

INDIAN WELLS VALLEY GROUNDWATER AUTHORITY

Ridgecrest City Hall 100 W California Ave., Ridgecrest, CA 93555 760-499-5002

BOARD OF DIRECTORS

A G E N D A

Thursday, October 15, 2020

Closed Session 10:00 a.m.

Open Session 11:00 a.m.

NOTICE: *In accordance with the evolving public health declarations, we are temporarily limiting public attendance to virtual alternatives only. Please see the Public Comment Notice below for detailed instructions on submitting public comment as well as websites for livestream broadcasting. Telephonic participation by the majority of Board Members and staff is expected.*

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact April Keigwin at (760) 384-5511. Requests must be made as early as possible and at least one full business day before the start of the meeting. Documents and material relating to an open session agenda items that are provided to the IWVGA Board of Directors prior to a regular meeting will be available for public inspection and copying at Indian Wells Valley Water District, 500 Ridgecrest Blvd, Ridgecrest, CA 93555, or online at <https://iwvga.org/>.

Statements from the Public

The public will be allowed to address the Board during Public Comments about subjects within the jurisdiction of the IWVGA Board and that are NOT on the agenda. No action may be taken on off-agenda items unless authorized by law. Questions posed to the Board may be answered after the meeting or at future meeting. Dialog or extended discussion between the public and the Board or staff will be limited in accordance with the Brown Act. The Public Comments portion of the meeting shall be limited to three (3) minutes per speaker. Each person is limited to one comment during Public Comments.

Due to the length of the agenda, one or more recesses should be expected.

1. CALL TO ORDER

2. PUBLIC COMMENT ON CLOSED SESSION

3. CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
(Government Code Section 54956.9(d)(4) Number of cases: (1) – Board of Directors on the advice of legal counsel is meeting to discuss potential litigation filings; the facts and circumstances of which are not yet known to the potential defendant(s) and which need not be disclosed.
- CONFERENCE WITH LEGAL COUNSEL – PUBLICALLY THREATENED LITIGATION (Government Code Section 54956.9(d)(2)(e)(3) Number of cases: (1) – Board of Directors on the advice of legal counsel is meeting to discuss a Notice of

Intention to file CEQA suit received from Mojave Pistachio but no complaint has been provided.

- CONFERENCE WITH LEGAL COUNSEL – PUBLICALLY THREATENED LITIGATION (Government Code Section 54956.9(d)(2)(e)(3) Number of cases: (1) – Board of Directors on the advice of legal counsel is meeting to discuss public statements made by Searles Valley Minerals that it intends to file suit but no complaint has been provided.

4. OPEN SESSION - 11:00 a.m.

- a. Report on Closed Session
- b. Pledge of Allegiance
- c. Roll Call

5. PUBLIC COMMENTS

This time is reserved for the public to address the Board about matters NOT on the agenda. No action will be taken on non-agenda items unless authorized by law. Comments are limited to three minutes per person.

6. CONSENT AGENDA

- a. Approve Minutes of Board Meeting September 17, 2020
- b. Approve Expenditures
 - i. \$6,565.00 – RWG Law
 - ii. \$7,856.25 – Capitol Core Group
 - iii. \$145.00 – Water District Jobs, General Manager (GM) Ad
 - iv. \$5,640.00 – WaterWise Consulting, Inc.
 - v. \$1,214.96 – Daily Independent

7. METER COMPLIANCE UPDATE AND STAFF RECOMMENDATION ON CHANGES TO THE POLICY

8. BOARD CONSIDERATION AND APPROVAL OF RESOLUTION 07-20 ESTABLISHING A REPORTING POLICY FOR ALL NEW GROUNDWATER EXTRACTION WELLS IN THE BASIN

9. BOARD CONSIDERATION AND DISCUSSION OF AN OPTIMIZED USE OF RECYCLED WATER

10. BOARD CONSIDERATION AND DISCUSSION ON A FALLOWING VALUATION AND POTENTIAL FOR A TRANSFER MARKET IN THE TRANSIENT POOL

11. BOARD DISCUSSION ON VISION PLAN FOR 2035

12. WATER RESOURCES MANAGER REPORT

- a. Report on Proposition 1 Grant Status
- b. Proposition 68 Grant Status Update
- c. TDS Sampling and Testing Results
- d. Isotopes Sampling and Testing Results
- e. TSS Sampling
- f. Schedule

13. GENERAL MANAGER'S REPORT

- a. Bellino Public Hearing Continued to Nov.
- b. Monthly Financial Report
- c. Report on IWVGA's Water Marketer (Capitol Core Group)
- d. Severely Disadvantaged Communities (SDAC) Programs Update
- e. General Manager Recruitment
- f. Delinquent Accounts
- g. Well Registration Update

14. CLOSING COMMENTS

This time is reserved for comments by Board members and/or staff and to identify matters for future Board business.

15. DATE OF NEXT MEETING – November 19, 2020

16. ADJOURN

PUBLIC COMMENT NOTICE

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, relating to the convening of public meetings in light of the COVID-19 pandemic. At this time, the Indian Wells Valley Groundwater Authority is continuing to hold board meetings in order to conduct essential business. However, as suggested by the Center for Disease Control and set forth in the Executive Order, we are temporarily limiting public attendance through the following virtual alternatives:

- **Watch meetings on-line:**
All of our meetings are streamed live at <https://ridgecrest-ca.gov/369/Watch> (4 second streaming delay) or on YouTube at <https://www.youtube.com/cityofridgecrest/live> (22 second streaming delay) and are also available for playback after the meeting.
- **Call in for public comments:**
If you wish to make verbal comment, *please call (760) 499-5010*. This phone line will allow only one caller at a time, so if the line is busy, please continue to dial. We will be allowing a 20-30 second pause between callers to give time for media delays and callers to dial in. Due to media delays, please mute your streaming device while making public comment. If you wish to comment on multiple items, you will need to call in as each item is presented.
**Please Note – This process will be a learning curve for all, please be patient.*
- **Submit written comments:**
We encourage submittal of written comments supporting, opposing, or otherwise commenting on an agenda item, for distribution to the Board prior to the meeting. Send emails to apriln@iwvwd.com written correspondence may be sent to April Keigwin, Clerk of the Board, 500 W. Ridgecrest Blvd., Ridgecrest, CA 93555. Please specify to which agenda item your comment relates.
- **Large Groups:**
If you are part of a large group that would like to comment on an agenda item, please consider commenting in writing. This will be as impactful to the Board as having a large group in attendance.

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INDIAN WELLS VALLEY GROUNDWATER AUTHORITY

City of Ridgecrest, Indian Wells Valley Water District, Inyo County, Kern County, San Bernardino County

BOARD OF DIRECTORS MEETING MINUTES Thursday, September 17, 2020; 10:00 a.m.

IWVGA Members Present:

Chairman Mick Gleason, Kern County	Don Zdeba, IWVGA General Manager
John Vallejo, Inyo County	Phillip Hall, Legal Counsel
Ron Kicinski, IWVWD	Steve Johnson, Stetson Engineers
Scott Hayman, City of Ridgecrest	Commander Peter Benson, US Navy, DoD Liaison
Thomas Bickauskas, Bureau of Land Management	April Keigwin, Clerk of the Board
Bob Page, San Bernardino County	

Attending via teleconference is Bob Page, John Vallejo, Commander Peter Benson, and Thomas Bickauskas.

Meeting recording and public comment letters submitted are made available at:

<https://iwvga.org/iwvga-meetings/>

1. CALL TO ORDER:

The meeting is called to order by Chairman Gleason at 10:00 a.m.

2. PUBLIC COMMENT ON CLOSED SESSION:

None.

Chairman Gleason calls the meeting into Closed Session at 10:02 a.m.

3. CLOSED SESSION:

- CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION
(Government Code Section 54956.9(d)(2)(e)(1)) Number of cases: Two (2) Significant exposure to litigation in the opinion of the Board of Directors on the advice of legal counsel, based on: Facts and circumstances that might result in litigation against the IWVGA but which are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.

Closed Session adjourned at 10:55 a.m.

4. OPEN SESSION:

Meeting was reconvened into open session at 11:00 a.m.

- a. Report on Closed Session:
Counsel Hall reports no action was taken that would require disclosure under the Brown Act.
- b. The Pledge of Allegiance is led by Scott Hayman
- c. April Keigwin calls the following roll call:

Director Vallejo	Present
Director Kicinski	Present
Chairman Gleason	Present
Director Page	Present
Vice Chair Hayman	Present

5. PUBLIC COMMENT:

The Board hears public comment from Renee Westa-Lusk and Mike Neel.

6. CONSENT AGENDA:

- a. Approve Minutes of Board Meeting August 20-21, 2020
- b. Approve Expenditures
 - i. \$147,792.99 – Stetson Engineers
 - ii. \$8,018.75 – Capitol Core Group
 - iii. \$145.00 – Water District Jobs, General Manager (GM) Ad
 - iv. \$475.00 – Association of California Water Agencies (ACWA), GM Ad.
 - v. \$4,000.00 – Brown Armstrong
 - vi. \$12,810.00 – WaterWise Consulting, Inc. (July and August)

Don Zdeba explains an updated WaterWise invoice was received after the agenda was posted. Total of both July and August invoices is \$19,245.00.

Motion made by Ron Kicinski and seconded by Scott Hayman to approve Minutes of Board Meeting August 20-21, 2020 and the following expenditures in the amount of \$147,792.99 to Stetson Engineers, \$8,018.75 to Capitol Core Group (CCG), \$145.00 to Water District Jobs, \$475.00 to Association of California Water Agencies (ACWA), \$4,000 to Brown Armstrong and \$19,245.00 to WaterWise Consulting, Inc.

Motion unanimously carries by the following roll call vote:

Director Vallejo	Aye
Director Kicinski	Aye
Chairman Gleason	Aye
Vice Chair Hayman	Aye
Director Page	Aye

7. BOARD CONSIDERATION AND APPROVAL OF BROWN ARMSTRONG REQUEST FOR ADDITIONAL FUNDING:

Don Zdeba provides a staff report and agreement (documents made available on the IWVGA website).

Motion made by Bob Page and seconded by Ron Kicinski to approve the request for additional funding in the amount of \$5,000 to complete the 2018 and 2019 Audits.

Motion unanimously carries by the following roll call vote.

Director Vallejo	Aye
Director Kicinski	Aye
Chairman Gleason	Aye
Vice Chair Hayman	Aye
Director Page	Aye

8. BOARD CONSIDERATION AND APPROVAL OF REQUEST FOR CONTRACT EXTENSION WITH DESERT RESOURCE INSTITUTE (DRI):

Don Zdeba provides a staff report and Contract Extension Agreement (documents made available on the IWVGA website).

The Board hears public comment from Camille Anderson.

Motion made by Ron Kicinski and seconded by Bob Page to extend the terms of the May 23, 2018 agreement and the draft amendment to that agreement through June 30, 2021.

Motion unanimously carries by the following roll call vote.

Director Vallejo	Aye
Director Kicinski	Aye
Chairman Gleason	Aye
Vice Chair Hayman	Aye
Director Page	Aye

9. METER ORDINANCE COMPLIANCE (ORDINANCE 01-20) REPORT AND POSSIBLE ACTION:

Don Zdeba provides a verbal report explaining since adoption of Ordinance 01-20, staff only has two Non De minimis pumpers in compliance. Zdeba clarifies this may be due to a lack of follow through on staff’s side post adoption. Zdeba states staff is looking for Board direction.

The Board hears public comment from Josh Nugent and Renee Westa-Lusk.

Motion made by Scott Hayman and seconded by Ron Kicinski directing staff to send a letter to each Non De minimis pumper explaining the information/testing needed to be within compliance of Ordinance 01-20.

