. DATE AND TIME OF NEXT MEETING:

The next IWVGA meeting will be held November 16, 2017, at 10:00 a.m.

14. ADJOURN:

Chairperson Gleason adjourned the meeting at 12:30 p.m.

Respectfully submitted,



Lauren Duffy

Clerk of the Board of Directors
Indian Wells Valley Groundwater Authority

During the IWVGSA meeting last Thursday, I was asked about the CASGEM Prioritization process and specifically how the process worked and the population data that were used.

I was cut off of the phone during the Stetson Engineering presentation, but before the end of the meeting I sent the following information to Alan Christensen:

Hello Allen,

Here is some information about the CASGEM process and the population amounts used and where they came from.

The 2014 CASGEM Basin Prioritization

http://www.water.ca.gov/groundwater/casgem/basin_prioritization.cfm

The statewide prioritization of California's groundwater basins used the following eight criteria:

1. Overlying population;
2. Projected growth of overlying population;
3. Public supply wells;
4. Total wells;
5. Overlying irrigated acreage;
6. Reliance on groundwater as the primary source of water;
7. Impacts on the groundwater; including overdraft, subsidence, saline intrusion, and other water quality degradation; and
8. Any other information determined to be relevant by the Department.

Population was determined from the 2010 Census through the California Department of Finance. The value used was 34,837 people.

Projected growth was provided by the Department of Finance 2010 to 2030 population growth projections. The value projected for 2030 in Indian Wells Valley is 47,235 people.

Also – before we lost connection, I understood that the TAC might wish for DWR to have a representative at their meeting?

I will be happy to try to attend. Could you please send me the upcoming meeting dates so that I can schedule for their meeting?

Thank you,

Tim Ross

RFP Interview Schedule

<u>Firm/Team</u>	<u>Contact</u>	<u>Interview Time</u>
Panel Orientation		9:15 am
Stetson Engineering	Jeff Helsley	10:00 am
Todd Groundwater	Gus Yates	10:45 am (via video conference)
BJB Associates	Brian Brady	11:30 am
Lunch Break		12:15 pm
Parker Groundwater	Tim Parker	1 pm

Monday, June 05, 2017

JUNE 5 QUESTIONS

Please introduce your team and take just a minute to give an overview of your experience.

Tell us about a mistake you made working with stakeholders during another project. How did you correct/overcome your mistake? What did you learn from your mistake that you have applied to subsequent projects?

Describe how you would assemble a team to develop a GSP. What technical and managerial expertise would be required, and how would you bring that expertise to the IWVGA?

What is your familiarity with DWR's "Best Management Practices for the Sustainable Management of Groundwater?" How applicable do you think DWR's BMPs are to preparation of a GSP for Indian Wells Valley?

What do you consider to be the measure(s) of success for a groundwater sustainability plan?

Have you been employed by any private or public entities in the Indian Wells Valley? If yes, please indicate the periods of time that you began and ended working for them. Do you have any other professional conflicts that would affect your ability to you need to disclose?

How do you see the WRM interacting with the Board, Advisory Committees and the stakeholders in the Basin?

SGMA provides in section 10726.4 that a GSA has the authority to "control groundwater extractions by regulating, limiting, or suspending extractions". Additionally, section 10726.4 provides that a GSA may authorize the transfer of allocations. In light of these two sections please describe as best you can in the abstract, how you will determine the groundwater allocations for a parcel of land in the valley?

What is your experience working in or with a local water agency? Give us an example of a challenging project or issue with which you had to complete?

The County is considering a well metering ordinance that would affect persons in the Indian Wells Valley. What are your thoughts about such an ordinance? Would it be a good thing or not?

Should there be interim pumping reduction measures considered prior to adoption of the GSP?

How do you see the balance of pumping for agriculture vs industrial vs urban vs military base as it exists now and what do you see as the road to sustainability given the severity of the existing conditions?

How will you handle the implementation of a GSP that will (most likely) involve imposing controversial, contentious, if not draconian decisions to severely restrict pumping? Do you see priorities such as urban over agriculture? Certain pumping may be critical to the heart of the economy of the area, how would you fit that into a plan?

As the manager responsible for implementing a GSP that may involve the stark reality of greatly reduced pumping, how will you handle the probable rash of lawsuits, public unpopularity that you will receive and generally how will you "take ownership" of the plan?

Knowing the estimated overdraft in the Basin, what measures do you see being implemented to reduce pumping sufficiently to bring the Basin into balance?

What do you see as the three greatest challenges to implementing a GSP? (This question is not about writing it, but actually regulating)

What kind of challenges and perhaps conflict do you see occurring with members of the Policy Advisory Committee?

Describe for us how the major pumping interests might be impacted by SGMA. Who are they and what advantages or disadvantages do they have?

Are you familiar with BRAC and what impact will SGMA have on BRAC?

How might SGMA affect the local economy in Ridgecrest and other communities in the Basin?

SGMA empowers a GSA to implement and enforce regulations for groundwater pumping and other actions. Share with us your experience developing government regulations and enforcement of regulation. What are the key factors when successfully developing regulations and enforcing restrictions?

Do you believe it is likely that the basin will be adjudicated? Why and what are the possible results of it?

What is your familiarity with SGMA? What practical implications does it have in your work currently?

