

# Itemized Invoice Packet

Indian Wells Valley Groundwater Authority

Regular Board Meeting

August 11, 2021



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**Invoice**

City of Ridgecrest  
 Attn: Alan Christensen  
 100 W. California Ave.  
 Ridgecrest, CA 93555

**Invoice Number: 2652-47**  
**Invoice Date: 07/29/21**

Project #: 2652      **Indian Wells Valley Groundwater Authority**

Professional Services through 6/30/2021

**Water Resources Management**

**02.01 - POAM No. 15,16 Prop 1 Grant Administration**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	0.50	\$200.00	\$100.00
Associate III	5.50	\$105.00	\$577.50
<i>Professional Services Subtotal:</i>			<u>\$677.50</u>
<i>POAM No. 15,16 Prop 1 Grant Administration Subtotal:</i>			<u>\$677.50</u>

**37 - 2021 SDAC Program Support: Rebate Program**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	2.00	\$200.00	\$400.00
Associate III	4.50	\$105.00	\$472.50
<i>Professional Services Subtotal:</i>			<u>\$872.50</u>
<i>2021 SDAC Program Support: Rebate Program Subtotal:</i>			<u>\$872.50</u>

**38 - 2021 SDAC Program Support: Water Auditt, Leak Detection & Repair**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	3.00	\$200.00	\$600.00
Associate III	11.00	\$105.00	\$1,155.00
<i>Professional Services Subtotal:</i>			<u>\$1,755.00</u>
<i>2021 SDAC Program Support: Water Auditt, Leak Detection &amp; Repair Subtotal:</i>			<u>\$1,755.00</u>

**40 - 2021 General Engineering**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	3.75	\$200.00	\$750.00
Associate III	0.75	\$105.00	\$78.75
<i>Professional Services Subtotal:</i>			<u>\$828.75</u>
<i>2021 General Engineering Subtotal:</i>			<u>\$828.75</u>

**41 - 2021 Production Reporting Support**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	1.00	\$230.00	\$230.00
Supervisor I	0.75	\$200.00	\$150.00
Associate III	8.00	\$105.00	\$840.00
<i>Professional Services Subtotal:</i>			<u>\$1,220.00</u>
<i>2021 Production Reporting Support Subtotal:</i>			<u>\$1,220.00</u>

**42 - TSS Coordination: Drilling Support**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
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**42 - TSS Coordination: Drilling Support**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	1.00	\$200.00	\$200.00
Assistant I	4.75	\$95.00	\$451.25
<i>Professional Services Subtotal:</i>			<u>\$651.25</u>
<i>TSS Coordination: Drilling Support Subtotal:</i>			<u>\$651.25</u>

**46 - 2021 Data Management System Support**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Associate I	2.50	\$115.00	\$287.50
<i>Professional Services Subtotal:</i>			<u>\$287.50</u>
<i>2021 Data Management System Support Subtotal:</i>			<u>\$287.50</u>

**51 - 2021 Meetings and Prep**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	17.00	\$230.00	\$3,910.00
Supervisor I	1.75	\$200.00	\$350.00
Senior Associate	8.50	\$120.00	\$1,020.00
Associate III	10.25	\$105.00	\$1,076.25
<i>Professional Services Subtotal:</i>			<u>\$6,356.25</u>
<b>Reimbursables</b>			<u>Charge</u>
Reproduction (Color)			\$65.86
Reproduction			\$2.25
<i>Reimbursables Subtotal:</i>			<u>\$68.11</u>
<i>2021 Meetings and Prep Subtotal:</i>			<u>\$6,424.36</u>

**52 - 2021 Budget Support**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Senior Associate	3.00	\$120.00	\$360.00
Associate III	0.50	\$105.00	\$52.50
<i>Professional Services Subtotal:</i>			<u>\$412.50</u>
<i>2021 Budget Support Subtotal:</i>			<u>\$412.50</u>

**53 - 2021 General Project Management**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	3.00	\$230.00	\$690.00
Supervisor I	6.50	\$200.00	\$1,300.00
Senior Associate	4.00	\$120.00	\$480.00
Associate III	1.25	\$105.00	\$131.25
Assistant I	0.25	\$95.00	\$23.75
<i>Professional Services Subtotal:</i>			<u>\$2,625.00</u>
<i>2021 General Project Management Subtotal:</i>			<u>\$2,625.00</u>