Motion unanimously carries by the following roll call vote:

Director Vallejo	Aye
Director Kicinski	Aye
Chairman Gleason	Aye
Vice Chair Hayman	Aye
Director Page	Aye

10. PUBLIC HEARING FOR FRANK BELLINO FOR FAILURE TO REGISTER, REPORT AND PAY GROUNDWATER EXTRACTION FEES:

Don Zdeba provides a staff report and supporting documentation (documents made available on the IWVGA website). Zdeba states no communication has been received from Mr. Bellino.

Motion made by Ron Kicinski and seconded by Scott Hayman directing staff to send a third letter to Mr. Bellino requiring payment by October 6, 2020 or IWVGA will move forward with an order for an immediate cease of pumping followed by further Board action at the October Regular Board Meeting.

Motion unanimously carries by the following roll call vote:

Director Vallejo	Aye
Director Kicinski	Aye
Chairman Gleason	Aye
Vice Chair Hayman	Aye
Director Page	Aye

11. PUBLIC HEARING FOR PEARSONVILLE PARK FOR FAILURE TO REPORT AND PAY GROUNDWATER EXTRACTION FEES:

Don Zdeba provided Phillip Berry of Berry’s Well Service, well manager for Pearsonville Park, with the total delinquent amount owed. Mr. Berry confirmed receipt and will drop off a check to the Indian Wells Valley Water District.

12. VISION PLAN FOR 2035:

Chairman Gleason discusses his vision plan and goals for the IWVGA in the next coming years. After further discussion, Chairman Gleason tasks Policy Advisory Committee (PAC) Chair, Dave Janiec with beginning an open discussion with PAC members of their goals/concerns going forward. Comments received from PAC members will be posted to GA website and discussed at the next IWVGA Regular Board Meeting.

The Board hears public comment from Mallory Boyd, Judie Decker, Norman Alexander, and Dave Janiec.

13. BOARD CONSIDERATION AND APPROVAL OF LITIGATION TOLLING AGREEMENTS WITH MEADOWBROOK DAIRY AND SEARLES VALLEY MINERALS:

In light of California’s prevailing conditions and the recent approval of the Replenishment Fee and Transient Pool and Fallowing Program, Meadowbrook Dairy has requested an extension of the current Tolling Agreement until January 31, 2021. Searles Valley Minerals did not submit an updated agreement.

Motion made by Bob Page and seconded by Scott Hayman to approve the Tolling Agreement, extending the end date to January 31, 2021.

Motion unanimously carries by the following roll call vote:

Director Vallejo	Aye
Director Kicinski	Aye
Chairman Gleason	Aye
Vice Chair Hayman	Aye
Director Page	Aye

14. WATER RESOURCES MANAGER REPORT:

Steve Johnson provides updates on the following grants/programs: Prop. 1 Grant Status, Prop. 68 Grant Status, TDS Sampling and Testing Results, Isotopes Sampling and Testing Results and Schedule (presentations made available on the IWVGA website).

15. GENERAL MANAGER’S REPORT:

Don Zdeba provides updates on the following; Monthly Financial Report, Report on IWVGA’s Water Marketer (Capitol Core Group), Severely Disadvantaged Communities (SDAC) Program, General Manager Recruitment, Delinquent Accounts, and Well Registration Update (documents made available on the IWVGA website). Board directs staff to look into potential of a Finance Committee and return with staff recommendation at the October Regular Board Meeting.

16. CLOSING COMMENTS :

Thomas Bickauskas expresses excitement for Board direction given to PAC.

Director Kicinski thanks everyone involved with the meeting and is happy with results from today’s discussions.

Chairman Gleason adjourns for a recess at 1:01 p.m.

Chairman Gleason calls the meeting into closed session at 1:10 p.m.

Chairman Gleason adjourns closed session at 2:19 p.m.

Chairman Gleason calls the meeting into open session at 2:22 p.m.

Counsel Hall reports no action was taken that would require disclosure under the Brown Act.

17. DATE OF NEXT MEETING – October 15, 2020

18. ADJOURN:

Chairman Gleason adjourns the meeting at 2:22 p.m.

Respectfully submitted,

April Keigwin

Clerk of the Board
Indian Wells Valley Groundwater Authority

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CAPITOL
CORE
GROUP

Capitol Core Group, Inc.
205 Cartwheel Bend (Operations Dept.)
Austin, TX 78738 US
949.274.9605
operations@capitolcore.com
www.capitolcore.com

BILL TO

Indian Wells Valley Groundwater
Authority
500 West Ridgecrest Blvd.
Ridgecrest, California 93555
USA

INVOICE 2020-056

DATE 10/06/2020 **TERMS** Net 45

DUE DATE 11/20/2020

DATE	ACCOUNT SUMMARY	AMOUNT
09/04/2020	Balance Forward	8,018.75
	Other payments and credits after 09/04/2020 through 10/05/2020	-8,018.75
10/06/2020	Other invoices from this date	0.00
	New charges (details below)	7,856.25
	Total Amount Due	7,856.25

ACTIVITY	HOURS	RATE	AMOUNT
Charges			
Task 1: Identify and Secure Imported Water Supplies			
Strategic Communications:Water Procurement Assistance	2	225.00	450.00
Review of Potential Water Supplies as requested by Chairman Gleason {Simonetti}			
Strategic Communications:Water Procurement Assistance	2	225.00	450.00
Memorandum to IWVGA on potential water supply meeting {Simonetti}			
Total Task 1 = \$900.00			
Task 2: Transfer Partner Advocacy and Negotiation			
Strategic Communications:Water Procurement Assistance	2	250.00	500.00
Transfer Partner Advocacy: Research request for Steve Johnson re: Potential Imported Water Project (Tatum)			
Total Task 2 = \$500.00			
Task 3: Identify and Secure Funding Sources			
Government Relations:Federal Legislative Affairs	1.50	225.00	337.50
Direct Advocacy: Coordination of NDAA Letter and review {Simonetti}			
Government Relations:Federal Legislative Affairs	1.50	200.00	300.00
Direct Advocacy: Call w/ Rep. Cook and Sen. Feinstein office re: Letter of Support for NDAA			
Government Relations:Federal Legislative Affairs	1.25	225.00	281.25
Direct Advocacy: Meetings w/ Rep. Crow and Sen. Harris re: NDAA {Simonetti}			
Government Relations:Federal Legislative Affairs	1	225.00	225.00
Direct Advocacy: Meeting w/ Rep. Vargus re: NDAA {Simonetti}			

ACTIVITY	HOURS	RATE	AMOUNT
Government Relations:Federal Legislative Affairs Direct Advocacy: Meeting w/ Rep. Levine re: NDAA (Simonetti)	1	225.00	225.00
Government Relations:Federal Legislative Affairs Direct Advocacy: Coordination of sign-on and support of NDAA Amendments Rep. Crow {Simonetti}	2	225.00	450.00
Government Relations:Federal Legislative Affairs Client: Client meetings, internal coordination and briefing {Simonetti}	2	225.00	450.00
Government Relations:Federal Legislative Affairs Direct Advocacy: Meeting w/ Rep. Garamendi and Association of Defense Communities (plus follow-up call) re: NDAA {Simonetti}	2.50	225.00	562.50
Government Relations:Federal Legislative Affairs Direct Advocacy: Follow-up with U.S. Bureau of Reclamation Washington D.C. and Sacramento staff on interconnection project {Simonetti}	1	225.00	225.00
Government Relations:Federal Legislative Affairs Direct Advocacy: Meetings Members of House Armed Services Committee re: NDAA Amendments -- Reps. Crow, Garamendi, Davis, Speier, Kahanna, Cisneros {McKinney}	4.50	250.00	1,125.00
Government Relations:Federal Legislative Affairs Direct Advocacy: Meetings Members of California House Delegation (non-Armed Service Cmte Members) w/ Military Installations in District re: NDAA Amendments -- Reps. Levine, Vargas, Peters, and Rhouda {McKinney}	3	250.00	750.00
Government Relations:Federal Legislative Affairs Direct Advocacy: Meetings with Association of Defense Communities re: NDAA {McKinney}	1.50	250.00	375.00
Government Relations:Federal Legislative Affairs Direct Advocacy: Meeting w/ Bureau of Reclamation re: Interconnection project update {McKinney}	1	250.00	250.00
Government Relations:Federal Legislative Affairs Direct Advocacy: Meeting/Discussion w/ DOD Office of Legislative Affairs re: NDAA {McKinney}	1.25	250.00	312.50
Total Task 3 = \$4,950.00			
Task 4 -- Reporting and Board Meetings			
Government Relations:Public Policy Reporting: Monthly Update Report (Simonetti)	1.50	225.00	337.50
Government Relations:Public Policy Reporting: Client Meetings, Memorandum review and administration {McKinney}	1	250.00	250.00
Total Task 4 = \$587.50			

Thank you for your business. Please make checks payable to Capitol Core Group, Inc.

TOTAL OF NEW CHARGES

7,856.25

TOTAL DUE

\$7,856.25

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Website: www.WaterDistrictJobs.com
E-mail: contact@WaterDistrictJobs.com
Phone: (310) 375-6413

Water District Jobs • 21143 Hawthorne Blvd., Box 431 • Torrance, CA 90503 • Tax ID (EIN): 83-0497811

To:
Indian Wells Valley Groundwater Authority
Attn: Accounts Payable
500 W. Ridgecrest Blvd.
Ridgecrest, CA 93555

September 22, 2020

INVOICE

Invoice: 1102009

Client: Don Zdeba

Posting Date	Description	Amount
09-08-2020	Job Posting (General Manager)	\$145.00

Total Due \$145.00

Please send payment to:

Water District Jobs
21143 Hawthorne Blvd., Box 431
Torrance, CA 90503

Make check payable to **Water District Jobs**

Term: 30 days

If you have any questions regarding your payment, please contact Water District Jobs at (310) 375-6413 or contact@WaterDistrictJobs.com

Thank you for using Water District Jobs!

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General Manager

Indian Wells Valley Groundwater Authority

Organization Type:

Other

Location:


Ridgecrest, California

Job Status:

Other

Job ID:

56297

[Organization Website](#) 

The Indian Wells Valley Groundwater Authority (IWVGA) was formed in 2017 through a Joint Powers Authority Agreement. The IWVGA Board of Directors is comprised of five (5) voting members; Kern County, San Bernardino County, and Inyo County, the City of Ridgecrest, Indian Wells Valley Water District, and two (2) non-voting Federal, associate members; the United States Navy (Naval Air Weapons Station – China Lake) and the Bureau of Land Management. The GSA encompasses over 380,000 acres. The IWVGA serves as a Groundwater Sustainability Agency (GSA) in compliance with the Sustainable Groundwater Management Act (SGMA) of 2014 to protect existing surface water and groundwater rights. The GSA employs Stetson Engineers as the Water Resource Manager tasked with drafting and submitting the Groundwater Sustainability Plan (GSP) for the Indian Wells Valley Groundwater Basin (IWVGB). The GSP was submitted to the Department of Water Resources for review and approval January 31, 2020.

This is a new executive management position reporting to the IWVGA Board of Directors. The incumbent's focus will be implementation of the GSP by providing leadership and direction to member agencies, ensuring efficient and effective legislative and regulatory compliance in accordance with Board directives; collaborating with State and local agencies; facilitating outreach efforts with stakeholders to strategically comply with legal requirements; and accomplishing IWVGA goals and objectives.

