

Itemized Invoice Packet

Indian Wells Valley Groundwater Authority

Regular Board Meeting

January 12, 2022



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Invoice

City of Ridgecrest
 Attn: Alan Christensen
 100 W. California Ave.
 Ridgecrest, CA 93555

Invoice Number: 2652-52
Invoice Date: 12/20/21

Project #: 2652 **Indian Wells Valley Groundwater Authority**

Professional Services through 11/30/2021

Water Resources Management

02.01 - POAM No. 15,16 Prop 1 Grant Administration

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	2.00	\$237.00	\$474.00
Senior Associate	2.00	\$128.00	\$256.00
Associate III	21.00	\$111.00	\$2,331.00
<i>Professional Services Subtotal:</i>			<u>\$3,061.00</u>

Reimbursables	<u>Charge</u>
Reproduction (Color)	\$67.64
<i>Reimbursables Subtotal:</i>	
	<u>\$67.64</u>

POAM No. 15,16 Prop 1 Grant Administration Subtotal: \$3,128.64

38 - 2021 SDAC Program Support: Water Auditt, Leak Detection & Repair

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Associate III	0.75	\$111.00	\$83.25
<i>Professional Services Subtotal:</i>			<u>\$83.25</u>

2021 SDAC Program Support: Water Auditt, Leak Detection & Repair Subtotal: \$83.25

40 - 2021 General Engineering

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	2.00	\$237.00	\$474.00
Supervisor I	9.75	\$206.00	\$2,008.50
Senior Associate	1.50	\$128.00	\$192.00
Associate III	4.00	\$111.00	\$444.00
<i>Professional Services Subtotal:</i>			<u>\$3,118.50</u>

2021 General Engineering Subtotal: \$3,118.50

45 - 2021 Annual Report

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Assistant I	16.75	\$98.00	\$1,641.50
<i>Professional Services Subtotal:</i>			<u>\$1,641.50</u>

2021 Annual Report Subtotal: \$1,641.50

46 - 2021 Data Management System Support

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Associate I	2.00	\$122.00	\$244.00
GIS Manager	9.50	\$122.00	\$1,159.00
<i>Professional Services Subtotal:</i>			<u>\$1,403.00</u>

Reimbursables Charge



46 - 2021 Data Management System Support

Reimbursables			<u>Charge</u>
Other Expenses			\$682.46
		<i>Reimbursables Subtotal:</i>	<u>\$682.46</u>
		<i>2021 Data Management System Support Subtotal:</i>	<u>\$2,085.46</u>

47 - 2021 Allocation Plan: Allocation Process & Transient Pool Support

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	1.50	\$237.00	\$355.50
		<i>Professional Services Subtotal:</i>	<u>\$355.50</u>
		<i>2021 Allocation Plan: Allocation Process & Transient Pool Support Subtotal:</i>	<u>\$355.50</u>

51 - 2021 Meetings and Prep

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	18.00	\$237.00	\$4,266.00
Supervisor I	1.75	\$206.00	\$360.50
Senior Associate	9.25	\$128.00	\$1,184.00
Associate III	14.25	\$111.00	\$1,581.75
		<i>Professional Services Subtotal:</i>	<u>\$7,392.25</u>
Reimbursables			<u>Charge</u>
Mileage			\$148.96
		<i>Reimbursables Subtotal:</i>	<u>\$148.96</u>
		<i>2021 Meetings and Prep Subtotal:</i>	<u>\$7,541.21</u>

53 - 2021 General Project Management

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	3.50	\$237.00	\$829.50
Supervisor I	5.25	\$206.00	\$1,081.50
Senior Associate	2.25	\$128.00	\$288.00
Associate I	5.25	\$122.00	\$640.50
Assistant I	2.00	\$98.00	\$196.00
		<i>Professional Services Subtotal:</i>	<u>\$3,035.50</u>
		<i>2021 General Project Management Subtotal:</i>	<u>\$3,035.50</u>