**55 - 2021 Grant Review/Application**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	1.75	\$200.00	\$350.00
Associate III	2.25	\$105.00	\$236.25
<i>Professional Services Subtotal:</i>			<u>\$586.25</u>
<i>2021 Grant Review/Application Subtotal:</i>			<u>\$586.25</u>

**56 - 2021 Model Transfer and Upgrade**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
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**56 - 2021 Model Transfer and Upgrade**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	6.00	\$200.00	\$1,200.00
			<i>Professional Services Subtotal:</i>
			<u>\$1,200.00</u>
<b>Sub-Contractors</b>			<u>Charge</u>
Horizon Environmental, Inc.			\$1,830.00
			<i>Sub-Contractors Subtotal:</i>
			<u>\$1,830.00</u>
			<i>2021 Model Transfer and Upgrade Subtotal:</i>
			<u>\$3,030.00</u>

**57 - Navy/Coso Royalty Fund: Develop FY22 Project & Secure Funding**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	2.00	\$230.00	\$460.00
			<i>Professional Services Subtotal:</i>
			<u>\$460.00</u>
			<i>Navy/Coso Royalty Fund: Develop FY22 Project &amp; Secure Funding Subtotal:</i>
			<u>\$460.00</u>

**58 - Navy/Coso Royalty Fund: 2021 Rose Valley MW Permitting, Bid Doc Support & Dri**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	1.50	\$230.00	\$345.00
			<i>Professional Services Subtotal:</i>
			<u>\$345.00</u>
			<i>Navy/Coso Royalty Fund: 2021 Rose Valley MW Permitting, Bid Doc Support &amp; Dri</i>
			<u>\$345.00</u>

**59 - 2021 Data Collection**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	19.00	\$200.00	\$3,800.00
Associate I	23.50	\$115.00	\$2,702.50
GIS Manager	8.00	\$115.00	\$920.00
Contract Management	0.75	\$100.00	\$75.00
Assistant I	20.00	\$95.00	\$1,900.00
			<i>Professional Services Subtotal:</i>
			<u>\$9,397.50</u>
<b>Reimbursables</b>			<u>Charge</u>
Car Rental			\$115.11
			<i>Reimbursables Subtotal:</i>
			<u>\$115.11</u>
<b>Sub-Contractors</b>			<u>Charge</u>
Horizon Environmental, Inc.			\$420.00
			<i>Sub-Contractors Subtotal:</i>
			<u>\$420.00</u>
			<i>2021 Data Collection Subtotal:</i>
			<u>\$9,932.61</u>

**60 - 2021 Imported Water: Negotiations and Coordination**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	4.00	\$230.00	\$920.00
Supervisor I	2.00	\$200.00	\$400.00
Associate III	7.00	\$105.00	\$735.00
			<i>Professional Services Subtotal:</i>
			<u>\$2,055.00</u>
			<i>2021 Imported Water: Negotiations and Coordination Subtotal:</i>
			<u>\$2,055.00</u>

**61 - 2021 Imported Water: Engineering and Analysis**

<b>Professional Services</b>	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Associate III	11.50	\$105.00	\$1,207.50
			<i>Professional Services Subtotal:</i>
			<u>\$1,207.50</u>
			<i>2021 Imported Water: Engineering and Analysis Subtotal:</i>
			<u>\$1,207.50</u>

**62 - 2021 Recycled Water**



**62 - 2021 Recycled Water**

**Professional Services**

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	5.00	\$230.00	\$1,150.00
Supervisor I	2.75	\$200.00	\$550.00
GIS Manager	2.00	\$115.00	\$230.00
Associate II	0.50	\$110.00	\$55.00
Associate III	16.75	\$105.00	\$1,758.75
Assistant I	21.00	\$95.00	\$1,995.00

*Professional Services Subtotal:* \$5,738.75

*2021 Recycled Water Subtotal:* \$5,738.75

**63 - 2021 Shallow Well Mitigation Program: Plan Development**

**Professional Services**

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	1.00	\$230.00	\$230.00
Senior Associate	9.50	\$120.00	\$1,140.00