The GSA is seeking a candidate with previous administrative management experience related to water resource management and conservation programs. A bachelor's degree in a related field (geology, hydrology, engineering, environmental studies, business) is highly desirable, but any combination of experience and education that could likely provide the required knowledge, skill and ability is qualifying. The ideal candidate will have extensive knowledge of state and local laws, regulations related to water conservation programs, water resource management, and SGMA.

The IWVGA is currently seeking all qualified candidates, both individuals and organizations. This is a contract position with salary commensurate with experience and final determination of status; full- time or part-time.

Interested individuals or consulting firms should submit a cover letter, resume and three professional references on or before October 10, 2020 to the following email address: apriln@jvwvd.com with subject IWVGA GM Recruitment, Attn: Don Zdeba, Acting General Manager. Detailed brochure available by [clicking here](#)

When applying, mention you saw this opening listed at WaterDistrictJobs.com.

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WaterWise Consulting, Inc.

"Conserving our natural resources for future generations"

1751 S. Grand Ave.
Glendora, CA 91740

Invoice

Date	Invoice #
9/30/2020	6540

Customer
Indian Wells Groundwater Authority Attn: Accounts Payable 500 W. Ridgecrest Blvd. Ridgecrest, CA 93555

Contract No.	Due Date	Terms
02-19	12/29/2020	Net 90

Item	Description	Amount
Rebate Administration	Indian Wells Groundwater Authority Water Conservation Rebate Program Service Period: September 2020 Task: Monthly Administration - \$5,000.00 x 1 = \$5,000.00 Task: Website Development - \$4,000.00 x 0 = \$0.00 Task: Program Manager - \$125.00 x 0 = \$0.00 Task: Design, Marketing & Outreach - \$80.00 x 8 = \$640.00 Task: Customer Rebates - \$0.00 TOTAL THIS INVOICE: \$5,640.00	5,640.00

Please Make Check Payable To: WaterWise Consulting, Inc.

Total	\$5,640.00
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Phone #	Fax #	E-Mail	Web Site
(626) 335-7888	(626) 628-0311	info@waterwise-consulting.com	www.waterwise-consulting.com

Indian Wells Groundwater Authority

Water Conservation Rebate Program

Service Period: September 2020

Fixed Labor Cost Breakdown

<i>Classification</i>	<i>Staff Name(s)</i>	<i>Service Date(s)</i>	<i>Item Qty.</i>	<i>Fixed Rate</i>	<i>Total Billed</i>	<i>Labor Summary</i>
Monthly Administration	Rebecca Shields Moose Blanca Cortez Kathy Sylva	9/1/2020 to 9/30/2020	1	\$ 5,000.00	\$ 5,000.00	* Customer Service Representative Staffing * Assist customers via phone and email * Mailing program applications to customers upon request * Development of Contractor Application
					\$ 5,000.00	

Hourly Labor Cost Breakdown

<i>Classification</i>	<i>Staff Name</i>	<i>Service Date(s)</i>	<i>Qty. Hours</i>	<i>Hourly Rate</i>	<i>Total Billed</i>	<i>Labor Summary</i>
				\$ 125.00	\$ -	
			0		\$ -	

<i>Classification</i>	<i>Staff Name</i>	<i>Service Date(s)</i>	<i>Qty. Hours</i>	<i>Hourly Rate</i>	<i>Total Billed</i>	<i>Labor Summary</i>
Design, Marketing & Outreach	Blanca Cortez	9/25/2020	2	\$ 80.00	\$ 160.00	Marketing Phone Calls
Design, Marketing & Outreach	Rebecca Shields Moose	9/16/2020 to 9/18/2020	3	\$ 80.00	\$ 240.00	Researching local businesses & identifying marketing opportunities
Design, Marketing & Outreach	Blanca Cortez	9/28/2020 to 9/30/2020	2	\$ 80.00	\$ 160.00	Researching local businesses & identifying marketing opportunities
Design, Marketing & Outreach	Ajay Dhawan	9/15/2020	1	\$ 80.00	\$ 80.00	Postcard mailing to retail stores
			8		\$ 640.00	

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The Daily Independent
P.O. Box 7
Ridgecrest, CA 93555

Office Hours: Mon - Fri.
9:30 am - 2:30 pm
Phone Number: 760-375-4481
Fax Number: 760-375-4880

IWV GROUND AUTHORITY
500 W Ridgecrest Blvd
Ridgecrest CA 93555

Invoice LD0403
Account Number 142701

Date	Description	Amount
April 3, 2020	14x21.5 Display Legal Ordinance 01-20	1,214.96
Balance Due		\$1,214.96

Please submit payment to the above address. Should you have any billing questions, please contact Paula McKay at 1-760-375-4481.

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IWVGA ADMINISTRATIVE OFFICE

STAFF REPORT

TO: IWVGA Board Members **DATE:** October 15, 2020

FROM: IWVGA Staff

SUBJECT: **Agenda Item No. 7 – Update on Meter Ordinance Compliance (Ordinance 01-20)**

DISCUSSION

Ordinance 01-20, “Requiring the Installation of, Use of and Reporting on Metering Equipment for Groundwater Extraction Facilities in the Indian Wells Valley Groundwater Basin”, was adopted by the Board March 19, 2020 and is included in your Board packet.

Th Ordinance includes the following requirements for **non de minimis** groundwater extractors.

ARTICLE 2. INSTALLATION AND USE OF METERING EQUIPMENT

Section 1. Extraction Facility Metering Installation Requirements

Groundwater Extractors in the Basin shall, at their own expense, install a Water Meter and an Hour Meter on each and every one of their Extraction Facilities by **no later than June 1, 2020**.

Section 2. De Minimis Extractor Exemptions to the Metering Requirements.

De Minimis Extractors are exempt from the requirements of this Ordinance provided that they have registered their Extraction Facility with the Authority.

Section 5. Secondary Metering Equipment Requirements

Hour Meters, installed in conformance with the Authority’s then adopted “Groundwater Well Flowmeter Standards,” shall be used as the secondary metering device on all Extraction Facilities in the Basin by **no later than June 1, 2020**.

Section 6. Metering Equipment Exemptions

If special circumstances exist which make it impossible for a Groundwater Extractor to meet either of the metering requirements of this Ordinance, the Groundwater Extractor may make a written request for an alternative measuring requirement by **no later than May 1, 2020**. The request must be provided in writing and it must set forth a specific alternative method for measuring Extractions from the Extraction Facility.

ARTICLE 3. METER TESTING REPORTS AND REPAIRS.

Section 1. Meter Testing

All Metering Equipment shall be checked for accuracy, in accordance with the Authority’s then adopted “Groundwater Well Flowmeter Standards,” by **August 1, 2020**, and every 2 years thereafter, by a person qualified to test, repair, and install such equipment. In addition, whenever

Metering Equipment is installed or repaired, it shall be checked for accuracy, in accordance with the Authority's then adopted "Groundwater Well Flowmeter Standards," by a person qualified to test, repair, and install meters.

Section 2. Accuracy Test Report Submission

All Groundwater Extractors shall submit a test report, in accordance with the Authority's then adopted "Groundwater Well Flowmeter Standards," on an Authority provided form by **August 1, 2020**, and every 2 years thereafter, certifying the Metering Equipment accuracy.

A letter dated September 22, 2020 was mailed to all registered non de minimis groundwater extractors that had not complied with the requirements of the Ordinance as of the date of the letter. In response to the letter, Staff has received inquiries from non de minimis extractors pumping relatively small amounts of water containing questions/concerns about compliance including the ability to pay the cost of purchasing, installing, and testing new metering and recording equipment.

RECOMMENDED BOARD ACTION(S)

Recognizing the impact of the current fee structure, Staff recommends revisiting the Ordinance in consideration of the issues and concerns brought to Staff's attention and seeks Board discussion and direction.

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BOARD OF DIRECTORS

Mick Gleason, Chair
Scott Hayman, Vice-Chair
Ronald Kicinski
Matthew Kingsley
Robert Lovingood
CDR Peter Benson, DoD Liaison
Thomas Bickauskas

Donald Zdeba
General Manager
Phillip Hall
Legal Counsel

September 22, 2020

RE: COMPLIANCE WITH ORDINANCE 01-20, REQUIRING THE INSTALLATION OF, USE OF AND REPORTING ON METERING EQUIPMENT FOR GROUNDWATER EXTRACTION FACILITIES IN THE INDIAN WELLS VALLEY GROUNDWATER BASIN

On March 19, 2020, the Board of Directors of the Indian Wells Valley Groundwater Authority (“Authority”) adopted Ordinance 01-20 Requiring the Installation of, Use of and Reporting on Metering Equipment for Groundwater Extraction Facilities in the Indian Wells Valley Groundwater Basin. The Ordinance became effective April 18, 2020. The full Ordinance is available on the Authority’s website at:

<https://static1.squarespace.com/static/5a70e98dd55b41f44cbb2be0/t/5e8ddb9b8ce9a85e197e5469/1586355100311/Metering+Ord+01-20.pdf>

There are Sections of the Ordinance that I wish to highlight for the purpose of this letter.

ARTICLE 2. INSTALLATION AND USE OF METERING EQUIPMENT

Section 1. Extraction Facility Metering Installation Requirements

Groundwater Extractors in the Basin shall, at their own expense, install a Water Meter and an Hour Meter on each and every one of their Extraction Facilities by **no later than June 1, 2020**.

Section 2. De Minimis Extractor Exemptions to the Metering Requirements.

De Minimis Extractors are exempt from the requirements of this Ordinance provided that they have registered their Extraction Facility with the Authority.

Section 5. Secondary Metering Equipment Requirements

Hour Meters, installed in conformance with the Authority’s then adopted “Groundwater Well Flowmeter Standards,” shall be used as the secondary metering device on all Extraction Facilities in the Basin by **no later than June 1, 2020**.

Section 6. Metering Equipment Exemptions

If special circumstances exist which make it impossible for a Groundwater Extractor to meet either of the metering requirements of this Ordinance, the Groundwater Extractor may make a written request for an alternative measuring requirement by **no later than May 1, 2020**. The request must be provided in writing and it must set forth a specific alternative method for measuring Extractions from the Extraction Facility.

requirement by **no later than May 1, 2020**. The request must be provided in writing and it must set forth a specific alternative method for measuring Extractions from the Extraction Facility.

ARTICLE 3. METER TESTING REPORTS AND REPAIRS.

Section 1. Meter Testing

All Metering Equipment shall be checked for accuracy, in accordance with the Authority's then adopted "Groundwater Well Flowmeter Standards," by **August 1, 2020**, and every 2 years thereafter, by a person qualified to test, repair, and install such equipment. In addition, whenever Metering Equipment is installed or repaired, it shall be checked for accuracy, in accordance with the Authority's then adopted "Groundwater Well Flowmeter Standards," by a person qualified to test, repair, and install meters.

Section 2. Accuracy Test Report Submission

All Groundwater Extractors shall submit a test report, in accordance with the Authority's then adopted "Groundwater Well Flowmeter Standards," on an Authority provided form by **August 1, 2020**, and every 2 years thereafter, certifying the Metering Equipment accuracy.

You are receiving this letter because Authority records indicate you are a registered non de minimis groundwater extractor deficient in one or both requirements; having acceptable metering installed and submitting meter accuracy test results. Recognizing you may not have been aware of the requirements of Ordinance 01-20, the Authority is providing a 60-day extension until November 23, 2020 for compliance. To assist with compliance, please find enclosed a list of meters approved by the Water Resources Manager and a list of approved contractors for testing meters.

Should you have questions concerning compliance with this Ordinance, please contact me.