55 - 2021 Grant Review/Application

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	5.25	\$206.00	\$1,081.50
Associate I	8.00	\$122.00	\$976.00
GIS Manager	1.00	\$122.00	\$122.00
Associate III	34.25	\$111.00	\$3,801.75
		<i>Professional Services Subtotal:</i>	<u>\$5,981.25</u>
		<i>2021 Grant Review/Application Subtotal:</i>	<u>\$5,981.25</u>

56 - 2021 Model Transfer and Upgrade

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	2.50	\$237.00	\$592.50
Supervisor I	11.25	\$206.00	\$2,317.50
Senior Associate	4.75	\$128.00	\$608.00
Associate I	8.75	\$122.00	\$1,067.50
		<i>Professional Services Subtotal:</i>	<u>\$4,585.50</u>
Sub-Contractors			<u>Charge</u>



56 - 2021 Model Transfer and Upgrade

Sub-Contractors

Board of Regents

Charge

\$477.64

Sub-Contractors Subtotal:

\$477.64

2021 Model Transfer and Upgrade Subtotal:

\$5,063.14

59 - 2021 Data Collection

Professional Services

Supervisor I

Bill Hours

8.00

Bill Rate

\$206.00

Charge

\$1,648.00

Assistant I

2.75

\$98.00

\$269.50

Professional Services Subtotal:

\$1,917.50

Reimbursables

Equipment Purchase

Charge

\$602.22

Reimbursables Subtotal:

\$602.22

Sub-Contractors

Horizon Environmental, Inc.

Charge

\$3,360.00

Sub-Contractors Subtotal:

\$3,360.00

2021 Data Collection Subtotal:

\$5,879.72

60 - 2021 Imported Water: Negotiations and Coordination for Replenishment Fee

Professional Services

Principal

Bill Hours

6.00

Bill Rate

\$237.00

Charge

\$1,422.00

Professional Services Subtotal:

\$1,422.00

2021 Imported Water: Negotiations and Coordination for Replenishment Fee Subtotal

\$1,422.00

61 - 2021 Imported Water: Engineering and Analysis for Replenishment Fee

Professional Services

Supervisor I

Bill Hours

1.25

Bill Rate

\$206.00

Charge

\$257.50

Assistant I

14.75

\$98.00

\$1,445.50

Assistant II

26.00

\$93.00

\$2,418.00

Professional Services Subtotal:

\$4,121.00

2021 Imported Water: Engineering and Analysis for Replenishment Fee Subtotal:

\$4,121.00

62 - 2021 Recycled Water for Replenishment Fee

Professional Services

Principal

Bill Hours

13.00

Bill Rate

\$237.00

Charge

\$3,081.00

Supervisor I

16.50

\$206.00

\$3,399.00

Senior Associate

1.00

\$128.00

\$128.00

Associate I

13.50

\$122.00

\$1,647.00

GIS Manager

4.50

\$122.00

\$549.00

Associate III

12.75

\$111.00

\$1,415.25

GIS Specialist I

4.25

\$101.00

\$429.25

Assistant II

72.00

\$93.00

\$6,696.00

Professional Services Subtotal:

\$17,344.50

2021 Recycled Water for Replenishment Fee Subtotal:

\$17,344.50

63 - 2021 Shallow Well Mitigation Program: Plan Development

Professional Services

Principal

Bill Hours

4.00

Bill Rate

\$237.00

Charge

\$948.00

Associate III

1.50

\$111.00

\$166.50

Professional Services Subtotal:

\$1,114.50



<i>2021 Shallow Well Mitigation Program Plan Development Subtotal:</i>			<u>\$1,114.50</u>
<u>66 - 2021 Litigation Support – Searles Valley Minerals & Mojave Pistachios</u>			
Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	1.50	\$237.00	<u>\$355.50</u>
<i>Professional Services Subtotal:</i>			<u>\$355.50</u>
<i>2021 Litigation Support – Searles Valley Minerals & Mojave Pistachios Subtotal:</i>			<u>\$355.50</u>
<i>Water Resources Management Subtotal:</i>			<u>\$62,271.17</u>
*** Invoice Total ***			<u>\$62,271.17</u>