*Professional Services Subtotal:* \$1,370.00

*2021 Shallow Well Mitigation Program Plan Development Subtotal:* \$1,370.00

**66 - 2021 Litigation Support – Searles Valley Minerals & Mojave Pistachios**

**Professional Services**

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	17.50	\$230.00	\$4,025.00
Supervisor I	5.50	\$200.00	\$1,100.00
Senior Associate	0.75	\$120.00	\$90.00
Associate I	2.50	\$115.00	\$287.50
Associate III	3.75	\$105.00	\$393.75

*Professional Services Subtotal:* \$5,896.25

*2021 Litigation Support – Searles Valley Minerals & Mojave Pistachios Subtotal:* \$5,896.25

***Water Resources Management Subtotal:* \$46,375.72**

**\*\*\* Invoice Total \*\*\***

**\$46,375.72**



2171 E. Francisco Blvd., Suite K • San Rafael, California 94901  
 Phone: (415) 457-0701 • FAX: (415) 457-1638 • Website: www.stetsonengineers.com

Northern California • Southern California • Arizona • Colorado • Oregon

**REIMBURSABLE SUMMARY**

City of Ridgecrest  
 Attn: Alan Christensen  
 100 W. California Ave.  
 Ridgecrest, CA 93555

**Invoice Number: 2652-47**  
**Invoice Date: 07/29/21**

Project #: 2652 **Indian Wells Valley Groundwater Authority**  
 Manager: Stephen Johnson

Professional Services through 06/30/2021

**51 - 2021 Meetings and Prep**

**Reimbursables**

<u>Description</u>	<u>Date</u>	<u>Units</u>	<u>Unit Rate</u>	<u>Charge</u>	<u>Notes</u>
Reproduction	06/30/2021	15.00	\$0.15	\$2.25	
Reproduction (Color)	06/30/2021	74.00	\$0.89	\$65.86	
2021 Meetings and Prep Sub-Total:				\$68.11	

**56 - 2021 Model Transfer and Upgrade**

**Sub-Contractors**

<u>Description</u>	<u>Date</u>	<u>Units</u>	<u>Unit Rate</u>	<u>Charge</u>	<u>Notes</u>
Horizon Environmental, Inc.	06/30/2021	1.00	\$1,830.00	\$1,830.00	
2021 Model Transfer and Upgrade Sub-Total:				\$1,830.00	

**59 - 2021 Data Collection**

**Reimbursables**

<u>Description</u>	<u>Date</u>	<u>Units</u>	<u>Unit Rate</u>	<u>Charge</u>	<u>Notes</u>
Car Rental	06/15/2021	1.00	\$115.11	\$115.11	

**Sub-Contractors**

<u>Description</u>	<u>Date</u>	<u>Units</u>	<u>Unit Rate</u>	<u>Charge</u>	<u>Notes</u>
Horizon Environmental, Inc.	06/30/2021	1.00	\$420.00	\$420.00	
2021 Data Collection Sub-Total:				\$535.11	



### Renter Information

**Renter Name**

JEAN MORAN

**Renter Address**

SAUSALITO, CA 94965  
USA

### Vehicle Information

**FROC**

**License #:** 94165V2

**State/Province:** CA

**Unit #:** 7TJ24W

**Vehicle #:** KN788274

**Vehicle Class Driven**

Standard Pickup

**Vehicle Class Charged**

Standard Pickup

**Odometer Mileage/Kilometers**

**Starting:** 32478    **Ending:** 32561

**Total:** 83

**Thank you for renting  
with Enterprise Rent-A-  
Car**

**We appreciate your business!**

This email was automatically generated from an unattended mailbox, so please do not reply to this e-mail.