Provide examples of your experience in working through committees comprised of diverse stakeholders toward developing consensus recommendations on technical

groundwater matters. Provide an example, or discuss how you have developed a tailored funding plan based on prior client needs and priorities aligned with best available funding sources.

Discuss how you review client priorities and strategically scope key projects and implementation schedules to better fit into existing funding program guidelines and requirements.

What experience do you have working collaboratively with groups of sometimes conflicting interests?

How do you build public consensus around particularly controversial/potentially unpopular decisions?

Please provide three business references.

Please introduce your team and take five minutes to give an overview of your experience, your proposal, and your budget.

Tell us about a mistake you made working with stakeholders during another project. How did you correct/overcome your mistake? What did you learn from your mistake that you have applied to subsequent projects?

Describe how you would assemble a team to develop a GSP. What technical and managerial expertise would be required, and how would you bring that expertise to the IWVGA?

What do you consider to be the measure(s) of success for a groundwater sustainability plan?

Have you been employed by any private or public entities in the Indian Wells Valley? If yes, please indicate the periods of time that you began and ended working for them. Do you have any other professional conflicts that would affect your ability to you need to disclose?

What is your experience working in or with a local water agency? Give us an example of a challenging project or issue with which you had to complete?

How do you see the balance of pumping for agriculture vs industrial vs urban vs military base as it exists now and what do you see as the road to sustainability given the severity of the existing conditions?

Knowing the estimated overdraft in the Basin, what measures do you see being implemented to reduce pumping sufficiently to bring the Basin into balance?

How do you build public consensus around particularly controversial/potentially unpopular decisions?

Aug 10th Questions

**BEFORE THE BOARD OF DIRECTORS
INDIAN WELLS VALLEY GROUNDWATER AUTHORITY**

In the matter of:

Resolution No. 11-17

**RESOLUTION APPOINTING MEMBERS
TO THE POLICY ADVISORY COMMITTEE.**

I, Lauren Duffy, Secretary of the Board of Directors for the Indian Wells Valley Groundwater Authority, do certify that the following resolution, on motion of Director _____, seconded by Director _____, was duly passed and adopted by the Board of Directors at an official meeting this 16th day of November, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Secretary of the Board of Directors
Indian Wells Valley Groundwater Authority

RESOLUTION

Section 1. **WHEREAS:**

(a) The Bylaws of the Indian Wells Valley Groundwater Authority provide that individuals shall be appointed to the Policy Advisory Committee by Resolution;

Section 2. **THEREFORE IT IS RESOLVED** by the Board of Directors of the Indian Wells Valley Groundwater Authority, as follows:

1. This Board finds that the recited facts are true and that it has the jurisdiction to consider, approve, and adopt this Resolution,
2. The Board hereby appoints the individuals on the attached Exhibit "A" to the Policy Advisory Committee

EXHIBIT A

Policy Advisory Committee (PAC)

Roster

<u>Category</u>	<u>Name</u>
Large Agriculture	Rodney Stiefvater
Large Agriculture	Edward Imsand
Small Agriculture	Patricia Quist
Business Interests	Dave Janiec
Business Interests	Carol Wilson
Residential Customers of Public Water Agency	Nick Panzer
Residential Customers of Public Water Agency	Renee Westa-Lusk
Domestic Well Owners	West Katzenstein
Domestic Well Owners	Lyle Fisher
Eastern Kern County Resource Conservation District	Donna Thomas
Wholesaler and Industrial User	Steve Godard
Inyokern Community Services District	Tim Carroll
Indian Wells Valley Water District*	Don Zdeba
Department of the Navy*	John Kersey
Bureau of Land Management*	Ryan Klaush

* Non-voting members

BEFORE THE BOARD OF DIRECTORS INDIAN WELLS VALLEY GROUNDWATER AUTHORITY

In the matter of:

Resolution No. 12-17

RESOLUTION APPOINTING MEMBERS TO THE TECHNICAL ADVISORY COMMITTEE.

I, Lauren Duffy, Secretary of the Board of Directors for the Indian Wells Valley Groundwater Authority, do certify that the following resolution, on motion of Director _____, seconded by Director _____, was duly passed and adopted by the Board of Directors at an official meeting this 16th day of November, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Secretary of the Board of Directors
Indian Wells Valley Groundwater Authority

RESOLUTION

Section 1. **WHEREAS:**

(a) The Bylaws of the Indian Wells Valley Groundwater Authority provide that individuals shall be appointed to the Technical Advisory Committee by Resolution;

Section 2. **THEREFORE IT IS RESOLVED** by the Board of Directors of the Indian Wells Valley Groundwater Authority, as follows:

1. This Board finds that the recited facts are true and that it has the jurisdiction to consider, approve, and adopt this Resolution,
2. The Board hereby appoints the individuals on the attached Exhibit "A" to the Technical Advisory Committee:

EXHIBIT A

Technical Advisory Committee (TAC)

Member Names

<u>Category</u>	<u>Name</u>
Large Agriculture	Eddie Teasdale
Large Agriculture	Wade Major
Small Agriculture	Open
Kern County Water Agency	Michelle Anderson
Business Interests	Scott O'Neil
Business Interests	Open
Residential Customers of Public Water Agency	Open
Residential Customers of Public Water Agency	Michael Powell
Domestic Well Owners	Don Decker
Domestic Well Owners	Open
Eastern Kern County Resource Conservation District	Earl Wilson
Wholesaler and Industrial User	Adam Bingham
Indian Wells Valley Water District	Tim Parker
Department of the Navy*	Stephan Bork
Bureau of Land Management*	Open