Respectfully,



Don Zdeba
Acting General Manager
don.zdeba@iwvwd.com
(760)384-5555

Enclosures (2)

Manufacturer	Model	Tamperproof	AMI/AMR Compatible	NSF/ANSI Standards 61	Meter Type	Size	Min	Max	Max psi *
Badger Meter, Inc.	Recordall Disc 25	Yes	Yes	Yes	Positive Displacement	5/8" x 3/4"	0.5	25	150
Badger Meter, Inc.	Recordall Disc 35	Yes	Yes	Yes	Positive Displacement	3/4"	0.75	35	150
Badger Meter, Inc.	Recordall Disc 55	Yes	Yes	Yes	Positive Displacement	1"	1	55	150
Badger Meter, Inc.	Recordall Disc 70	Yes	Yes	Yes	Positive Displacement	1"	1.25	70	150
Badger Meter, Inc.	Recordall Disc 120	Yes	Yes	Yes	Positive Displacement	1-1/2"	2.5	120	150
Badger Meter, Inc.	Recordall Disc 170	Yes	Yes	Yes	Positive Displacement	2"	2.5	170	150
Badger Meter, Inc.	Recordall Turbo 160	Yes	Yes	Yes	Turbine	1.5"	4	200	150
Badger Meter, Inc.	Recordall Turbo 200	Yes	Yes	Yes	Turbine	2"	4	310	150
Badger Meter, Inc.	Recordall Turbo 450	Yes	Yes	Yes	Turbine	3"	5	550	150
Badger Meter, Inc.	Recordall Turbo 1000	Yes	Yes	Yes	Turbine	4"	10	1250	150
Badger Meter, Inc.	Recordall Turbo 2000	Yes	Yes	Yes	Turbine	6"	20	2500	150
Badger Meter, Inc.	Recordall Turbo 3500	Yes	Yes	Yes	Turbine	8"	30	4500	150
Badger Meter, Inc.	Recordall Turbo 5500	Yes	Yes	Yes	Turbine	10"	50	7000	150
Badger Meter, Inc.	Recordall Turbo 6200	Yes	Yes	Yes	Turbine	12"	90	8800	150
Badger Meter, Inc.	E-Series	Yes	Yes, when choosing the model with in-line connector for easy connection and installation to AMI/AMR endpoints.	Yes	Ultrasonic	5/8"	0.05	25	175
Badger Meter, Inc.	E-Series	Yes	Yes, when choosing the model with in-line connector for easy connection and installation to AMI/AMR endpoints.	Yes	Ultrasonic	5/8" x 3/4"	0.05	25	175
Badger Meter, Inc.	E-Series	Yes	Yes, when choosing the model with in-line connector for easy connection and installation to AMI/AMR endpoints.	Yes	Ultrasonic	3/4"	0.05	32	175
Badger Meter, Inc.	E-Series	Yes	Yes, when choosing the model with in-line connector for easy connection and installation to AMI/AMR endpoints.	Yes	Ultrasonic	1"	0.25	55	175
Badger Meter, Inc.	E-Series	Yes	Yes, when choosing the model with in-line connector for easy connection and installation to AMI/AMR endpoints.	Yes	Ultrasonic	1.5"	0.4	100	175
Master Meter	BLMJ	Yes	Yes, when choosing AMR register	Yes	Ultrasonic	2"	0.5	160	175
Master Meter	BLMJ	Weather sealed	Yes, when choosing AMR register	Yes	Multi-Jet	5/8"	1	20	150
Master Meter	BLMJ	Weather sealed	Yes, when choosing AMR register	Yes	Multi-Jet	3/4" x 7/8"	2	30	150
Master Meter	BLMJ	Weather sealed	Yes, when choosing AMR register	Yes	Multi-Jet	1/2" x 9"	2	30	150
Master Meter	BLMJ	Weather sealed	Yes, when choosing AMR register	Yes	Multi-Jet	3/4" x 9" x 1"	2	30	150
Master Meter	BLMJ	Weather sealed	Yes, when choosing AMR register	Yes	Multi-Jet	1"	3	50	150
Neptune Technology	T-10	Yes	Yes, can upgrade from direct read registers to Neptune's absolute encoder registers.	Yes	Positive Displacement	5/8"	0.5	20	150
Neptune Technology	T-10	Yes	Yes, can upgrade from direct read registers to Neptune's absolute encoder registers.	Yes	Positive Displacement	3/4"	0.75	30	150
Neptune Technology	T-10	Yes	Yes, can upgrade from direct read registers to Neptune's absolute encoder registers.	Yes	Positive Displacement	1"	1	50	150
Neptune Technology	TRU/FLO Compound	Yes	No, possibly with 3rd party tech	Yes	Positive Displacement	2"	0.5	200	150
Neptune Technology	TRU/FLO Compound	Yes	No, possibly with 3rd party tech	Yes	Positive Displacement	3"	0.5	450	150
Neptune Technology	TRU/FLO Compound	Yes	No, possibly with 3rd party tech	Yes	Positive Displacement	4"	1	1000	150
Neptune Technology	TRU/FLO Compound	Yes	No, possibly with 3rd party tech	Yes	Positive Displacement	6"	1.5	2000	150
Sensus	Omni T2	No	Yes	Yes	Positive Displacement	6" x 8"	1.5	2000	150
Sensus	Omni T2	No	Yes	Yes	Turbine	1 1/2"	1.25	200	200
Sensus	Omni T2	No	Yes	Yes	Turbine	2"	1.5	250	200
Sensus	Omni T2	No	Yes	Yes	Turbine	3"	2.5	650	200
Sensus	Omni T2	No	Yes	Yes	Turbine	4"	3	1250	200
Sensus	Omni T2	No	Yes	Yes	Turbine	6"	4	2500	200
Sensus	Omni T2	No	Yes	Yes	Turbine	8"	5	3500	200
Sensus	Omni C2	No	Yes	Yes	Turbine	10"	6	5500	200
Sensus	Omni C2	No	Yes	Yes	Turbine	1 1/2"	0.5	200	200
Sensus	Omni C2	No	Yes	Yes	Turbine	2"	0.5	200	200
Sensus	Omni C2	No	Yes	Yes	Turbine	3"	1	500	200
Sensus	Omni C2	No	Yes	Yes	Turbine	4"	1.5	1000	200
Sensus	Omni C2	No	Yes	Yes	Turbine	6"	3	2000	200
Sensus	Omni C2	No	Yes	Yes	Turbine	8"	4	2700	200
Sensus	Omni C2	No	Yes	Yes	Turbine	10"	5	4000	200
Sensus	Omni R2	No	Yes	Yes	Turbine	1 1/2"	2	150	200
Sensus	Omni R2	No	Yes	Yes	Turbine	2"	2.5	200	200
Sensus	SR11	Yes	Yes	Yes	Displacement	5/8"	1	20	150
Sensus	SR11	Yes	Yes	Yes	Displacement	3/4"	2	30	150
Sensus	SR11	Yes	Yes	Yes	Displacement	1"	3	50	150

Approved Contractors for Meter Testing

Golden Meters Service

Office: 714-653-2900

Field: 714-450-5929

Email: goldenmetersservice@gmail.com

McCall's Meters

1498 Mesa View St.

Hemet, CA 92543

Office: [951-654-3799](tel:951-654-3799)

Email: info@mccallsmeters.com

Pump Check

P.O. Box 5646

Riverside, CA 92517

Office: 951-653-1910

Email: info@pumpcheck.com

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IWVGA ADMINISTRATIVE OFFICE

STAFF REPORT

TO: IWVGA Board Members **DATE:** October 15, 2020

FROM: IWVGA Staff

SUBJECT: AGENDA ITEM NO. 8 – CONSIDERATION AND ADOPTION OF RESOLUTION 07-20 – ESTABLISHING A REPORTING POLICY FOR ALL NEW GROUNDWATER EXTRACTION WELLS IN THE BASIN

DISCUSSION

As this Board is aware current groundwater extractions in the Basin have been subject to reporting requirements for some time. The attached Resolution adopts a policy requiring new groundwater extractions from the Basin be reported to the GA so that the Water Resource Manager may adjust the importation program and GSP as needed for the new Basin demands.

The following Policy and Resolution were presented to the PAC earlier this year and it is not believed that the changes made since that review require any further review by the Committees.

RECOMMENDED BOARD ACTION(S)

Consider and adopt Resolution 07-20 – Establishing Requirements and a Reporting Policy for all New Groundwater Extraction Wells in the Basin.

**BEFORE THE BOARD OF DIRECTORS
INDIAN WELLS VALLEY GROUNDWATER AUTHORITY**

In the matter of:

Resolution No. 07-20

**ESTABLISHING REQUIREMENTS AND
A REPORTING POLICY FOR
ALL NEW GROUNDWATER EXTRACTION
WELLS IN THE BASIN.**

I, _____, Secretary of the Board of Directors for the Indian Wells Valley Groundwater Authority, do certify that the following resolution, on motion of Director _____, seconded by Director _____, was duly passed and adopted by the Board of Directors at an official meeting this 15th day of October, 2020, by the following vote:

AYES:

NOES:

ABSENT:

Secretary of the Board of Directors
Indian Wells Valley Groundwater Authority

RESOLUTION

Section 1. WHEREAS:

(a) The Sustainable Groundwater Management Act requires the IWVGA to bring the Basin into sustainability by 2040 at the latest to make ongoing reports on extractions and progress; and,

(b) In order to meet those requirements the IWVGA must obtain accurate data on all current and future groundwater extractions.

Section 2. IT IS RESOLVED by the Board of Directors of the Indian Wells Valley Groundwater Authority, as follows:

1. This Board finds that the recited facts are true and that it has the jurisdiction to consider, approve, and adopt this Resolution.

2. This Board incorporates and makes all the findings recommended by staff, whether verbally or in their written reports.

3. This Board hereby adopts the attached "Requirements for All New Wells" effective immediately.

INDIAN WELLS VALLEY GROUNDWATER AUTHORITY
REQUIREMENTS FOR ALL NEW WELLS

As described in the Sustainable Groundwater Management Act (SGMA) and in California Water Code Section 10726.4, the Indian Wells Valley Groundwater Authority (Authority) possesses the authority to regulate groundwater extractions within its jurisdiction by regulating the construction of new groundwater extraction wells. New groundwater extraction wells are defined as construction of new wells, enlargement of existing wells and reactivation of abandoned wells.

Groundwater extraction wells proposed to be constructed within the jurisdiction of the Authority must be registered with Authority. The jurisdiction of the Authority includes all lands within the boundaries of the Indian Wells Valley Groundwater Basin (Basin), defined as Basin No. 6-054 in the California Department of Water Resources Bulletin 118 Interim Update 16.

Authority staff will coordinate with Kern, San Bernardino, and Inyo Counties to ensure that the Authority is notified of all new well permit requests/applications and that the counties inform applicants of the Authority's requirements for new wells. In addition, pursuant to Water Code Section 10726.4(b), Authority staff will request that the counties forward to the Authority, all well permit requests/applications for new groundwater extraction wells, before permit approval. Authority staff will also contact all known well drillers and request notification of all new wells planned for construction.

The Authority's intent and goal is to help coordinate all "proposed" groundwater extraction wells with the stakeholders and interested parties within the Basin. This Authority effort will be coordinated with the appropriate County and the new groundwater extraction well owner/applicant to resolve any concerns/issues prior to the commencement of actual work on the new groundwater extraction well. In the event the parties are unable to satisfactorily resolve any concerns/issues, the parties reserve the right to pursue any and all legal remedies available.

A "replacement well" is considered a new groundwater extraction well and required to comply with all Authority rules and requirements. The Authority will give due consideration to a replacement well that is equipped for the same production and to be located in close proximity to the old well. Current and historic pumping will also be considered.