If you have any questions about your rental, please view our Frequently Asked Questions or send us a secured message by visiting our [Support Center](#)

### Trip Information

**Pickup**

Tuesday, June 15, 2021 1:06 PM

**CARLSBAD**

1060 AUTO CENTER CT STE M  
CARLSBAD, CA 92008-4321  
USA

**Return**

Wednesday, June 16, 2021 12:31 PM

**CARLSBAD**

1060 AUTO CENTER CT STE M  
CARLSBAD, CA 92008-4321  
USA

### Renter Charges

**Rental Rate** Time & Distance 1 Day at \$105.15 / Day \$105.15

**Mileage** Unlimited Mileage Included

**Taxes and Fees** Vehicle License Recovery Fee (\$1.82 / Day) \$1.82  
Sales Tax (7.75%) \$8.14

**Total** **\$115.11**

(Subject to audit)

Amount charged on June 16, 2021 to VISA (3290) (\$115.11)

APN: VISA CREDIT

AID: A0000000031010

Verified: Signature

Entry: Chip

TSI: 6800

**Amount Due** **\$0.00**



Please Remit To:

**HORIZON ENVIRONMENTAL INC.**

Post Office Box 5283  
 Bakersfield, CA 93388  
 (661) 589-8389 -- FAX (661) 589-1456

Tax ID 77-0398345

**Invoice**

DATE	INVOICE NO.
7/9/2021	20188

<b>Bill To:</b>
STETSON ENGINEERS INC. Attn: Accounts Payable 2171 East Francisco Blvd., Suite K San Rafael, CA 94901  accounting@stetsonengineers.com

<b>WORK PERFORMED:</b>
Task 01: Phone discussions and coordination in preparation for GDE site visit. Task 02: Phone discussions and preparation/submittal of draft CMP.  <u>Stetson PM: Jeff Helsley</u> Indian Wells Valley (IWW) Groundwater Sustainability Plan, Hydrogeologic Support, Indian Wells Valley, CA

Total Release	Total Billed to Date	Billing Period		Terms	Job No. Site Location	Release No.	
\$25,000.00	\$2,250.00	06/01/21	07/03/21	Net 30	74001, Task 01 & 02 Indian Wells Valley	Contract dated June 22, 2021	
Item	Description			Quantity/Hours	Unit Price	Amount	
Task 01	<b>Task 01 - Groundwater Dependent Ecosystems</b>						
	Senior Project Manager	GB		3.5	\$140.00		\$420.00
	Project Manager	GB			\$120.00		
	Senior Geologist/Hydro	SB			\$120.00		
	Project Geologist	EK			\$105.00		
	JN 2652-001:59 (2021 Data Collection)						
						<i>Subtotal:</i>	\$420.00
Task 02	<b>Task 02 - Configuration Management Plan</b>						
	Senior Project Manager	GB		15.25	\$140.00		\$1,830.00
	Project Manager	GB			\$120.00		
	Senior Geologist/Hydro	SB			\$120.00		
	Senior Technician	ME			\$90.00		
	Truck and Sampling Equipment				\$250.00		
	Analytical Cost			Cost + 10%			
	JN 2652-001:56 (2021 Model Transfer and Upgrade)						
						<i>Subtotal:</i>	\$1,830.00
						<b>TOTAL:</b>	<b>\$2,250.00</b>

**HORIZON ENVIRONMENTAL INC.**

**Time by Job Detail**

June 1 through July 4, 2021

	<u>Date</u>	<u>Name</u>	<u>Duration</u>
<b>Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.01</b>			
<b>17 - Senior Geologist/Hydro</b>			
	06/22/2021	Bork, Stephan	2.00
	06/24/2021	Bork, Stephan	1.00
	07/03/2021	Bork, Stephan	0.50
			<u>3.50</u>
Total 17 - Senior Geologist/Hydro			3.50
Total Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.01			
<b>Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.02</b>			
<b>17 - Senior Geologist/Hydro</b>			
	06/25/2021	Bork, Stephan	2.00
	06/28/2021	Bork, Stephan	2.50
	06/30/2021	Bork, Stephan	2.00
	07/01/2021	Bork, Stephan	4.25
	07/02/2021	Bork, Stephan	4.00
	07/03/2021	Bork, Stephan	0.50
			<u>15.25</u>
Total 17 - Senior Geologist/Hydro			15.25
Total Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.02			
<b>TOTAL</b>			<u><u><b>18.75</b></u></u>

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PO Box 1350  
Carmel Valley, CA 93924

# Invoice

Date	Invoice #
6/30/2021	12284

Bill To:
Indian Wells Valley Groundwater Authority 100 W California Ave Ridgecrest, CA 93555

P.O. No.	Due Date	Inv Sent
	7/26/2021	8/20/2021

Date	Description	Amount
6/30/2021	Reimbursable Expenses for City of Ridgecrest Monthly Rent (\$300)	300.00