* Non-voting members

IWVGA EXPENDITURES

	Expenditures	General Fund	DWR Grant #1
Stetson Engineering	\$58,076.99	\$28,104.99	\$29,972.00
US Geological Survey	\$0.00	\$0.00	\$0.00
Totals	\$58,076.99	\$28,104.99	\$29,972.00

FUNDS ANALYSIS

		Totals	General Fund	DWR Grant #1
Beginning Balance on	19-Oct	\$293,499.24	\$68,549.86	\$224,949.38
Less Expenditures		(\$58,076.99)	(\$28,104.99)	(\$29,972.00)
Plus Revenue/Contributions			\$0.00	\$0.00
Ending Balance on	15-Nov	\$235,422.25	\$40,444.87	\$194,977.38

11/9/2017
4:22 PM



2171 E. Francisco Blvd., Suite K • San Rafael, California 94901
 Phone: (415) 457-0701 • FAX: (415) 457-1638 • Website: www.stetsonengineers.com

Northern California • Southern California • Arizona • Colorado • Oregon

Invoice

County of Kern
 County Administrative Office
 1115 Truxtun Ave., 5th Floor
 Bakersfield CA 93301
 ATTN.: Mr. Alan Christensen

Invoice Number: 2652-02
Invoice Date: 10/16/2017

Project #: 2652 **Indian Wells Valley Groundwater Authority**

Professional Services for the Period: 9/01/2017 to 9/30/2017

Water Resources Management

01 - Prep & Attend Board, PAC and TAC Meetings

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	30.00	\$230.00	\$6,900.00
Supervisor II	3.00	\$185.00	\$555.00
Senior II	6.00	\$145.00	\$870.00
Associate I	29.00	\$115.00	\$3,335.00
Associate III	2.25	\$105.00	\$236.25
Administrative I	1.00	\$70.00	\$70.00

Professional Services Subtotal: \$11,966.25

Reimbursables

	<u>Charge</u>
Reproduction (Color)	\$32.04
Mileage	\$299.60
Reproduction	\$1.80
Telephone	\$8.86

Reimbursables Subtotal: \$342.30

Prep & Attend Board, PAC and TAC Meetings Subtotal: \$12,308.55

02 - Preparation of Prop 1 Application Grant Funding

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	11.00	\$230.00	\$2,530.00
Supervisor I	12.50	\$200.00	\$2,500.00
Supervisor II	17.00	\$185.00	\$3,145.00
Senior II	53.50	\$145.00	\$7,757.50
Associate I	41.75	\$115.00	\$4,801.25
GIS Manager	8.25	\$115.00	\$948.75
Assistant II	91.50	\$90.00	\$8,235.00

Professional Services Subtotal: \$29,917.50

Reimbursables

	<u>Charge</u>
Reproduction (Color)	\$48.95
Reproduction	\$5.55

Reimbursables Subtotal: \$54.50

Preparation of Prop 1 Application Grant Funding Subtotal: \$29,972.00

03 - Review of Basin Groundwater Model

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	1.50	\$230.00	\$345.00
Supervisor II	19.00	\$185.00	\$3,515.00



03 - Review of Basin Groundwater Model

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Senior II	3.50	\$145.00	\$507.50
GIS Manager	0.50	\$115.00	\$57.50
			Professional Services Subtotal: \$4,425.00
			Review of Basin Groundwater Model Subtotal: \$4,425.00

04 - Database Collection of Data & Devt of Comprehensive Database

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	20.25	\$230.00	\$4,657.50
Supervisor I	1.50	\$200.00	\$300.00
Senior II	2.00	\$145.00	\$290.00
Senior Associate	6.00	\$120.00	\$720.00
Associate I	10.50	\$115.00	\$1,207.50
Associate III	8.00	\$105.00	\$840.00
			Professional Services Subtotal: \$8,015.00
			Database Collection of Data & Devt of Comprehensive Database Subtotal: \$8,015.00

04A - CASGEM

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Senior II	3.50	\$145.00	\$507.50
Assistant II	2.00	\$90.00	\$180.00
			Professional Services Subtotal: \$687.50
			CASGEM Subtotal: \$687.50

05 - Project Management Costs & Schedule

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	3.00	\$230.00	\$690.00
Supervisor I	1.00	\$200.00	\$200.00
Senior II	3.00	\$145.00	\$435.00
Associate I	2.00	\$115.00	\$230.00
Associate III	10.00	\$105.00	\$1,050.00
			Professional Services Subtotal: \$2,605.00

Reimbursables

	<u>Charge</u>
Reproduction (Color)	\$63.19
Reproduction	\$0.75
	Reimbursables Subtotal: \$63.94

Project Management Costs & Schedule Subtotal: \$2,668.94

Water Resources Management Subtotal: \$58,076.99

***** Invoice Total *****

\$58,076.99

Indian Wells Valley Groundwater Authority 2018 Meeting Schedule

All meetings are scheduled for 10:00 a.m unless indicated otherwise

January

S	M	T	W	T	F	S
	H	2	3	4	5	6
7	*8	9	10	11	12	13
14	H	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February

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25	26	27	28			

March

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April

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29	30					

May

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27	H	29	30	31		

June

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July

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29	30	31				

August

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26	27	28	29	30	31	

September

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30						

October

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28	29	30	31			

November

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25	26	27	28	29	30	

December

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16	17	18	19	20	21	22
23	H	H	26	27	28	29
30	H					


Regular Meeting

H Holiday

IWVGA ADMINISTRATIVE OFFICE

MEMORANDUM

TO: IWVGA Board Members **DATE:** November 16, 2017

FROM: Alan Christensen, IWVGA Staff 
Phillip Hall, IWVGA Legal Counsel

SUBJECT: Second Reading of Ordinance No 10-17; Adoption of Statutory Limits and Procedures for Claims Against The Indian Wells Valley Groundwater Authority.