The Authority will review the proposed construction of new groundwater extraction wells to determine whether it may cause "Material Injury". Material Injury is defined by the Authority as impacts to the Basin caused by the pumping of groundwater that causes material physical harm to the Basin, any Subarea, or any Producer/Party, including, but not limited to, overdraft, degradation of water quality by introduction of contaminants to the aquifer by a Party and/or transmission of those introduced contaminants through the

aquifer, liquefaction, land subsidence, and other material physical injury caused by elevated or lowered groundwater levels. Material physical harm does not include economic injury that results from other than direct physical causes, including any adverse effect on water rates, lease rates, or demand for water. If fully mitigated, Material Injury shall no longer be considered to be occurring.

The following outlines the step-by-step procedures for owners of new groundwater extraction wells to adhere to the Authority's current regulatory requirements for new groundwater extraction wells drilled within the Authority's jurisdiction. These procedures reflect the full scope of Authority regulatory requirements for new groundwater extraction wells at this time.

New groundwater extraction wells may not begin groundwater extractions until the requirements of these parts have been completed in full. Violations of these parts shall be subject to the provisions of all applicable laws including, but not limited to, the penalties and procedures set forth in California Water Code Section 10732.

PROCEDURAL STEPS FOR ALL NEW GROUNDWATER EXTRACTION WELLS

Step 1: Well Owner Submits County Well Application and/or Permit Request to the Authority

As described in California Water Code Section 10726.4, the Authority possesses the power to regulate groundwater extractions within its jurisdiction by regulating the construction of new groundwater extraction wells.

Well Owners/applicants proposing to construct a new groundwater extraction well shall provide the Authority with any and all County well applications and/or well permit requests before commencing work on the new groundwater extraction well. The Owner/applicant shall also provide the Authority with any information needed to determine the status of the new groundwater extraction well as either a de minimis well or non-de minimis well.

Step 2: Authority Determines Well Status as De Minimis or Non De Minimis and Material Injury

Authority staff shall review the new groundwater extraction well application and/or well permit request and determine the status of the new well(s) as either a de minimis well or a non-de minimis well. As defined in SGMA, a de minimis extractor refers to "a person who extracts, for domestic purposes, two acre-feet or less per year." Because de minimis extractors/wells are exempt from the monitoring and reporting requirements of SGMA, all new wells classified as de minimis by the Authority require no additional action after well registration and may begin groundwater extractions.

Authority staff shall also review the potential of the new groundwater extraction well(s) to cause Material Injury to the Basin and/or to other current Basin Producers. This review process shall be considered to be cooperative with the well owner/applicant, the Authority, the appropriate County and interested stakeholders and parties. At the conclusion of the review process, the Authority staff will make a recommendation to the Board and other interested regulators regarding the new groundwater extraction well application/well permit request.

The Authority shall inform owners of new groundwater extraction wells classified as non de minimis in writing of the status of the new groundwater extraction well(s) as non-de minimis, as well as any applicable rules, regulations and extraction fees (General Pumping Assessment, Mitigation Fee, and Replenishment Fee) that shall be paid by the new groundwater extraction well owner for each acre-foot of groundwater extracted.

Step 3: Well Owner Registers Well with the Authority

As described in California Water Code Section 10725.6, SGMA grants the Authority the power to establish regulations requiring that groundwater extraction wells within the Authority's jurisdiction be formally registered with the Authority.

All new groundwater extraction wells within the Authority's jurisdiction must be registered with the Authority through completion of the Authority's *Well Registration Form* (via either hard copy or online at <https://iwvga.org/online-form>). Submission of the *Well Registration Form* to Authority staff must occur no later than **30 days** after the well has been drilled.

New groundwater extraction well owners that fail to register their wells with the Authority within the 30-day period shall be contacted by phone or by mail and may be summoned for a Board Hearing before the Authority's Board of Directors.

Step 4: Well Owner Submits Meter Compliance Information

As described in California Water Code Section 10725.8, SGMA grants the Authority the power to establish regulations requiring that the use of groundwater extraction wells within the Authority's jurisdiction be measured by water-measuring devices satisfactory to the Authority.

In accordance with Authority Ordinance No. 01-20, owners of new wells classified as non de minimis by the Authority shall, at their own expense, install a water meter and an hour meter on each new well before groundwater extraction commences. A list of meters acceptable to the Authority is provided in the Authority's Groundwater Well Flowmeter Standards in Authority Resolution No. 02-20.

All metering equipment shall be installed and tested for accuracy by a person(s) qualified to test, repair, and install meters. A list of contractors qualified for meter installation and testing is provided in the Authority's Groundwater Well Flowmeter Standards in Authority Resolution No. 02-20.

No later than **30 days** after issuance of the Authority's written statement regarding the non de minimis status of the new well, new well owners shall submit to Authority staff a meter test report certifying the meter installation and accuracy. Meter tests shall be performed every two (2) years thereafter, and subsequently submitted to Authority staff for review. All meters shall be installed, tested, and repaired/replaced in adherence to the Authority's Groundwater Well Flowmeter Standards.

All Authority ordinances and resolutions, including Groundwater Well Flowmeter Standards, are available upon request or at the Authority's website: <https://iwvga.org/resolutions-ordinances>

Step 5: Well Owner Submits Monthly Reporting Form and Payment for Groundwater Extraction

The Authority's Groundwater Sustainability Plan establishes that groundwater extractors within the Authority's jurisdiction must comply with all Authority fees and assessments to contribute toward funding the development of supplemental water supplies and other projects and management actions that will achieve Basin sustainability by 2040, as required by SGMA.

All new wells classified as non de minimis shall be responsible for submitting monthly production reporting forms to Authority staff. To complete the monthly production reporting form, well owners shall take a first water meter reading on the first day of each month, then take a second water meter reading on the first day of the following month.

Completed monthly production reporting forms, along with monthly payment of all applicable extraction fees, shall be submitted to the Authority no later than the 10th of each month of the second water meter reading, and each month thereafter.

New well owners that fail to submit their monthly production reporting form and/or fail to pay their extraction fees shall be immediately contacted by phone or by mail, and may be summoned for a Board Hearing before the Authority's Board of Directors.

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IWVGA ADMINISTRATIVE OFFICE

STAFF REPORT

TO: IWVGA Board Members **DATE:** October 15, 2020
FROM: IWVGA Staff
SUBJECT: AGENDA ITEM 9 – BOARD CONSIDERATION AND DISCUSSION OF AN OPTIMIZED USE OF RECYCLED WATER

DISCUSSION

Project No. 2 of the Groundwater Sustainability Plan (GSP) is to “**Optimize Use of Recycled Water.**” The following report provides staff’s recommendations as to how to best achieve this important sustainability project.

The City of Ridgecrest currently operates a wastewater treatment facility (“Facility”) located approximately 3.5 miles northeast of the City center on the China Lake base. This is currently the only facility which generates a recycled water supply for direct beneficial or controlled use within the IWVGB. Staff recommends that the Groundwater Authority partner with the City to develop a recycled water project to mitigate the needs for imported water and reduce water costs for participants of the program.

Staff believes that there is significant water that could be available from the Project to augment local supplies. Annual average daily flows at the Facility were approximately 2.44 MGD in 2017, or approximately 2,739 AFY. Currently some of the water is used for irrigation of an on base golf course and some is used to support the Mojave Tui Chub habitat. The remaining treated wastewater generated at the Facility is discharged to evaporation/percolation ponds at the City WWTF site. This available water totals up to 1.8 MGD (2,016 AFY). (Additional quantities of recycled water for groundwater recharge may become available should any of the existing recycled water practices, such as maintaining seepage flow to the Tui Chub habitat be discontinued.)

The City has offered to partner with the Groundwater Authority in a Project to treat the produced recycled water supplies for groundwater recharge through subsurface applications (deep injection) or through surface applications (surface spreading grounds) at another location. The presence of thick lacustrine clay layers and the minimal groundwater flow between water-bearing zones would prevent surface application of recycled water in the vicinity of the Facility from recharging the active production zones in the IWVGB.

Project benefits identified in the Groundwater Sustainability Plan include: (1) Reduction of loss of groundwater in storage when compared to current trends and baseline conditions; (2) Reduction of unreasonable and chronic lowering of groundwater levels with many areas of the IWVGB anticipated to show improved and rising groundwater levels; (3) Reduction of unreasonable water quality degradation and/or Improvement of water quality conditions; and (4) Reduction and/or prevention of land subsidence conditions. Reduction of loss of groundwater in storage and of the chronic lowering of groundwater levels will reduce impacts to shallow wells. In addition, the proposed project will decrease the volume of imported water needed which will be required to

achieve Basin sustainability. By reducing groundwater production in the IWWGB, optimization of recycled water supplies will assist with the preservation of the Ridgecrest community and NAWs China Lake.

Staff has engaged in preliminary discussions with the City regarding this Project and the City has agreed to partner with the Groundwater Authority to provide the untreated water. The Groundwater Authority would be responsible for the costs of implementing the project. Staff proposes that these costs be paid by the direct beneficiaries of the project through participation in a Recycled Water Development Program (“Program”).

The Program would work as follows. The Authority would extend to large permanent users of groundwater such as Searles Valley Minerals and the Indian Wells Valley Water District the opportunity to participate in the Program. Participants in the program will fund the cost of developing a recycled water project. In exchange, they will be excused from paying a replenishment fee on an amount of water proportional to their participation in the Program.

For example, the Program is expected to produce approximately 2,000 acre feet of water per year. It is expected that there will be up to two participants in the Program, Indian Wells Valley Water District and Searles Valley Minerals. Accordingly, if both parties participate in the Program they would each be responsible for one half of the cost of the Program and, in exchange, they would be entitled to avoid payment of replenishment fees for 1,000 acre feet per year of their groundwater production.

The initial cost of the program will be based on the cost of producing a design for the recycled water system which staff estimates would be approximately \$500,000. These payments will be made monthly based on production in the same general manner as the replenishment fee. Staff estimates that this phase of the program will take approximately 18 months. The expected per acre foot charge for the Program based on the design costs of \$500,000 divided by the total amount of groundwater production not subject to the replenishment fee during the design period, 3,150 AF total (2,100 AF per year x 1.5 years) comes to a total \$158.75 per acre foot ($3,150/\$500,000 = \158.75). This pumping will be subject to the \$17.50 well mitigation portion of the Replenishment Fee but because this is an alternative water supply it will not be subject to the rest of the Replenishment Fee.

Participants in the Program would work cooperatively with the Groundwater Authority to develop a cost effective and practical use of the water. Once a Project has been agreed to and approved, participants of the program would equally share in the reduced cost of water regardless of the proportion of water delivered to each participant. In other words, if the Project agreed to by the parties ultimately delivered 900 acre feet per year of water to Searles, Searles would nevertheless be entitled to produce its remaining balance of groundwater, 150 acre feet per year, at the reduced Program cost rather than the replenishment rate.

It is intended that this Program be initiated immediately with interested parties so that participants can avoid paying a replenishment fee on pumping starting on January 1.

RECOMMENDED BOARD ACTION(S)

Staff recommends that the Board provide direction to staff to bring back to the board a contract for the recycled water with the City and a resolution adopting the Program

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IWVGA ADMINISTRATIVE OFFICE

STAFF REPORT

TO: IWVGA Board Members

DATE: October 15, 2020

FROM: IWVGA Staff

**SUBJECT: AGENDA ITEM 10 – BOARD CONSIDERATION AND DISCUSSION
ON A FALLOWING VALUATION AND POTENTIAL FOR A
TRANSFER MARKET IN THE TRANSIENT POOL**

DISCUSSION

Pursuant to the GSP, qualified groundwater pumpers who were producing groundwater and who were not given an Annual Pumping Allocation are eligible to receive a Transient Pool Allocation. The Transient Pool consists of a limited non-transferable one-time allocation of 51,000 acre-feet of water to be used prior to 2040. As described in the Groundwater Sustainability Plan it is “a single use, non-transferable, one-time allocation of water, and once all water in the Transient Pool has been consumed [it] will cease.” The Pool was intended to facilitate coordinated production reductions and to allow groundwater users to plan and coordinate their individual groundwater pumping termination. Each party’s share of the Transient Pool was determined pursuant to the same principals of water law used to establish the Annual Pumping Allocations.