REIMBURSABLE SUMMARY

City of Ridgecrest
 Attn: Alan Christensen
 100 W. California Ave.
 Ridgecrest, CA 93555

Invoice Number: 2652-52
Invoice Date: 12/20/21

Project #: 2652 **Indian Wells Valley Groundwater Authority**
 Manager: Stephen Johnson

Professional Services through 11/30/2021

02.01 - POAM No. 15,16 Prop 1 Grant Administration

Reimbursables

Description	Date	Units	Unit Rate	Charge	Notes
Reproduction (Color)	11/30/2021	1.00	\$0.89	\$0.89	
Reproduction (Color)	11/30/2021	75.00	\$0.89	\$66.75	

POAM No. 15,16 Prop 1 Grant Administration Sub-Total: \$67.64

46 - 2021 Data Management System Support

Reimbursables

Description	Date	Units	Unit Rate	Charge	Notes
Other Expenses	11/19/2021	1.00	\$682.46	\$682.46	IN SITU INC

FORT COLLINS, CO Equipment purchase

2021 Data Management System Support Sub-Total: \$682.46

51 - 2021 Meetings and Prep

Reimbursables

Description	Date	Units	Unit Rate	Charge	Notes
Mileage	11/10/2021	266.00	\$0.56	\$148.96	

2021 Meetings and Prep Sub-Total: \$148.96

56 - 2021 Model Transfer and Upgrade

Sub-Contractors

Description	Date	Units	Unit Rate	Charge	Notes
Board of Regents	10/31/2021	1.00	\$477.64	\$477.64	

2021 Model Transfer and Upgrade Sub-Total: \$477.64

59 - 2021 Data Collection

Reimbursables

Description	Date	Units	Unit Rate	Charge	Notes
Equipment Purchase	10/29/2021	1.00	\$602.22	\$602.22	

Sub-Contractors

Description	Date	Units	Unit Rate	Charge	Notes
Horizon Environmental, Inc.	10/31/2021	1.00	\$2,970.00	\$2,970.00	
Horizon Environmental, Inc.	11/30/2021	1.00	\$390.00	\$390.00	

2021 Data Collection Sub-Total: \$3,962.22

From: [Auto-Receipt](#)
To: [Joel Barnard](#)
Subject: Transaction Receipt from IN SITU INC for \$682.46 (USD)
Date: Friday, November 19, 2021 4:03:24 PM

Order Information

Description: ChargeBee customer: 5641501941432320 (joelb@stetsonengineers.com)
Invoice Number 101207380
Customer ID 101206644

Billing Information

joelb@stetsonengineers.com

Shipping Information

Total: \$682.46 (USD)

Payment Information

Date/Time: 19-Nov-2021 17:03:18 MST
Transaction ID: 43065858018
Payment Method: Visa xxxx2987
Transaction Type: Purchase
Auth Code: 09587C

Merchant Contact Information

IN SITU INC
FORT COLLINS, CO 80524
US
mabram@in-situ.com



FedEx OfficeSM

Address: 2444 VISTA WAY
OCEANSIDE
CA 92054
Location: CLDKK
Device ID: -BTC01
Transaction: 940316022340

FedEx Priority Overnight
285343202861 3.15 lb (S) 95.24
Declared Value 100
Recipient Address:
Enviro-Tech Services
4851 SUNRISE DR STE 101
MARTINEZ, CA 94553-4302
9253701541

Scheduled Delivery Date 10/26/2021

Pricing option:
STANDARD RATE

Package Information:
Your Packaging
15 x 11 x 4

Shipment subtotal: \$95.24

Total Due: \$95.24

(S) CreditCard: \$95.24
*****1097

M = Weight entered manually
S = Weight read from scale
T = Taxable item

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Visit us at: fedex.com
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1.800.463.3339

Oct 25, 2021 3:20:01 PM

HORIZON ENVIRONMENTAL INC.