DISCUSSION

As a general rule, the Government Claims Act (the "Act") establishes the basic principles for potential Authority liability from claims that are based in contract or tort. Additionally, the Act establishes the procedural rules which must be followed by a claimant asserting a tort or contract claim against the Authority.

The Act includes specific requirements that as a prerequisite to the filing of any civil action against the Authority claimants must file a detailed claim with the Authority and give the Authority an opportunity to review and respond to the allegations. This procedural requirement is of course a benefit to the Authority because it provides the Authority with the time to properly investigate claims and reduce litigation expenses through the settlement of meritorious claims before the commencement of costly litigation.

As written, the section 905 of Act specifically excludes 15 types of claims from the procedural requirements of the Act. While many of the excluded claims will never have the potential of applying to the Authority, some may in the coming years which is why staff is recommending that your Board take advantage of section 935 of the Act. More specifically, it is recommended that your Board adopt an ordinance in accordance with the protections of section 935 which will require that any claims against the Authority which are excepted by section 905, and which are not governed by any other statutes or regulations expressly relating thereto, shall be governed by the claims procedures set forth in the Ordinance and the Act.

In short, if adopted, the attached Ordinance will generally require the filing a claim with the Authority and the Authority will be given the opportunity to review and respond to the allegations in the claim before anyone can file a civil action against the authority.

This is the second reading of the Ordinance. The first reading occurred at the Board's regular meeting on October 19, 2017. If the Board adopts the Ordinance after second reading, it will go into effect in 30 days from this date.

RECOMMENDATION

Staff recommends that your Board take the following actions in the order set forth:

- 1) Introduce the attached Ordinance by reading aloud its Title: Ordinance No 10-17; Adoption of Statutory Limits and Procedures for Claims Against The Indian Wells Valley Groundwater Authority;
- 2) Open the item for public comment and Board discussion;
- 3) A regular motion adopted by a majority vote of the Board should be made to adopt the entire Ordinance.

BEFORE THE BOARD OF DIRECTORS OF THE INDIAN WELLS VALLEY GROUNDWATER AUTHORITY

In the matter of:

Ordinance No. 10-17

**ADOPTION OF STATUTORY LIMITS AND
PROCEDURES FOR CLAIMS AGAINST THE
INDIAN WELLS VALLEY GROUNDWATER AUTHORITY.**

I, Lauren Duffy, Clerk of the Board of Directors for the Indian Wells Valley Groundwater Authority, do certify that the following ordinance, on motion of Director _____, seconded by Director _____, was duly passed and adopted by the Board of Directors at an official meeting this 16th day of November, 2017, by the following vote:

AYES:

NOES:

ABSENT:

Clerk of the Board of Directors
Indian Wells Valley Groundwater Authority

Deputy Clerk

Section 1. WHEREAS:

(a) California Government Code Section 935 provides in relevant part that claims against the Indian Wells Valley Groundwater Authority ("Authority"), which are excepted by California Government Code Sections 905 and/or 910 and which are not governed by any other statutes or regulations, shall be governed by the procedures prescribed by Authority ordinance; and

(b) Given the statutory mandate, the Authority feels that it is good public policy to establish the following procedures because said procedures will: 1) allow the Authority to make informed fiscal planning decisions; and, 2) allow the Authority to act on meritorious claims before the cost of litigation is incurred.

Section 2. THEREFORE, the Board of Directors of the Indian Wells Valley Groundwater Authority ordains as follows:

1. This Board finds that the recited facts are true and that it has the jurisdiction to consider, approve, and adopt this Ordinance.

2. In accordance with the provisions of California Government Code Section 935, the Authority adopts the following claims procedures:

A. Claims Required. All claims against the Authority for money or damages of any kind not otherwise governed by the Government Claims Act (California Government Code Sections 900 *et seq.*), or another state law shall be presented within the time, and in the manner, prescribed by Part 3 of Division 3.6 of Title 1 of the California Government Code (commencing with Section 900 thereof) for the claims to which that Part

applies by its own terms, as those provisions now exist or shall hereafter be amended, and as further provided by this Ordinance.

B. Form of Claim. All claims shall be made in writing and verified by the claimant or by his or her guardian, conservator, executor or administrator. No claim may be filed on behalf of a class of persons unless verified by every member of that class as required by this Ordinance. Additionally, all claims shall contain the information required by California Government Code Section 910. This Ordinance in no way grants, or should be construed to grant, a right to claims on behalf of classes of persons beyond that right which already exists and governs in state law.