All groundwater pumpers who were assigned a Transient Pool Allocation are also entitled to participate in a Fallowing Program. Pursuant to the Fallowing Program, the groundwater pumper may elect to sell some or all of their Transient Pool allocation back to the Authority in exchange for a price to be determined through negotiation with the Authority. In exchange for this payment, Transient Pool shareholders shall agree to waive claims against the Authority.

Transient pool members have recently inquired regarding the ability to transfer transient pool water between transient pool participants. Further, it has been suggested that transfers be allowed to current Basin agricultural water producers that are not currently eligible for the transient pool.

It should be recognized that mutual negotiation between the Pool participants and the Authority is required and ultimate decisions are dependent on Authority funding which has yet be officially secured and may never be given recent developments. Nonetheless, it is recognized that some general standards should be set forth to assist negotiations and potential transfers.

The transient pool consists of 51,000 acre feet of water. Given this volume of water and the interest in the opportunity received to date it is unlikely that the Authority could pay all transient pool pumpers at once. Therefore, in an effort to prevent a burden on Authority cash flow, staff recommends that the purchase of pool water from any one participant be limited to not more than 1,000 acre feet per year.

Staff further recommends that the Authority formally adopt a policy that transient pool water rights may be freely transferred between individual members of the transient pool based on mutual agreement of those parties. Likewise, staff recommends that the Board consider permitting transient pool water to be transferred to nonmembers of the transient pool provided that the recipient of the water put the water to agricultural use on Basin lands currently in production.

Additionally, staff recommends that the Authority direct the development of a waiver of liability with the expectation that any participant in the transient pool (including non-transient pool members that receive a transfer of water from the transient pool) will execute a completed waiver of all liability against the Authority for any claims arising out of the adoption and implementation of the Groundwater Sustainability Plan.

Finally, staff recommends that the Following Program be limited to a period of 10 years after which the Authority may consider whether to extend the Program.

RECOMMENDED BOARD ACTION(S)

Staff asks that the Board consider the recommendations herein, take input from the public and those in the transient pool, and when appropriate provide direction to staff.

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**Indian Wells Valley Groundwater Authority
September 2020 Financial Report**

	FY 2019 Actuals	2020 Budget	through September (GSP)	through September (Admin)
Beginning Balance	476,713		83,900	-
County of Kern Advance	-	-	-	-
IWVWD Advance	-	-	27,835	-
Navy in-Kind	-	-	-	-
IWVWD In-kind	-	-	-	-
Initial Member Contribution	-	-	-	-
Beginning Balance	476,713	-	111,735	-
Revenues				
DWR	-	-	-	-
Prop 1 Grant	851,406	-	174,984	-
-GSP Preparation @ \$1,500,000	-	-	-	-
-SDAC @ \$646,000	-	686,800	-	-
SDAC Reimbursement	-	244,165	-	-
Assessment Pumping Fee	567,846	506,000	479,783	-
Total Revenue	1,419,253	1,436,965	654,766	-

Expenses		
Task 1- Initial GSP Support Studies	31,762	NO LONGER USED FOR FY 2020
Task 2- Proposition 1 SGMA GSP Development Grant	43,389	
Task 3- Data Management System	96,332	
Task 4- GSP Development and Submittal	764,106	
Task 5- SDAC Projects	25,065	
Task 6- IWVGA Project Management and Administrative Tasks	123,178	
- City of Ridgecrest Reimbursement	-	
Task 7- Legal Services	112,305	
Task 8- Stakeholder/Authority Coordination	206,295	
- Additional PAC/TAC/Board Meeting Support	-	
- Additional Pump Fee Support	-	
Task 9- Groundwater Pumping Fee Support	103,023	
Stetson- TSS Support	7,333	
Stetson- Brackish Water Support	6,025	
Stetson- Imported Water Coordination	30,774	
Stetson- Allocation Process Support	97,073	
Stetson- Navy-Coso Funding Support	5,698	
Auditing Services & IWVWD Reimbursement for Website fees	6,276	
Banking Fees	-	
Addtl Insurance Cost	9,967	
PAC & TAC Meeting Costs	6,142	
Water Marketing	118,683	
Well Monitoring	15,590	
Water Smart Grant	3,050	
Undocumented Expenditures (pre-FY2018)	-	
Total Expenses	1,812,065	

	GSP Budget	Admin Budget	through September (GSP)	through September (Admin)
City of Ridgecrest Reimbursement	210,466	-	-	-
County of Kern Advance Reimbursement	500,000	-	-	-
IWV Water District Advance Reimbursement	500,000	-	-	-
- IWV Water District credit for invoices pd on behalf of IWVGA	66,139	-	-	-
Legal Services	68,228	350,000	15,976	15,792
Stetson	310,000	996,000	568,492	-
DRI	-	-	3,591	-
SDAC	537,163	-	-	-
Auditing Services	-	7,000	1,800	6,000
IWVWD Reimbursement for Website fees	-	-	-	276
Banking Fees	-	-	-	-
Additional Insurance Cost	-	10,000	-	9,993
PAC & TAC Meeting Costs	1,000	11,000	-	-
Water Marketing	-	-	-	27,835
Water Wise Consulting	-	-	-	19,245
Well Monitoring	-	-	-	1,260
Other (Mailer, etc.)	-	5,000	1,888	2,129
Total Expenses	2,192,996	1,379,000	591,746	82,530

Ending Balance	(2,135,031)	92,225
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Unpaid Invoices	
California Rural Water Association INV# ICSD-FSLD-A-001, 10/12/20	16,457.40
Capitol Core Group INV# 2020-056, 10/06/20	7,856.25
Daily Independent INV# LD0403, 04/03/20	1,214.96
RWG Law INV# 228782, 10/08/20	6,565.00
Stetson INV# 2652-32, 04/16/20 (approved, deferred)	105,748.23
Stetson INV# 2652-34, 06/10/20 (approved, deferred)	113,815.49
Stetson INV# 2652-35, 07/20/20 (approved, deferred)	109,589.65
Stetson INV# 2652-36, 08/14/20 (approved, deferred)	103,189.02
Stetson INV# 2652-37, 09/10/20 (approved, deferred)	147,792.99
Water District Jobs INV# 1102009, 09/22/20	145.00
Water Wise Consulting INV# 6540, 09/30/20	5,640.00
	618,013.99

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To: Don Zdeba, General Manager Indian Wells Valley Groundwater Authority

From: Jeff Simonetti, SVP Capitol Core Group

cc: Michael W. McKinney, Partner
Todd Tatum, Senior Advisor Capitol Core Group

Date: October 15, 2020

Subject: Project Update Memorandum –September 2020 Activities

In September, Capitol Core primarily focused its work on both outreach for funding procurement as well as monitoring and positioning amendments for the National Defense Authorization Act (NDAA) for policy items related to water scarcity and Department of Defense installations. This memorandum will outline the specific tasks completed in September, and the next steps we will conduct during the month of October.

National Defense Authorization Act (NDAA, H.R. 6395 and S. 4049)

As mentioned in our September update, we have been monitoring the House and Senate versions of the NDAA bills for policy related to water resiliency and sustainment. Both the Senate and House versions of the NDAA moved forward through their respective houses. We have proposed amendments to the WATER Act provisions within the House bill to address the need for collaborative and regional solutions to water supply for military communities in water-constrained areas. We are working closely with our local delegation as well as with pertinent Armed Service Committee members to move our amendments forward and have them heard in Conference Committee.

In early September, Representatives Cook and Senator Feinstein signed a joint letter of support for the amendments to be included in the Conference Committee negotiations and is attached to this report. We have been working with key members of both the House and Senate Armed Services Committee to position our amendments and request their support during the Conference Committee process. We are also requesting that these members sign onto our letter of support that we received from Feinstein and Cook. We expect that the Conference Committee members will be determined and convene at some point after the election in November. We will continue to monitor the progress of the Committee and our proposed amendments.

Federal Funding Opportunities – DCIP Program

As we have discussed in the past, the Defense Community Infrastructure Program (DCIP) may be a potential source of funding for the project. This current fiscal year (FY 20-21) represents the first \$50 million of the total \$100 million that Congress authorizes for DCIP under the pilot project. We anticipate that the remaining \$50 million will be Appropriated by the Congress during the FY2021 cycle. The remaining \$50 million appropriation is in the 2021 NDAA, though it remains to be seen if it will be appropriated when the House and Senate work through their differing versions in Conference Committee. Based upon the outcomes of the DCIP pilot project, the Congress will be required to reauthorize DCIP and determine future amounts for appropriation.

Under the current guidelines, the IWVGA imported infrastructure project will be eligible for program funding once the Board has selected a project and completed engineering and permitting. As the project is not “shovel ready” it is not eligible for funding during this currently-appropriated tranche. DOD has interpreted the single-

year funding by the Congress to mean that projects must be “shovel ready” and have the ability to be completed within the fiscal year of the funding. As we expected and previously reported to the Authority, the IWVGA project does not currently meet these criteria. IWVGA cannot seek listing and eligibility of the IWVGA Project under the proposed implementation guidelines until such time as the Authority makes a determination on the final project route and begins engineering and permitting. Once such a determination is made, the IWVGA Project is eligible for application.

The Office of Economic Adjustment (OEA) released its list of projects it awarded funding from the current fiscal year tranche of money. Please see the link [here](#) for full program details of the awarded projects. The OEA received over 100 applications for funding this year and selected 16 finalists for awards. The projects that were selected skewed differently than we anticipated due to a criteria change for judgment. The OEA earlier this year completed the guidelines for project eligibility, and added a “military family quality of life” component as a base criterion for award judgment. As such, the list of eligible projects deemed “finalists” skewed heavily towards educational facilities and recreation centers, and left many resiliency infrastructure projects off of the list of finalists.

As a result of this shift, Representative John Garamendi (D-CA and Chairman of the Readiness Subcommittee of the House Armed Services Committee) proposed a series of guidelines changes to the judging of DCIP projects for the next fiscal year. **We have submitted a proposed letter and staff report for your review to consider supporting these proposed criteria changes.** We will continue to monitor the progress of the DCIP for further appropriations in the current 2021 NDAA and will continue to work with the OEA to recommend that the DCIP include resiliency projects as top priorities for future funding.

Other Federal Legislation

As part of our Scope of Work, Task 3 instructs us to determine potential funding sources that the Groundwater Authority may avail themselves to assist financially with the water infrastructure project. There are a few bills that we are monitoring and have actively engaged on including:

- **AWIA and DWIA (Sen. Barasso, R-WY):** As mentioned last month, these bills remain in Committee awaiting further markups. We will continue to monitor their progress in the upcoming month and determine whether these provisions may be rolled into omnibus infrastructure bills currently moving forward in the Congress.
- **Water for Tomorrow Act (Sen. Harris, D-CA):** Senator Harris introduced the Water for Tomorrow Act, which adds further programs that may be beneficial to the Authority’s goals. Specifically, there are provisions that would provide funding for disadvantaged communities to address both water supply shortfalls and wastewater treatment needs. The bill from Senator Harris is part of a set of companion legislation moving through the House from Representative Jim Costa (D-CA). We are coordinating with IWVGA staff to determine whether there are eligible projects for this legislation should it or the companion House legislation pass, and we are monitoring its progress in the Senate.