Post Office Box 5283
 Bakersfield, CA 93388
 (661) 589-8389 -- FAX (661) 589-1456

Invoice

DATE	INVOICE NO.
12/10/2021	20213

Bill To:
STETSON ENGINEERS INC.
Attn: Accounts Payable
2171 East Francisco Blvd., Suite K
San Rafael, CA 94901
accounting@stetsonengineers.com

WORK PERFORMED:
Task 01: Reviewed DRI report, submitted FOIA request for Navy well GIS data.
Task 03: Resond to GWL reporting questions.
Stetson PM: Jeff Helsley
Indian Wells Valley (IWW) Groundwater Sustainability Plan, Hydrogeologic Support, Indian Wells Valley, CA

Total Release	Total Billed to Date	Billing Period		Terms	Job No. Site Location	Release No.	
\$25,000.00	\$18,091.21	11/01/21	11/30/21	Net 30	74001, Task 01,02 & 03 Indian Wells Valley	Contract dated June 22, 2021	
Item	Description			Quantity/Hours	Unit Price	Amount	
Task 01	Task 01 - Groundwater Dependent Ecosystems						
	Senior Project Manager	GB			\$140.00		
	Project Manager	GB			\$120.00		
	Senior Geologist/Hydro	SB		3	\$120.00	\$360.00	
						<i>Subtotal:</i>	\$360.00
Task 02	Task 02 - Configuration Management Plan						
	Senior Project Manager	GB			\$140.00		
	Project Manager	GB			\$120.00		
	Senior Geologist/Hydro	SB			\$120.00		
						<i>Subtotal:</i>	\$0.00
Task 3	Task 03 - Collect Groundwater Level Data and Water Quality Samples						
	Senior Project Manager	GB			\$140.00		
	Project Manager	GB			\$120.00		
	Senior Geologist/Hydro	SB		0.25	\$120.00	\$30.00	
	Misc. Expenses (\$271.11 + 15%)				\$320.98	\$0.00	
	Field Vehicle				\$80.00	\$0.00	
	Mileage				\$0.56	\$0.00	
						<i>Subtotal:</i>	\$30.00
						TOTAL:	\$390.00

HORIZON ENVIRONMENTAL INC.
Time by Job Detail
 November 2021

	<u>Date</u>	<u>Name</u>	<u>Duration</u>
Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.01			
17 - Senior Geologist/Hydro			
	11/08/2021	Bork, Stephan	0.75
	11/22/2021	Bork, Stephan	2.25
Total 17 - Senior Geologist/Hydro			3.00
Total Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.01			3.00
Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.03			
17 - Senior Geologist/Hydro			
	11/08/2021	Bork, Stephan	0.25
Total 17 - Senior Geologist/Hydro			0.25
Total Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.03			0.25
TOTAL			3.25

HORIZON ENVIRONMENTAL INC.

Post Office Box 5283
Bakersfield, CA 93388
(661) 589-8389 -- FAX (661) 589-1456

Invoice

DATE	INVOICE NO.
10/13/2021	20205

Bill To:
STETSON ENGINEERS INC.
Attn: Accounts Payable
2171 East Francisco Blvd., Suite K
San Rafael, CA 94901
accounting@stetsonengineers.com

WORK PERFORMED:
Task 01: GDE doc research, monitoring plan preparation, coordination with NAWS biologist.
Task 03: GWL schedule coordination, badge request and correspondence.
Stetson PM: Jeff Helsley
Indian Wells Valley (I WV) Groundwater Sustainability Plan,
Hydrogeologic Support, Indian Wells Valley, CA