C. Claim Prerequisite to Suit. In accordance with California Government Code Sections 935(b) and 945.6, all claims shall be presented as provided for in this Ordinance and acted upon by the Authority prior to the filing of any action on such claims and no such action may be maintained by a person who has not complied with the requirements of this Ordinance.

D. Suit. Any action brought against the Authority upon any claim or demand shall conform to the requirements of California Government Code Sections 940-949. Any action brought against any employee, agent or volunteer of the Authority shall conform with the requirements of California Government Code Sections 950 *et seq.*

3. Severability. Should any provision of this Ordinance, or its application to any person or circumstance, be determined by a court of competent jurisdiction to be unlawful, unenforceable or otherwise void, that determination shall have no effect on any other provision of this Ordinance or the application of this Ordinance to any other person or circumstance and, to that end, the provisions hereof are severable.

4. Effective Date; Transitional Clause. This Ordinance shall take effect thirty days after its adoption and it shall remain in force until expressly rescinded. Any claim that would have been timely if presented on the day before this Ordinance becomes effective which claim would be untimely under the requirements of this Ordinance may, notwithstanding this Ordinance, be presented not later than the 45th day after the adoption of this Ordinance.

5. Certification. The Secretary of the Board of Directors shall certify to the passage and adoption of this Ordinance and shall cause the same to be published according to law.

IWVGA ADMINISTRATIVE OFFICE

MEMORANDUM

TO: IWVGA Board Members **DATE:** November 16, 2017

FROM: Alan Christensen, IWVGA Staff

SUBJECT: Adopt Amendment to Bylaws – Article 11. Purchase Policy

DISCUSSION

As has been discussed in the past, the Bylaws are a work in progress. The original Bylaws that were adopted included those items that were considered necessary to address the “start-up” of Indian Wells Valley Groundwater Authority (“Authority”). The intent was to add Articles and/or Policies to the Bylaws as needed. As the Authority is now incurring expenses, Staff believes that a Purchase Policy should be adopted to provide guidance governing expenditures of the Authority.

The Purchase Policy was drafted with the goal of ensuring that the Authority will receive high quality goods and services at a fair price. Unless the Board of Directors chooses otherwise for a particular item, the Rules and Regulations in the Purchase Policy shall cover the purchase and sale of services, supplies, equipment, materials and other real or personal property by the Authority.

As drafted, the Purchase Policy authorizes the General Manager to make expenditures for goods and services, excluding vehicles, of up to twenty five thousand dollars (\$25,000) without prior board approval as prescribed in Section 4.B., Direct Purchase Procedure. Any expenditures made under the Direct Purchase Procedure shall be clearly included in the Regular Monthly Receivables. The Board’s approval of the Regular Monthly Receivables shall constitute report and ratification of the expenditure.

Purchases in excess of twenty five thousand dollars (\$25,000), shall be made by formal written contract, negotiated and entered into as prescribed in Section 4.C., Formal Contract Procedure. Following the opening of bids, the General Manager shall present the tabulation of bids to the Board of Directors for consideration.

The Purchase Policy also provides procedures for Emergency Purchases (Section 4.D.), Purchases by the Authority’s Board of Directors (Section 4.E.), Procurement of Professional Services (Section 4.G.), Acquisition and Disposition of Real Property (Section 4.H.) and other items as well.

RECOMMENDATION

Staff recommends that your Board approve and adopt the Purchase Policy and amend the Bylaws to add Article 11, Purchase Policy.

ARTICLE 11. PURCHASE POLICY

SECTION 1. PURPOSE.

This Purchase Policy (Policy) is adopted with the goal of ensuring that the Indian Wells Valley Groundwater Authority (“Authority”) will receive high quality goods and services at a fair price. Unless the Board of Directors chooses otherwise for a particular item, the Rules and Regulations in this Policy shall cover the purchase and sale of services, supplies, equipment, materials and other real or personal property by the Indian Wells Valley Groundwater Authority (“Authority”).

SECTION 2. GENERAL PROVISIONS.

- A. Nothing contained herein is intended to nor shall it in any way alter or affect the terms and provisions of California law generally dealing with purchases and sales by a Groundwater Sustainability Agency and/or a Joint Powers Authority.
- B. If any section, subsection, subdivision, sentence, clause or phrase of these Rules and Regulations is held by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remaining portions of this Policy. The Board of Directors hereby declares and affirms that it would have passed these Rules and Regulations, and each section, subsection, subdivision, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses or phrases be declared unconstitutional.
- C. The Authority’s General Manager or Chief Administrative Official shall have the authority to purchase services, supplies, equipment, materials and other real or personal property and shall sell such of the same as is declared surplus by the Authority’s Board of Directors in accordance with the policies and procedures hereinafter set forth.
- D. Except in the event of an emergency, the General Manager shall make purchases only when a Board approved budget line against which the purchase is to be charged exists or necessary budget adjustments have first been duly authorized by the Board of Directors.

SECTION 3. DEFINITIONS.

The following definitions shall govern the construction of these Rules and Regulations:

- A. Bidders List - A source from which the Authority may select vendors for bid/quote solicitations.
- B. Change Order - Any alteration in specifications, period of performance, quantity or other provisions of any purchase order or contract.