Other Activities

During September, we reviewed information regarding potential imported water supplies per staff’s request and the current state of the water market.

Next Steps

In September, we will continue to monitor the NDAA and other water-specific policy bills as they move forward in the Congress. We plan to work actively with the Conference Committee as they address the differences in the NDAA bills, the section related to the DICP and our amendments. We will also monitor the

progress of the other pieces of federal legislation that we are monitoring and will continue our outreach with the Navy/DoD.

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Project Budget Report

Date: 04/01/2020 to 09/30/2020
Client: Indian Wells Valley Groundwater Authority
Project: 102: Water Supply Procurement Services
Project Manager: Jeff Simonetti
Status: All
Type: Summary
Include: Header, Estimate, YTD, Difference
Show: Header, Sum by Task Header, Hours, Fee



CAPITOL
CORE
GROUP

Date	Milestone/Task	Estimated Hours	Actual Hours	Remaining Hours	Approved Fees	Invoiced Fees	Remaining Budget
04/01/2020 to 09/30/2020	Task 1	0.00	-04.00	-04.00	\$0.00	-\$900.00	-\$900.00
	Task 2	110.00	-18.25	91.75	\$26,125.00	-\$6,681.25	\$19,443.75
	Task 3	218.00	-182.95	35.05	\$52,587.35	-\$27,760.00	\$24,837.35
	Task 4	35.75	-28.25	07.5	\$7,563.15	-\$6,637.50	\$925.65
	TOTAL	363.75	-119.40	244.35	\$86,275.50	-\$41,978.75	\$44,296.75
	Expenses				\$6,163.50	\$0.00	\$6,163.50

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WaterWise
Consulting, Inc.

"Conserving our natural resources for future generations"

WATER CONSERVATION REBATE PROGRAM

Indian Wells Valley Groundwater Authority Monthly Report

September 2020

Ajay Dhawan

President, WaterWise Consulting, Inc.
ADhawan@WaterWise-Consulting.com

Rebecca Shields Moose

Program Manager, Water Conservation Rebate Program
RShieldsMoose@WaterWise-Consulting.com

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Month Three Summary

Overview

In June 2020 Indian Wells Valley Groundwater Authority (IWVGA) and WaterWise Consulting (WWC) entered into a contract to provide a rebate program to Severely Disadvantaged Communities (SDACs) within the IWVGA area. This water conservation program provides rebates to both residential and commercial sites for the installation of high-efficiency water devices. The program is funded for 10 months of administration, and is set to conclude in May 2021. In September work continued on outreach and marketing to raise awareness of the new program.

Marketing and Outreach

The program launched in August. Program marketing continued in September primarily with direct phone call outreach to contractors, both plumbers and general building contractors. This generated some interest, and the phone calls will continue in October.

Postcards were distributed to highly trafficked public locations in the region. Following arrangements made in August, postcards were shipped to two local water district offices, Inyokern and Searles, for distribution through their front offices. The Ridgecrest Home Depot granted permission for postcards to be posted and distributed, and were shipped postcards as well.

Distribution in September:

- Home Depot - 575 N China Lake Blvd, Ridgecrest, CA 93555 - Manager approval obtained, postcards delivered
- Water districts: Inyokern and Searles

Program Applicants and Customer Service

Immediate response to the program marketing was low. One customer called regarding the program, and one customer emailed the program to submit an application in the month of September. Staff were available during business hours Monday through Friday for incoming calls, emails, and to mail out printed copies of applications as needed.

Budget

Total costs in August were \$5,640. This included the \$5,000 monthly administration fee and Design, Marketing & Outreach costs of \$640. Most hourly costs went towards phone calls, with additional time spent on distribution of postcards to public locations for distribution. Remaining program budget at the end of August was \$125,115.

In Closing

Month Three

Following the successful program launch in August, outreach continued with direct contacts to contractors as initial response from homeowner outreach was low. We anticipate significant interest in the program, tempered by ongoing concerns caused by the global pandemic. As with similar new rebate programs, there may be a delay between customers learning about the program and participation. Upfront costs of purchase and installation can slow initial participation, though we anticipate increasing participation over time.

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IWVGA September 2020 Report

Michael Sims (Leak Detection Lead)

On September 2, 2020 my team and I traveled to Randsburg to stay the evening at the Cottage Inn. We had a team meeting at the Cottage Inn with great accommodations. We discussed the outline I put together and any concerns from the team before our meeting on the 3rd.

Inyokern CSD Kick Off Team Meeting on September 3, 2020 at 9:00AM at Inyokern CSD Office on Broadway & 2nd Present: Jack Bracken GM, Michael Sims, Abel Silva and Mark Hardison, Lauren was absent.

Outlined Discussing Points:

1. An authorized water system employee with a vehicle and familiarity of the water system to be surveyed must remain available.
2. Traffic Management and or flagger safety must be provided by the client, if needed and or required by local County or State requirements
3. Meter cans full of dirt, water, sand, insects, snakes, gophers, spiders, etc.
Any valves installed on the pipe to be surveyed should be operated if possible, to make sure they are fully open. Any boundary / closed valves should be acoustic sounded to make sure valves are not passing water.
4. Detailed maps, where is the pipe?
5. Roads conditions
6. Weather conditions
7. Terrain- (rural verse urban) distance of system boundary's
8. Animals-domestic and wild
9. Elderly board members who have very little knowledge of system and depend on contract operator
10. Hostile people
11. Druggie-addicts
12. Safety and health

Discussed the outline and exchanged emails, phone numbers, hours of operation. I asked Jack for the systems maps and if he could have them copied, and "he says no", because there was nothing in the area to do so, I asked if I could take them have them copied and put in a digital format (PDF), "he said yes". I told him I would return them on our next visit and be in touch.

September 22-24 Start-Inyokern CSD-IWVGA-Full System Leak Audit with full team. Michael, Abel and Mark.

There customers on the system asking who we were, what we were doing and why. Some good and some not so good. We worked each day about 4-5 hours because of the heat index and very smokey conditions from the fires. Jack is slow in getting information sometimes to me, but Lauren is better. We are finding a lot of leaks: no meters, meters not registering, hydrants leaking, valves, service line leaks. We are documenting everything we touch and taking pictures.

Jacob has put together folders for reporting on the system server for ease of access for the team to report updated information.

We are doing our best under the conditions of the area and amazing/uncommon times we're in.

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**REGIONAL
GOVERNMENT
SERVICES**

SERVING PUBLIC AGENCIES SINCE 2002

October 9, 2020

Sent via email to apriln@iwvwd

ATTN: Don Zdeba, Acting General Manager
Indian Wells Valley Groundwater Authority

**RE: STATEMENT OF QUALIFICATIONS TO PROVIDE GENERAL MANAGEMENT SERVICES
SUPPORTING THE INDIAN WELLS VALLEY GROUNDWATER AUTHORITY**

Dear Mr. Zdeba:

Regional Government Services Authority (RGS) is pleased to submit this Statement of Qualifications (SOQ) to the Indian Wells Valley Groundwater Authority (IWVGA, the Agency) in response to your solicitation for a General Manager. RGS is a unique, fee-supported, joint powers authority specializing in public-sector administration and consulting services. RGS exclusively serves the public interest and employs experienced public-sector professionals to assist our partner agencies. Since 2002, RGS has served over 300 public agencies. RGS has a solid and respected reputation with the public agencies we serve for timely, cost efficient delivery and effective implementation. As a public agency, we understand the needs and requirements of other public agencies.

The following pages present an informal proposal for contract staff services, which the IWVGA may wish to consider as an effective alternative to creating and managing an internal employment structure.

ORGANIZATIONAL PROFILE

Regional Government Services (RGS) is a California Joint Powers Authority established in 2002 to serve the needs of cities, counties, special districts, and other governmental entities throughout California. The current members of RGS are the Cities of Dublin, Larkspur, Napa, Soledad and Walnut Creek, and the Town of Yountville. Each agency's chief executive officer has a seat on the RGS Board of Directors.

Our Executive Director and Chief Financial Officer, Richard Averett, has worked with the Board of Directors since the JPA's inception, to implement the Authority's strategic plan and to oversee the day-to-day JPA administration.

Sophia Selivanoff, RGS' Deputy Executive Director, joined RGS in 2009 and directs and manages all RGS services provided to partner agencies, develops new business and partner relationships, and supervises all consultant team members throughout the Authority.

RGS works exclusively with public agencies providing a ready source of competent and effective administration and consulting services to meet the needs of our partner agencies. RGS' services include human resource management, finance and accounting, planning, community engagement, economic development, emergency management planning and cost recovery, organization and staff development, and more. In addition to this, RGS provides an employer of record platform for comprehensive contracted staffing that is fully compliant with all state and federal employment laws. We don't just have clients; we have partners, who benefit from our cost-effective delivery model and open source access to RGS resources and tools created to improve internal efficiencies and deliver services to the public.

Our team of Senior Advisors, supported by over 125 team members, has worked with more than 300 agencies throughout the state from small municipalities, special districts, and joint-powers authorities, to larger counties and metropolitan planning organizations. RGS is a streamlined organization of consultants who work remotely. We have no physical corporate office which helps to keep overhead costs low and allows us to pass those savings on to our partner agencies and clients. RGS staff prides itself on its ability to deliver accurate, professional products and services within reasonable timelines, meet deadlines, and provide clear, honest, and effective communications, all of which help to promote good relations with stakeholders at all phases of a client's project.

RELEVANT QUALIFICATIONS

RGS has been the Employer of Record for approximately 20 agencies, hiring more than 125 employees to serve those agencies. Currently, RGS provides staffing for the Salinas Valley Basin Groundwater Sustainability Agency, as well as several emergency radio interoperability JPA's in the greater Bay area.

RGS has the administrative infrastructure to provide a full array of employment benefits, both mandatory and discretionary, to its employees including those who work in the Employer of Record service. If a physical presence is needed in a community, RGS is prepared to facilitate the acquisition of appropriate space(s) and to provide staff to engage as needed with community members.

RGS has provided employer of record services since 2002. Employer of record is the employer for tax purposes, but it can also be much more. Using an employer of record allows the partner agency to free up time and effectively outsource its necessary human resource, employee benefits, payroll, workers' compensation, compliance, and other functions. Onboarding quality talent is done fast by RGS so staffing can quickly ramp up to meet the Agency's needs. RGS provides

legally required training, payroll, accounting, compliance knowledge, risk management, insurances, and employee benefits to meet the demands of being a California public-sector employer.

When applied to a contract staffing situation, the Employer of Record serves as the legal employer. RGS handles all personnel functions, including processing I-9, and E-Verify forms, payroll processing and funding, tax deposits and filing, and employment contracts and paperwork. RGS maintains a liability, unemployment, and workers' compensation insurances and handles claims. As the employer of record, RGS also performs background checks; administers benefits; terminates employees; and resolves any employment or worker issues. We work with the partner agency in identifying the job scope. RGS handles all personnel matters, including hiring, evaluating, improving performance, and separating. RGS is the one stop for all employer of record needs.

RGS has complete knowledge of the issues associated with public employment in California, including employer of record practices and procedures. RGS' benefit structure is such that it can keep employee costs at a reasonable level. We have a 401a retirement plan, are part of a JPA for medical and dental insurances, and are self-insured for a number of other payroll-related costs. As we are a public agency and not for profit, we charge a low administrative fee to cover the costs of doing business.

This "service-readiness" allows RGS and the partner agency to concentrate on filling the unique needs of the Agency. RGS has a ready supply of staff to fill various functions. In addition, RGS has seasoned recruiters on staff who can source the best person to fill particular roles.