Total Release	Total Billed to Date	Billing Period		Terms	Job No. Site Location	Release No.	
\$25,000.00	\$7,604.63	09/01/21	09/30/21	Net 30	74001, Task 01,02 & 03 Indian Wells Valley	Contract dated June 22, 2021	
Item	Description			Quantity/Hours	Unit Price	Amount	
Task 01	Task 01 - Groundwater Dependent Ecosystems Senior Project Manager GB Project Manager GB Senior Geologist/Hydro SB			20.5	\$140.00 \$120.00 \$120.00	\$2,460.00	
						<i>Subtotal:</i>	\$2,460.00
Task 02	Task 02 - Configuration Management Plan Senior Project Manager GB Project Manager GB Senior Geologist/Hydro SB				\$140.00 \$120.00 \$120.00		
						<i>Subtotal:</i>	\$0.00
Task 3	Task 03 - Collect Groundwater Level Data and Water Quality Samples Senior Project Manager GB Project Manager GB Senior Geologist/Hydro SB			4.25	\$140.00 \$120.00 \$120.00	\$510.00	
						<i>Subtotal:</i>	\$510.00
						TOTAL:	\$2,970.00

HORIZON ENVIRONMENTAL INC.

Time by Job Detail

September 2021

	<u>Date</u>	<u>Name</u>	<u>Duration</u>
Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.01			
17 - Senior Gologist/Hydro			
	09/11/2021	Bork, Stephan	4.50
	09/18/2021	Bork, Stephan	2.25
	09/22/2021	Bork, Stephan	3.00
	09/23/2021	Bork, Stephan	5.00
	09/24/2021	Bork, Stephan	4.00
	09/29/2021	Bork, Stephan	1.75
Total 17 - Senior Geologist/Hydro			<u>20.50</u>
Total Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.01			20.50
Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.03			
17 - Senior Geologist/Hydro			
	09/16/2021	Bork, Stephan	0.50
	09/18/2021	Bork, Stephan	0.25
	09/20/2021	Bork, Stephan	0.50
	09/21/2021	Bork, Stephan	1.25
	09/23/2021	Bork, Stephan	1.00
	09/24/2021	Bork, Stephan	0.75
Total 17 - Senior Geologist/Hydro			<u>4.25</u>
Total Stetson Engineers, Inc.:74001.2021 Indian Wells GW Authority:74001.2021.03			<u>4.25</u>
TOTAL			<u><u>24.75</u></u>



Invoice for Stetson Engineers Inc, Isotopic Support ✓

INVOICE TO

Stetson Engineers Inc
Attn: Accounts Payable
2171 East Francisco Blvd. Suite K
San Rafael, CA 94901

INVOICE NUMBER: **CI-06-6014 / 20** ✓

DATE: **11/22/21**

AMOUNT: **\$477.64** ✓

TERMS: Due Upon Receipt

Contract/Grant/Agreement/Purchase Order	Period Billed	
Stetson Engineers Inc. Contract # 2652 - 001 ✓	From	To
Contract Dated 5/24/19	7/1/2021	10/31/2021
Title: Stetson Engineers Inc, / Isotopic Support - Indian Wells Valley Groundwater Authority		
P.I.: Chapman, Jenny		
DRI Acct: AWD-06-00000523 / GR09067 RC0068 TAX ID #: 886000024		
Cost Elements/Services	Current	Cumulative

Stetson Engineers, Inc. - Isotopic Support - Indian Wells Valley Groundwater Authority ✓

Salaries	477.64	118,931.21
Travel	0.00	11,411.43
Operating		138.11
Totals	477.64	130,480.76

Total Amount Due This Invoice **477.64** ✓

Budget Amount	136,911.00
Invoiced to Date	130,480.76
Budget Balance	6,430.24

"I certify to the best of my ability that all expenditures reported are for appropriate purposes and in accordance with the provisions of the award documentation."