- C. Continuing Contract - An ongoing contract for repetitively used goods or services required from time to time, which is bid at one time and which shall be entered into for terms not exceeding the fiscal year into which the contract is entered.
- D. Direct Purchase - A purchase from a particular supplier or a limited number of suppliers not requiring a quote/bid procedure.
- E. Emergency - A sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.
- F. Equipment - Any and all items that are normally considered equipment or a "capital outlay," including all vehicles.
- G. Lowest Responsible Bidder - The lowest bidder whose offer best responds in quality, fitness, and capacity to the particular requirements of the proposed work. The use of this phrase is deemed to vest the Board of Directors with discretionary power as to which is the lowest responsible bidder, having regard to the quality and adaptability of the material or article to the particular requirements of its use.
- H. Materials - Any and all items helpful to or necessary for the maintenance and repair of Authority property or facilities.
- I. Open Space Purposes - The use of land for public recreation, enjoyment of scenic beauty, or conservation of use of natural resources.
- J. Purchase - Any transaction by which the Authority acquires ownership or obtains services. Purchases shall also include leases and rentals. In the case of a lease, the total amount of all the payment(s) according to the terms of the lease will constitute the total amount of the purchase. In the case of a rental, the total amount of all the payment(s) according to the terms of the rental agreement will constitute the total amount of the purchase.
- K. Responsible Bid - An offer submitted by the Responsible Bidder to furnish equipment, materials, supplies or services in conformity with the specifications, delivery terms and conditions and other requirements included in the invitation for bids.
- L. Responsible Bidder- A Bidder who submits a responsible bid and who is not only financially responsible, but is possessed of the resources, judgment, skill, ability, capacity and integrity requisite and necessary to perform the contract according to its terms. In addition, the Authority may consider past business dealings with a particular bidder to determine whether a bidder is responsible.

- M. Services - Any and all nonprofessional services including, but not limited to, the following: the construction, maintenance and repair of equipment, machinery and other Authority-owned property. This term does not include work performed by Authority Officers or Employees, nor does it include professional services which are in their nature unique.
- N. Supplies - Any and all items that are to be used in the normal operation of the Authority to carry on its general operations including, but not limited to, the following: office supplies, lumber, meters, gasoline, oil, welding supplies, pipes, valves, etc.
- O. Surplus Land - Land that is determined by the Board of Directors to be no longer needed for Authority use.

SECTION 4. RULES AND REGULATIONS.

- A. General Manager's Authority to Purchase on Behalf of the Authority.
 - 1. The Authority's General Manager is permitted and authorized to make expenditures for goods and services, excluding vehicles, of up to twenty five thousand dollars (\$25,000) without prior board approval as prescribed in Section 4.B., Direct Purchase Procedure, so long as prudent judgment and sound business practices are utilized to protect the best interest of the Authority.
 - 2. The General Manager shall initiate and conduct formal contract procedures for goods and services for more than \$25,000 according to Section 4.C., Formal Contract Procedure.
 - 3. The General Manager is permitted and authorized to approve change orders that result in a price increase so long as the cumulative total of the original contract and all combined change orders approved by the General Manager does not exceed \$25,000.
 - 4. The General Manager may develop and utilize a Bidders List of vendors for use in the Open Market and Formal Contract processes. If utilized, the Bidders List should be periodically updated.
- B. Direct Purchase Procedure.
 - 1. The Direct Purchase Procedure may be used in any of the following situations and under the following terms and conditions:
 - a. When the General Manager determines more than one (1) bid would be

impractical or impossible and the expenditure does not exceed Twenty Five-Thousand Dollars (\$25,000).

- b. When purchasing items or services in minor undetermined quantities for which competitive bidding is not practical.
- c. When the General Manager orders work under a continuing contract for purchase of repeatedly used items or services which has been approved by the Board.
- d. When standardization is important and equipment and spare parts required for expansion or repair of existing equipment must be procured from the original supplier or from a supplier of identical goods and the expenditure does not exceed Twenty Five-Thousand Dollars (\$25,000).
- e. When the equipment is proprietary in character and is obtainable only from one supplier and the expenditure does not exceed Fifty-Thousand Dollars (\$25,000).
- f. When the works to be undertaken or services to be performed are a natural extension of an earlier or ongoing job and the engagement of the same contractor or service provider will be economical and will ensure compatibility of quality of work and the expenditure does not exceed Fifty-Thousand Dollars (\$25,000).

2. Any expenditures made under the Direct Purchase Procedure shall be clearly included in the Regular Monthly Receivables. The Board's approval of this listing shall constitute report and ratification for purposes hereof.

C. Formal Contract Procedure – Unless the Board of Directors chooses otherwise, continuing contracts and purchases of an estimated value of Twenty Five Thousand Dollars (\$25,000), or more, shall be made by formal written contract, negotiated and entered into in accordance with the following prescribed procedure.

1. Notice Inviting Bids -

- a. Notice Inviting Bids shall be published once a week for two weeks, with the first publication at least ten (10) days prior to the date designated herein for opening of bids in a newspaper of general circulation, printed and published within the Authority or County;
- b. Bid documents shall be sent to all responsible prospective suppliers whose names appear on any Bidders List, or who have requested that their names be

added thereto; and

- c. The Notice Inviting Bids shall be advertised in appropriate trade journals, if practical.