SERVICE APPROACH

RGS will provide general management services to support the Agency's compliance with California Senate Bills 1168 and 1319, and California Assembly Bill 1739 (collectively, the "Sustainable Groundwater Management Act" or "SGMA"), and the regulations promulgated thereunder. An RGS employee will serve as the Agency's General Manager and provide these services through the implementation of organizational infrastructure, management practices (meeting management, staffing, record keeping, financial management, etc.) and collaborative stakeholder engagement. Administrative activities will include:

- Budget development and oversight, including short and long term financial strategies.
- Evaluate, recommend and implement fees as adopted by the Board.
- Identify additional future funding sources, and develop and implement funding strategies.
- Implement, update or revise, and manage a GSP.
- Administer contracts and agreements to ensure compliance and contractor performance.

- Manage consultant/contract selection process from scoping work through RFP and proposal evaluation, and negotiation of contract terms.
- Prepare and present a variety of complex administrative and technical reports, recommending appropriate alternatives; follow-up on action items as required.
- Actively participate in, review and interpret analytical work completed by the Water Resources Manager; present results to the Board and member agencies.
- Conduct outreach to appropriate stakeholders and other appropriate agencies.
- Develop, plan and implement compliance measures.
- Explore a range of water resource acquisition and enhancement opportunities as appropriate.
- Coordinate the activities and meetings of the Board and various subcommittees and advisory bodies.
- Monitor and analyze changes in laws, regulations, technology and professional best practices that may affect the Agency; make recommendations to decision makers on appropriate position or action; implements policy and procedural changes as required.
- Work cooperatively with other public agencies and stakeholders within the community to identify and develop programs/projects that will advance sustainability of the local groundwater resource and/or provide other effective sustainability solutions.
- Identify and conduct public outreach relating to groundwater sustainability; develop and implement educational programs, including printed materials, web site information, school programs, ads, speaker programs and other activities.
- Ensure Agency records are properly created and maintained.
- Facilitate accomplishment of goals and objectives determined by the Board.

PHASE 1: PROVIDE A GENERAL MANAGER

After executing an agreement with IWVGA, RGS will identify an employee to serve as the General Manager of the Agency. RGS will conduct an effective search process designed to provide the Agency with a General Manager uniquely suited to its needs. We utilize a four-stage process to guide our collaborative selection efforts.

1. Recruitment Strategy and Candidate Profile Development – RGS with Board input
2. Marketing Using a Proactive and Robust Search – RGS Staff
3. Merit Based Selection – RGS with Board input
4. Onboarding and Service Initiation Activities – RGS with Board input

The General Manager will be a salaried and benefitted employee of RGS assigned to provide administrative guidance, Board support, and oversight for the development and delivery of Agency programs and projects. Please note the following contingencies:

- RGS employees generally work remotely and receive technology allowances to offset equipment and services necessary to do so. RGS understands that the Agency may have an office available, and details of the expectations for using provided equipment and services will require clarification in order to properly include or exclude such allowances.
- RGS reserves the right to assign other RGS resources to deliver the agreed-upon services as emergent circumstances in the assignment require. RGS would also anticipate the designation of an Agency Board representative to serve as liaison with RGS to ensure that service delivery is meeting Agency's needs.
- In addition to this RGS employee's primary assignment of supporting the Agency, and as long as service delivery to the Agency is not impacted, RGS may assign the employee to participate in other RGS projects. Such extra services would not be at the expense of the Agency, but paid for by RGS.

A proposed Schedule for completing Phase 1 is shown below.

Tasks	Timeline
Submit Proposal	Oct. 9, 2020
Contract awarded; Board liaison to RGS established	Oct. 15, 2020
Meet with Board liaison to clarify recruitment strategy and desired qualifications for general manager selection	Week of Oct. 19, 2020
Conduct RGS recruitment and screening process	November 2020
Present General Manager candidate to Agency Board	Dec. 17, 2020
Complete RGS onboarding and initiate service to Agency	Not later than Jan. 4, 2021

PHASE 2: EVALUATE OTHER ADMINISTRATIVE SERVICE NEEDS

In addition to providing a General Manager to oversee administration and operational functions of the GSA, RGS can also provide staff and structure for financial operations and Board clerking roles, as well as provide project staff resources for stakeholder or strategic activities. An assessment of the utility of transitioning any or all of these activities to RGS personnel to ensure cost-effective and efficient Agency operation can be provided if desired. Please see the attached brochure for additional information about our full range of GSA administration services.

COST PROPOSAL

Initial recruitment/selection/onboarding costs are estimated to cost not more than \$7,000, excluding paid advertisement costs. Ongoing General Manager service costs will be calculated based on the compensation package offered, plus RGS administrative fees. Administrative fees include all employment-related insurance coverage, liability coverage, and ongoing employment administration costs.

The per-hour price proposal shown below provides maximum flexibility to the Agency for the work to be performed. Hourly rates permit the Agency to identify the type and amount of service needed and estimate costs. As specific needs (e.g. part-time or full-time GM and/or support staff, etc.) are identified and approved by the Board, more precise costs will be available. Flat-fee monthly rate structures can also be developed if preferred.

Position	Hourly Rate*
General Manager	\$123 to \$175
Clerk of the Board	\$84 to \$105
Accounts Payable/Receivable	\$75 to \$97
Senior Advisor (Finance, Others as needed)	\$120 to \$159
Accounting Manager	\$127 to \$144
Grant Administrator	\$95 to \$124
Public Information Officer	\$125 to \$142
Administrative/Outreach Staff	\$75 to \$97

*This per hour rates covers all employee costs except travel expenses for conducting work on behalf of the Agency.

REFERENCES

SALINAS VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

Current Appointment Pending for Board Liaison with RGS

Contact: General Manager Donna Meyers

P.O. Box 1350, Carmel Valley, CA 93924

O: (831) 471-7512, ext. 203 | M: (831) 535-3979

meyersd@svbgsa.org

- SVBGSA has partnered with RGS for contract staffing since 2017.

Don Zdeba, Acting General Manager

October 9, 2020

Page 7 of 7

MARIN EMERGENCY RADIO AUTHORITY (MERA)

Richard Pearce, *President*

Todd Cusimano, *Vice President*

c/o Town of Corte Madera, 300 Tamalpais Drive Corte Madera, CA 94925

Msg can be left at: **(415) 927-5050**

- MERA has partnered with RGS for contract staffing since 2009.

CALIFORNIA STATEWIDE AUTOMATED WELFARE SYSTEM

Holly Murphy, PMO Director

620 Roseville Parkway, Roseville, CA 95747

O: (916) 846-7428 | M: (916) 549-5696

MurphyH@CalSAWS.org

- CalSAWS (formerly C-IV) has partnered with RGS for contract staffing since 2009.

SILICON VALLEY REGIONAL INTEROPERABILITY AUTHORITY

Gary Baum, General Counsel

c/o Law Offices of Gary M. Baum

19925 Stevens Creek Boulevard, Suite 100, Cupertino, CA 95014-2358

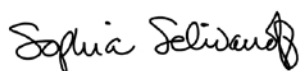
O: (408) 833-6246

garybaumlaw@gmail.com

- SVRIA partnered with RGS in July 2020. Successful staff search is complete and Executive Director service begins in three weeks.

RGS employees are seasoned professionals who work effectively with all levels of management, employees, elected officials, labor representatives and the public. We are confident that RGS will provide the resources necessary to fulfill the Agency's objectives. If you have any questions or need additional information, please do not hesitate to contact me at (650) 587-7315 or via e-mail at sselivanoff@rgs.ca.gov. I look forward to the opportunity for RGS to partner with IWVGA for these services.

Sincerely,



Sophia Selivanoff, Deputy Executive Director
REGIONAL GOVERNMENT SERVICES



Establishing a Groundwater Sustainability Agency? All you need is RGS!

California’s Sustainable Groundwater Management Act has resulted in the recent formation of numerous Groundwater Sustainability Agencies (GSAs). These agencies are tasked with time-critical sustainability plan development and funding objectives. To accomplish these essential objectives, new GSAs are currently either competing for staff in the labor market or being staffed by already-busy JPA member agency personnel. Regional Government Services offers a full range of administrative services to get your GSA up and running using a cost-effective contract model.

What We Offer

RGS can partner with your GSA to provide all the staff work needed to administer your GSA, and deliver services through a combination of on and offsite work and support. These services may include:

- **Chief Executive**
Provides governance and public meeting support, manages planning and achievement of GSA strategic goals, oversees delivery of special projects and general administrative activity as needed
- **Clerk of the Board**
Maintains proper meeting noticing and records, oversees Public Records Act request process.
- **Risk Manager**
Evaluates and advises on insurance, contracting and legal review processes.
- **Finance and Accounting Team**
Comprehensive accounting service team PLUS funding and fiscal sustainability strategies, budgeting and financial planning support.

In addition to the core services described above, RGS is also able to offer additional resources and support in the areas of financial analysis, public policy analysis and development, community education and engagement, strategic planning, organizational communications and marketing, talent acquisition, contract management, and more.

Key GSA Partner Benefits:

- **Easy and fast acquisition of a service-ready team with focused roles and skills, who work in parallel to accomplish your GSA’s administration and project objectives.**
- **Access to our experienced talent pool. We can provide staff for special projects, and easily adjust to fluctuating workload demands.**
- **Ethical, reliable and expert administration allows partner GSA Board to focus on timely delivery of a Groundwater Sustainability Plan.**

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Monthly Cost Breakdown for RGS

Clerk of the Board \$84.00 \$105.00

Task	Hour(s)	Low	High
Conference calls (3/month; 1.5 hr/call)	5	\$420.00	\$525.00
Conference call prep	1	\$84.00	\$105.00
Meeting prep	5	\$420.00	\$525.00
Pre-meeting	1.5	\$126.00	\$157.50
Board Meeting	3	\$252.00	\$315.00
Minutes	2	\$168.00	\$210.00
Communication with board/staff	6	\$504.00	\$630.00
Tasks as assigned	5	\$420.00	\$525.00

Total 28.5 \$2,394.00 \$2,992.50

Accounts Payable/Receivable \$75.00 \$97.00

Task	Hour(s)	Low	High
MRF payment processing/review	11	\$825.00	\$1,067.00
Monthly Report Form (MRF) prep	3	\$225.00	\$291.00
MRF filing/uploading	2	\$150.00	\$194.00
Delinquent account customer outreach	2	\$150.00	\$194.00
Past due accounts spreadsheet update	2	\$150.00	\$194.00
Monthly Financial Report	0.5	\$37.50	\$48.50
Deposit of payments	2	\$150.00	\$194.00
Tasks as assigned	2	\$150.00	\$194.00

Total 24.5 \$1,837.50 \$2,376.50

General Manager \$123.00 \$175.00

Task	Hour(s)	Low	High
Conference calls (3/month; 1.5 hr/call)	5	\$615.00	\$875.00
Action Registers update	2.5	\$307.50	\$437.50
Communication with board/staff	10	\$1,230.00	\$1,750.00
Board packet tasks	3.5	\$430.50	\$612.50
Alternate water source meetings/calls	4.5	\$553.50	\$787.50
Pre-meeting	1.5	\$184.50	\$262.50
Board Meeting	3	\$369.00	\$525.00
Tasks as assigned	4	\$492.00	\$700.00

Total 34 \$4,182.00 \$5,950.00

Administrative/Public Outreach \$75.00 \$95.00

Task	Hour(s)	Low	High
Public Outreach	2	\$150.00	\$190.00
Tasks as assigned	4	\$300.00	\$380.00

Total 6 \$450.00 \$570.00

Total Monthly Cost \$8,863.50 \$11,889.00

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