Sherril Schmidt

11/22/21

Sherril Schmidt, Sponsored Research Specialist

Date

(775) 673-7404

Make Check Payable To: **Board of Regents**

Mail Check To:

Desert Research Institute
 Financial Services Office
 2215 Raggio Parkway
 Reno, Nevada 89512-1095

* Please return Invoice Copy with Check *



Stetson Engineers - Isotopic Support - IWVGA
2652 - 001

Oct-21
GR09067
Position

Position	Worker	Rate	Hours	Cost
Environmental Engineer	Gabrielle Boisrame	99.00	0.0000	0.00
Geochemist	Ron Hershey	184.51	0.0000	0.00
Geochemist-Field	Brittany Kruger	90.83	0.0000	0.00
Geochemist-SME	Jim Thomas	193.52	0.0000	0.00
Geologist	Steve Bacon	99.64	0.0000	0.00
GIS Professional	Cheryl Collins	98.95	0.0000	0.00
Groundwater Modeler-SME	Karl Pohlmann	239.00	0.0000	0.00
Hourly Data Analyst	Austin Chapman	29.46	0.0000	0.00
Hydrogeologist	John Healey	112.93	0.0000	0.00
Hydrogeologist	Kevin Heintz	75.95	0.0000	0.00
Hydrogeologist-SME	Jenny Chapman	258.45	0.0000	0.00
Hydrologist	Chris Garner	117.95	4.0496	477.64

Travel & Operating	Dates	Cost

Total Salaries & Fringe	477.64
Total Travel & Operating	0.00

Total Costs	477.64
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PO Box 1350
Carmel Valley, CA 93924

Invoice

Date	Invoice #
11/30/2021	12787

Bill To:
Indian Wells Valley Groundwater Authority 100 W California Ave Ridgecrest, CA 93555

P.O. No.	Due Date	Inv Sent
	12/30/2021	12/15/2021

Date	Description	Amount
11/30/2021	Contract Services for November - please see attached	26,027.50

		Total \$26,027.50
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Indian Wells Valley

Month: **Nov, 2021**

Hours and Rates by Pay Period						
		1st -15th		16th - EOM		Monthly
Advisor	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed	
CT	17.50	\$ 125.00	7.50	\$ 125.00	\$ 3,125.00	
AK	82.50	\$ 100.00	59.80	\$ 100.00	\$ 14,230.00	
JK	2.75	\$ 135.00	0.50	\$ 135.00	\$ 438.75	
GL	0.20	\$ 150.00	0.00	\$ -	\$ 30.00	
GS	47.00	\$ 135.00	12.25	\$ 135.00	\$ 7,998.75	
RM	1.25	\$ 164.00	0.00	\$ -	\$ 205.00	
Totals	151.20		80.05		\$ 26,027.50	