	<b>Total</b>	<b>\$300.00</b>
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**AGREEMENT FOR LEASE OF  
100 W. CALIFORNIA AVENUE, RIDGECREST, CA**

**by and between**

**THE CITY OF RIDGECREST AND  
REGIONAL GOVERNMENT SERVICES**

**AGREEMENT:**

**Premises:** For and in consideration of the terms, covenants, and conditions contained in this Agreement, City leases to RGS, and RGS leases from City, an approximate 210 square foot office space located along with the monthly use of the City's conference room located at 100 W. California Avenue., Ridgecrest, County of Kern, State of California, depicted on the floor plan attached as **Exhibit "A"** ("**Premises**").

**Term:** The initial term of this Agreement ("**Term**") shall commence on the Execution Date and terminate one year (12 months) thereafter, unless sooner terminated or extended as provided in this Agreement.

**Option to Extend Term:** Provided RGS is not in default of any of the terms, covenants, or conditions of this Agreement, RGS shall have one option to request an extension of the initial Term for a two-year period ("**Option Term**"). RGS may exercise the option by giving the City's City Manager ("**CM**") written notice of RGS's desire to extend, not less than 60 days prior to expiration of the initial Term. The CM, at the CM's sole discretion, may accept or reject the request to extend.

**4. Right to Terminate:** Either Party may terminate this Agreement for any reason by providing a 60-day prior written notice to the other Party.

**5. Hold Over:** If RGS holds over after the expiration of the Term, with the express or implied consent of City, such holding over shall be a tenancy only from month to month and shall be governed by the terms, covenants, and conditions contained in this Agreement.

**6. Rental Consideration:**

**a. In General:** As consideration for the lease of the Premises during the Term, RGS shall pay to City in lawful money of the United States, to CM at 100 W. CALIFORNIA AVENUE, RIDGECREST, CA, or to such persons and at such places as may be designated from time to time by City. The first rental payment shall be paid within 30 days of the Execution Date, and thereafter for the balance of the Term, shall be paid on or before the first of each month. In the event RGS occupies the Premises for a partial month at any time, RGS shall only be responsible for a prorated portion of the Rent.

**b. Fair Market Rental Value:** The fair market rental rate of the facility is determined to be \$300 per month (\$1.43 per square foot).

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PO Box 1350  
Carmel Valley, CA 93924

# Invoice

Date	Invoice #
6/30/2021	12211

Bill To:
Indian Wells Valley Groundwater Authority 100 W California Ave Ridgecrest, CA 93555

P.O. No.	Due Date	Inv Sent
	7/30/2021	7/12/2021

Date	Description	Amount
6/30/2021	Contract Services for June - please see attached	18,576.25

	<b>Total</b>	<b>\$18,576.25</b>
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**Indian Wells Valley**

Month: **Jun, 2021**

Hours and Rates by Pay Period					
	1st -15th		16th - EOM		Monthly
Advisor Name	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed
Carol Thomas-Keefer	19.75	\$ 125.00	10.00	\$ 125.00	\$ 3,718.75
April Keigwin	75.40	\$ 100.00	65.10	\$ 100.00	\$14,050.00
Jefferson Kise	3.00	\$ 135.00	1.50	\$ 135.00	\$ 607.50
Sandra Strong	1.00	\$ 100.00	1.00	\$ 100.00	\$ 200.00
<b>Totals</b>	<b>99.15</b>		<b>77.60</b>		<b>\$18,576.25</b>



## Attendance - Time Card Detail

Company Name REGIONAL GOVERNMENT SERVICES  
 User Name Kelly Bagley  
 Report Run Date 07/12/2021

Date Range 06/01/2021 to 06/30/2021  
 Department Group 4070 - Indian Wells Vly GA

Highlight when a day's "Total Time" is Greater Than (Default 8). The highlight will be visible on printed versions. 8

Include Comments Yes

Include signature message on PDF export No

Signature message I have reviewed the time clock punches above and acknowledge that they are correct, complete, and accurately reflect any and all breaks for the dates listed.