2. Form and Content of Notice -

- a. While no particular form of Notice Inviting Bids shall be required, the Notice should clearly set forth the following:
 - i. A general description of the articles or services to be purchased,
 - ii. That bid blanks and specifications may be obtained at the Authority office or other location,
 - iii. The time and place by which bids shall be received, and
 - iv. The time and place for public opening of the bids.
- b. Bids received after the time specified for receipt shall be returned unopened.

3. Bidders Security - Where deemed necessary or appropriate, bidder's security may be required, in which case the Notice Inviting Bids shall set forth the details in regard thereto.

4. Opening Bids -

- a. Sealed bids shall be submitted to the Authority's General Manager.
- b. A sealed bid submitted for consideration shall be identified as "bid" on the envelope.
- c. All bids submitted shall be opened in public at the time and place stated in the Notice Inviting Bids or as such time may be extended.
- d. The General Manager, or designee, shall tabulate all bids received.
- e. All opened bids shall be kept available for public inspection during regular business hours for a period of not less than thirty (30) calendar days after the bid opening.

5. Presentation to Board of Directors –

- a. At the next meeting of the Board of Directors following the opening of bids, the General Manager shall present the tabulation of bids to the Board of Directors.
 - b. At its discretion, the Board may postpone the decision, reject any or all bids and re-advertise in any manner it deems appropriate. Following rejection of all bids, should the Board determine not to re-advertise, it may contract for such supplies, equipment, materials and/or services through negotiated contract provided the negotiated purchase price does not exceed the lowest responsible bid.
 - c. In the event that all bids have not been rejected, the Board shall award the contract to the lowest responsible bidder from those remaining.
6. Tie Bids - If two or more bids are for the same total amount or unit price, quality, service and all other things being equal, the Board may:
- a. Re-advertise; or
 - b. Award the bid by coin toss or lot; or
 - c. Accept the lowest bid made by negotiation with the tie bidders at the time of the opening. Nothing contained in this subparagraph shall relieve the Board of its obligation in the first instance to award the contract to the lowest responsible bidder.
7. Contract Requirements - The Board of Directors shall have authority to require:
- a. Contractor licenses where appropriate,
 - b. Insurance and bonds in such amounts as it shall deem necessary, and
 - c. Any other matter deemed necessary to protect the interest of the Authority.
 - d. If the Board of Directors requires insurance or bonds, the form and amount shall be described in the Notice Inviting Bids.
- D. Emergency Purchase Procedure.
1. Works of improvement, professional services or goods and services, necessary for emergency repair or replacement of public facilities of the Authority, damaged by unanticipated calamity may be procured without formal bids, informal bids, or requests for proposal, if provisions of this Section are followed. When a meeting of the Board can be commenced in a timely manner to authorize emergency action, by

4/5's vote, the Board may authorize procurement of works of improvement, professional services, or goods and services without formal bids, informal bids, or requests for proposal. Such authorization shall be based on substantial evidence set forth in the minutes of the meeting that the emergency will not permit delay and action is necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular meeting the board shall determine by 4/5's vote whether to continue or terminate the authorization for emergency action. When a meeting of the Board cannot be commenced in a timely manner to authorize emergency action, the General Manager may authorize procurement of works of improvement, professional services, or goods or services without formal bids, informal bids, or requests for proposal. The General Manager shall report to the Board at the next regular meeting. The report shall describe the emergency and present evidence that the emergency did not permit delay and action was necessary to respond to the emergency. Until the emergency subsides or the work is complete, at each subsequent regular Board meeting following the Executive Director's action, the Board shall determine by 4/5's vote whether the need for emergency action continues.

- E. Purchases by the Authority's Board of Directors - The Authority's Board of Directors may also make any or all of the purchases described herein. Purchases by said Board of Directors shall be made as prescribed in the policies and procedures set forth herein governing purchases by the Authority's General Manager, but with the following exceptions:
 - 1. Direct Purchases - shall be made by the Board of Directors as prescribed in Section 4.B., Direct Purchase Procedure, except that there shall be no monetary limit applicable to such purchases and no report shall be required.
 - 2. Emergency Purchases - shall be made by the Board of Directors as prescribed in Section 4.D., Emergency Purchase Procedure, except that no report shall be required.

F. Inspection and Testing.

The General Manager, or General Manager's designee, shall inspect goods delivered, and contractual services performed, to determine their conformance with the specifications set forth in the order of contract. The General Manager, or General Manager's designee, shall have authority to require chemical and physical samples submitted with bids and samples of deliveries which are necessary to determine their quality and conformance with specifications.

G. Professional Services.

1. The Authority shall procure professional services, such as legal, medical, engineering, architectural, financial, human resources, labor relations, and educational, in accordance with the procedures recommended by the ethics of the discipline involved. If the professional service is estimated to cost less than \$25,000, and it is included in the current year budget, the General Manager may enter into contracts with qualified professionals without prior Board approval. If the professional service is estimated to cost \$25,000 or more, or it is not included in the current year budget, the General Manager may request proposals from qualified professionals only with prior Board approval.