Client Activity Report

November 2021

Client	Task	Comment	Hours
Indian Wells Valley Groundwater Authority	Task Hours		231.25
	Client Hours		134.15
		4070-000 - IWVGA General Administration	
	11/1/2021	GA team meeting, budget discussion and review, respond to comments to financials	3.00
	11/1/2021	Email correspondence with staff Staff call with RGS team Document review Meet with DWR staff Board meeting prep Call with staff member Delinquent accounts	8.00
	11/2/2021	Email correspondence with staff Call with constituent Call with staff member Meeting coordination Document review Filing	5.40
	11/2/2021	Review and respond to various emails, documents	0.50
	11/3/2021	GA staff meeting - agenda review; budget review and discussion; discussion of temporary use draft policy; additional work on budget	3.00
	11/3/2021	Email correspondence with staff Call with constituent Conference call with staff Board meeting prep	4.40
	11/4/2021	Email correspondence with staff Staff report drafting Call with staff member Board meeting prep Document review	4.50
	11/4/2021	Internal budget review and comments to staff; review and respond to email	0.50
	11/5/2021	Staff meeting to review final budget, discuss Sept financials; prepare budget staff report	1.00
	11/5/2021	Email correspondence with staff Document review Board meeting prep Call with staff member Conference call with GS and CTK	4.00
	11/6/2021	Review final board agenda packet	0.50
	11/6/2021	Email correspondence with staff Call with GS Document review	2.00
	11/7/2021	Agenda posting and distributing	0.50
	11/8/2021	GA team meeting; review Sept financial statement; respond to financial comments	1.00
	11/8/2021	Board packet assembly/posting/distribution Email correspondence with staff Call with RGS team Board meeting prep Call with staff member Call with constituent	8.20
	11/9/2021	Review final board materials; review and respond to various email	0.25
	11/9/2021	Email correspondence with staff Board meeting prep Call with staff member	6.50
	11/10/2021	Attend pre-meeting, board meeting closed and open sessions	6.00
	11/10/2021	Email correspondence with staff IWVGA board meeting	9.80
	11/11/2021	Meeting coordination; review and respond to emails	0.50
	11/11/2021	Email correspondence with staff	0.30
	11/12/2021	Email correspondence with staff Meeting coordination Call with constituent	1.30
	11/13/2021	Minutes Filing	2.00
	11/14/2021	Email correspondence with staff Draft agenda	0.70
	11/15/2021	GA Team meeting; GA staff de-brief and Dec agenda development	1.25
	11/15/2021	Email correspondence with staff Call with RGS staff Minutes Conference call with staff Call with staff member Meeting coordination	5.70
	11/16/2021	GA team meeting, discuss/review proposed service needs for 2022; review and respond to email	1.00
	11/16/2021	Email correspondence with staff Monthly Report Forms Document review	4.50
	11/17/2021	Email correspondence with staff Call with staff member Filing Monthly Report forms Minutes Call with constituent	6.60
	11/17/2021	Meeting coordination; review and respond to email	0.50
	11/18/2021	Email correspondence with staff Call with DWR Meeting coordination	4.30
	11/18/2021	General administration - review various emails; review and discuss public information requests; review info related to grant admin	1.00



Client Activity Report

November 2021

Client	Task	Comment	Hours
	11/19/2021	Review and respond to email; general correspondence	0.25
	11/19/2021	Email correspondence with staff Electronic signature Call with board member Call with staff member Payment tracker Document Review	3.70
	11/22/2021	Email correspondence with staff Call with RGS staff	3.00
	11/22/2021	GA team meeting; review and respond to email	0.75
	11/23/2021	Email correspondence with staff Minutes Payment tracker Delinquent accounts Call with staff member	5.70
	11/24/2021	Email correspondence with staff Call with constituent PAC Meeting prep Conference call with staff Action register / Agenda updates	5.80
	11/24/2021	GA staff meeting; review PAC agenda; financial mgt discussion	1.25
	11/27/2021	Email correspondence with staff Call with staff member	0.40
	11/28/2021	PAC Agenda posting / distribution	1.00
	11/29/2021	Email correspondence with staff Call with RGS staff PAC Meeting prep Call with staff member	4.50
	11/29/2021	Meeting coordination; review and respond to various emails; review comments to last annual report	0.50
	11/30/2021	PAC meeting coordination; review and respond to various emails	0.50
	11/30/2021	Email correspondence with staff Call with staff member Call with PAC member Email correspondence with PAC members Meeting coordination 2022 regular meeting dates calendar PAC Meeting prep PAC Meeting	8.10
4070-001 - IWVGA Finance			Client Hours 92.85
	11/1/2021	GS:RGS/IWVGA: Weekly Update Meeting; RGS Team Meeting; WIP Budget	3.50
	11/1/2021	RGS staff mtg, budget development	1.50
	11/2/2021	GS:RGS/IWVGA: WIP Budget	2.00
	11/2/2021	Update to payment tracker Deposit	2.20
	11/3/2021	GS:RGS/IWVGA: Staff Call Budget Meeting; Budget WIP	4.00
	11/3/2021	Budget work Email correspondence with GS	3.00
	11/4/2021	GS:RGS/IWVGA: Budget Meeting; WIP	2.50
	11/4/2021	Budget call Email correspondence with GS	2.00
	11/5/2021	GS:RGS/IWVGA: WIP Budget; Financials	10.50
	11/5/2021	Review Indian Wells budget is sent by Gina. Reply to Gina's questions regarding use of multiple funds and governmental versus enterprise accounting. Does project with Gina came	1.25
	11/5/2021	Financial report assistance	0.70
	11/6/2021	GS:RGS/IWVGA: WIP Budget; Financials	8.50
	11/7/2021	GS:RGS/IWVGA: WIP Budget; Financials	3.50
	11/8/2021	GS:RGS/IWVGA: Weekly Update Meeting; WIP Budget; Financials	2.00
	11/9/2021	GS:RGS/IWVGA: WIP Budget; Financials	2.00
	11/9/2021	Budget call with G.S. Invoice tracker updates Audit	3.00
	11/10/2021	GS:RGS/IWVGA: WIP Budget; Financials	6.00
	11/11/2021	Audit	0.20
	11/12/2021	GS:RGS/IWVGA: Financials; Audit	1.50
	11/12/2021	Audit Payment processing Extraction Fee form review	6.00
	11/15/2021	GS:RGS/IWVGA: Weekly Update Meeting; WIP	1.00
	11/15/2021	RGS staff call	0.75
	11/15/2021	Voucher requests Payment processing	2.30