Group By Employee

## KEIGWIN, APRIL (00891)

Date	Start Day	Department Group	Department	Location	Shift	Reg	Ovt	Other	Total
06/01/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	5.300	0.000	0.000	5.300
Employee Comments: Email correspondence with staff Call with RGS staff Document review Public Records Request Delinquent accounts letter									
06/02/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	8.000	0.000	0.000	8.000
Employee Comments: Email correspondence with staff Conference call with staff PAC/TAC document distribution Public Records Request Board meeting prep									
06/03/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	8.500	0.000	0.000	8.500
Employee Comments: Email correspondence with staff Public Records Request Document review Board meeting prep Delinquent letter Call with constituent									
06/04/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	7.000	0.000	0.000	7.000
Employee Comments: Email correspondence with staff Board packet assembly / meeting prep Delinquent letter Payment processing									
06/06/2021	Sunday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
Employee Comments: Board packet distribution / posting									
06/07/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	7.200	0.000	0.000	7.200
Employee Comments: Email correspondence with staff Document review Document distribution Board packet updates RGS staff call Conference call with staff									
06/08/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	10.300	0.000	0.000	10.300
Employee Comments: Email correspondence with staff Call with constituent Call with PAC Member Email correspondence with TAC/PAC Website updating Board meeting prep Conference call with staff Office organization Voucher Requests									
06/09/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	10.500	0.000	0.000	10.500
Employee Comments: Board Meeting prep Pre-meeting IWVGA board meeting Email correspondence with staff Email correspondence with constituents									
06/10/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	5.700	0.000	0.000	5.700
Employee Comments: IWVGA staff call Minutes Email correspondence with staff Agenda / action register updates									
06/11/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.700	0.000	0.000	0.700
Employee Comments: Email correspondence with staff									
06/12/2021	Saturday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	2.000	0.000	0.000	2.000
Employee Comments: Email correspondence with staff Email correspondence with constituents Minutes									
06/14/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	3.700	0.000	0.000	3.700
Employee Comments: Email correspondence with staff Declaration Conference call with RGS staff									
06/15/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	6.000	0.000	0.000	6.000
Employee Comments: Email correspondence with staff Document execution for filing Document review Payment processing Call with constituent									
06/16/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	7.000	0.000	0.000	7.000

Entry)

Employee Comments: Payment processing Email correspondence with staff File organization Call with constituent Declaration

06/17/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	6.200	0.000	0.000	6.200
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Employee Comments: Declaration Email correspondence with staff Monthly Report Form Call with constituent EROD setup

06/18/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	5.500	0.000	0.000	5.500
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Employee Comments: Email correspondence with staff Declaration Voucher request Monthly Report Form Filing Call with constituent

06/19/2021	Saturday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.700	0.000	0.000	1.700
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Employee Comments: GA contact list Voucher requests

06/21/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	6.800	0.000	0.000	6.800
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Employee Comments: Email correspondence with staff RGS staff update Pump fee tracker updates Deposit

06/22/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	4.300	0.000	0.000	4.300
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Employee Comments: Email correspondence with staff Deposit Payment tracker updates

06/23/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	5.800	0.000	0.000	5.800
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Employee Comments: Email correspondence with staff Meeting coordination Revenue tracking Monthly Report Form

06/24/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	4.000	0.000	0.000	4.000
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Employee Comments: Email correspondence with staff Document review Meeting coordination Contact list Call with constituent

06/25/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	4.000	0.000	0.000	4.000
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Employee Comments: Email correspondence with staff Meeting with CCG Minutes Document review

06/28/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	8.000	0.000	0.000	8.000
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Employee Comments: Email correspondence with staff Website redesign Conference call coordination Agenda updates Document distribution 3 month RGS review Payment processing Outstanding invoices

06/29/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	4.800	0.000	0.000	4.800
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Employee Comments: Call with constituent Payment processing Email correspondence with staff Comprehensive adjudication document review Outstanding invoices Website design

06/30/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	7.000	0.000	0.000	7.000
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Employee Comments: Voucher requests Conference call with staff Email correspondence with staff Document review Call with staff member Call with constituent

Regular	140.500
Overtime	0.000
Double Time	0.000
Total Hours	140.500

**KISE, JEFFERSON (00030)**

Date	Start Day	Department Group	Department	Location	Shift	Reg	Ovt	Other	Total
06/01/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
Employee Comments: RGS staff mtg									
06/02/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
Employee Comments: staff mtg									
06/07/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.000	0.000	0.000	1.000
Employee Comments: RGS staff call. Revise actual vs budget report									
06/09/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500