H. Acquisition and Disposition of Real Property.

1. The Authority shall comply with the Surplus Unimproved Land Act (Government Code Section 54220, et seq.) in selling surplus unimproved land which is capable of park and recreation development or "open space purposes" and which is not being held by the Authority for the purpose of exchange.
 - a. The Authority shall send a written offer to sell the surplus land at fair market value to any park or recreation department of any city/county within which said land is located, to any regional park authority having jurisdiction, to the State Resources Agency, and to any county-located authorities.
 - b. The Authority may otherwise dispose of real property after waiting sixty (60) days from the receipt of notice by the above-named entities, or during the sixty day period if no mutually satisfactory sales price is agreed upon with any above-named entity, and all other above named entities have responded negatively.
 - c. Authority may provide for a payment period of up to ten (10) years in any contract of sale by trust deed to the above-named entities.
 - d. If more than one offer to purchase is received from the above named entities, the Authority shall have the discretion as to which offer is accepted.
2. The Authority shall comply with Government Section 65402 when acquiring real property by dedication or otherwise for public purposes, when disposing, vacating or abandoning real property, or when constructing or authorizing the construction of a public building/structure in areas governed by a general plan.
 - a. The Authority shall notify the planning agency of the city or county having jurisdiction of the location, as to the purpose and extent of such proposed acquisition, disposition, or construction.
 - b. The planning agency shall report to the Authority if the proposed acquisition,

disposition or construction is in conformity with the adopted general plan of the county/city within forty (40) days after the Authority has submitted the matter. Failure to report within forty (40) days shall be conclusively deemed a finding of conformity with the general plan.

- c. Disapproval by the planning agency as to location, purpose or extent of the proposed acquisition, disposition or construction may be overruled by the Authority.
 3. All acquisitions and dispositions of real property by the Authority shall be subject to the formal contract procedure as detailed in Section 4.C., to the greatest extent possible.
- H. State or Federal Surplus Property - The Authority may acquire from the United States or State of California any surplus real or personal property in any manner and without regard to any law relating to notice, bids or delivery prior to payment.
1. The Authority may authorize an offer to make a down payment, or payment in full, in the bidding and sale.
 2. Any statute, resolution or other provision inconsistent with this requirement is suspended to the extent it is inconsistent.
- I. Sale, Exchanges or Trade-Ins - Whenever the Authority's General Manager has authority to purchase an item of supplies, equipment or materials designed to replace a similar item which can no longer be used by the Authority, or to replace an item which has become unsuitable for Authority use, the General Manager shall also have the authority to sell, exchange or trade-in the item to be replaced.
1. Such sale, exchange or trade-in shall be made in connection with the purchase of the replacement item, and shall be subject to the same policies or procedures, terms and conditions, and monetary limitations as applied to the purchase of the replacement item.
 2. The amount realized on any sale, exchange or trade-in shall not be considered in determining the value of the replacement item for purposes of ascertaining the rule applicable to the purchase thereof.
 3. This provision shall also be applicable to the sale of the above-described items which have become unsuitable for Authority use, and for which no replacement is sought.
- J. Auctions.

1. If it is determined to be in the Authority's best interest, the Board may authorize the General Manager to utilize the services of a public or private auction to sell supplies, equipment, materials or other items no longer suitable for Authority use.
2. Notice provide by the auctioning agency shall be deemed adequate, so long as it complies with the minimum requirements set forth in Section 4.C.1., Notice Inviting Bids.

SECTION 5. EFFECTIVE DATE.

The foregoing Rules and Regulations shall become effective immediately upon adoption of the same by formal resolution of the Board of Directors of this Authority.

Indian Wells Valley Groundwater Authority

Proposed 2017 Budget

Adopted on 12/8/2016

INCOME	FY 2017 Proposed	FY 2017 Actual to Date
Membership Dues Carry Over Balance	\$75,000	\$75,000
DWR Grant	\$250,000	
* In-Kind		
City - meeting space	\$1,500	
TOTAL INCOME	\$326,500	\$75,000

EXPENDITURES	FY 2017 Proposed	FY 2017 Actual to Date
<i>GSA Administration</i>		
Meeting Space*	\$1,500	\$0
Consulting Services	\$50,000	\$29,972
Legal Counsel	\$40,000	\$0
Special Services	\$10,000	\$635
GSA Filing Fees	\$1,500	\$0
Insurance	\$7,000	\$0
Technology Services	\$8,000	\$0
Meeting Copies	\$1,000	\$0
Meeting Notices/Website	\$1,000	\$0
Miscellaneous Supplies	\$1,500	\$0
<i>Administration Total</i>	\$121,500	\$30,607
USGS Study	\$90,000	\$10,335
Property Assessment/Rate Study	\$30,000	\$0
GSP Development	\$85,000	\$48,635
TOTAL EXPENDITURES	\$326,500	\$89,577

**Indian Wells Valley Groundwater Authority
Proposed 2017 Budget**

INCOME	FY 2017 Proposed
Carryover from Contributions	75000
DWR Grant	250,000
<i>*In Kind</i>	
City - meeting space	1,500
TOTAL INCOME	326,500

EXPENSES	FY 2017 Proposed
GSA/JPA Budget Item	
<i>GSA Administration</i>	
Meeting Space*	1,500
Consulting Services	50,000
Legal Counsel	40,000
Special Services	10,000
GSA Filing Fees	1,500
Insurance	7,000
Technology Services	8,000
Meeting Copies	1,000
Meeting Notices/Website	1,000
Miscellaneous Supplies	1,500
<i>Administration Total</i>	121,500
USGS Study	90,000
Property Assessment/Rate Study	30,000
GSP Development	85,000
TOTAL EXPENSES	326,500