Employee Comments: Monitor board meeting

06/14/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
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Employee Comments: RGS staff mtg

06/17/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
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Employee Comments: email to auditor introducing RGS and requesting engagement letter

06/18/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
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Employee Comments: Review & distribute auditor proposal

06/21/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
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Employee Comments: RGS staff call

Regular	4.500
Overtime	0.000
Double Time	0.000
Total Hours	4.500

**STRONG, SANDRA (00789)**

Date	Start Day	Department Group	Department	Location	Shift	Reg	Ovt	Other	Total
06/07/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500

Employee Comments: Weekly meeting

06/14/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
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Employee Comments: Weekly meeting

06/21/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
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Employee Comments: IWVGA weekly meeting

06/28/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
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Employee Comments: Weekly IWVGA meeting

Regular	2.000
Overtime	0.000
Double Time	0.000
Total Hours	2.000

**THOMAS-KEEFER, CAROL (00888)**

Date	Start Day	Department Group	Department	Location	Shift	Reg	Ovt	Other	Total
06/01/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	2.500	0.000	0.000	2.500

Employee Comments: GA Team meeting; prepare first draft of 3 month status report; review and respond to emails

06/02/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.500	0.000	0.000	1.500
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Employee Comments: GA staff meeting; email review, document review

06/03/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500
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Employee Comments: Email review and response; meeting coordination

06/04/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.000	0.000	0.000	1.000
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Employee Comments: Call w/legal counsel; review/edit meeting minutes; email review and response

06/07/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.250	0.000	0.000	1.250
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Employee Comments: GA staff call; review email and staff reports for board meeting											
06/08/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.750	0.000	0.000	1.750		
Employee Comments: Call w/CCG and staff; review board agenda items; review and respond to email											
06/09/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	7.750	0.000	0.000	7.750		
Employee Comments: Board pre-meeting w/staff; board closed session and open meetings											
06/10/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	2.000	0.000	0.000	2.000		
Employee Comments: Staff de-brief meeting and follow up											
06/11/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.250	0.000	0.000	0.250		
Employee Comments: Email review and response											
06/14/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.750	0.000	0.000	0.750		
Employee Comments: GA Team meeting; email and document review and response											
06/15/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500		
Employee Comments: Email and follow up re GA financial info and audit; general email review and response; call w/Daily Review											
06/16/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500		
Employee Comments: Call and emails re Water Roundtable; various emails											
06/17/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.250	0.000	0.000	0.250		
Employee Comments: Review and respond to emails											
06/18/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.500	0.000	0.000	0.500		
Employee Comments: Review various documents; review and respond to emails											
06/21/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.500	0.000	0.000	1.500		
Employee Comments: GA team meeting; addition work on draft 90-day status report; review and respond to emails											
06/22/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.250	0.000	0.000	0.250		
Employee Comments: Review and respond to emails											
06/23/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.000	0.000	0.000	1.000		
Employee Comments: Review, research and respond to emails, information requests											
06/24/2021	Thursday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.250	0.000	0.000	0.250		
Employee Comments: Document review; various emails											
06/25/2021	Friday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.000	0.000	0.000	1.000		
Employee Comments: Call w/Navy, CCG											
06/26/2021	Saturday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.000	0.000	0.000	1.000		
Employee Comments: Complete research and preparation of draft 90-day status report											
06/28/2021	Monday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	1.000	0.000	0.000	1.000		
Employee Comments: GA team meeting; email review and follow up											
06/29/2021	Tuesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	0.250	0.000	0.000	0.250		
Employee Comments: Email review and response											
06/30/2021	Wednesday	4070 - Indian Wells Vly GA	4070-000 - IWVGA General Administration	RGS	Regular (Manual Entry)	2.500	0.000	0.000	2.500		
Employee Comments: GA Staff meeting; review and respond to emails; document review; finalize status report											

Regular	29.750
Overtime	0.000
Double Time	0.000
Total Hours	29.750

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Regular	176.750
Overtime	0.000
Double Time	0.000
Total Hours	176.750

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