Client Activity Report

November 2021

Client	Task	Comment	Hours
		11/16/2021 Payment processing	3.00
		11/17/2021 Deposit	0.70
		11/17/2021 GS: RGS/IWVGA: Financials; Audit WIP	1.00
		11/18/2021 Call with GS Deposit download	2.20
		11/18/2021 GS: RGS/IWVGA: Financials Meeting; Audit WIP	2.25
		11/19/2021 GS: RGS/IWVGA: Financials; Audit WIP	0.50
		11/20/2021 GS: RGS/IWVGA: Financials; Audit WIP	2.00
		11/22/2021 GS:RGS/IWVGA: Weekly Update Meeting; WIP Budget; Financials	2.00
		11/27/2021 GS: RGS/IWVGA: Financials; Audit WIP	2.00
		11/29/2021 Voucher requests EROD Payment processing Deposit download	4.00
		11/29/2021 GS:RGS/IWVGA: Weekly Update Meeting; Financials WIP	1.50
		11/29/2021 RGS staff call	0.50
		11/30/2021 GS:RGS/IWVGA: Financials WIP	1.00
		11/30/2021 Payment processing	0.30
		4070-002 - IWVGA Bond Issuance	Client Hours 4.25
		11/8/2021 RGS staff mtg time allocated to bond adjusting for 10/26 before bond code was created	0.50
		11/22/2021 Call with Wulff Hansen	1.00
		11/22/2021 Meeting with bond consultant - review timeline, schedule, etc	0.75
		11/30/2021 Meeting w/bond consultant -- review underwriter proposals; establish weekly status call; etc	1.00
		11/30/2021 Call with Wulff Hansen Meeting coordination	1.00

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PO Box 1350
Carmel Valley, CA 93924

Invoice

Date	Invoice #
11/30/2021	12867

Bill To:
Indian Wells Valley Groundwater Authority 100 W California Ave Ridgecrest, CA 93555

P.O. No.	Due Date	Inv Sent
	1/27/2022	12/27/2021

Date	Description	Amount
11/30/2021	Reimbursable Expenses for Tiffany Buraglio and City of Ridgecrest Monthly Rent (\$151.50+\$95.99+\$127.99+\$300) - please see attached	675.48

	Total	\$675.48
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PO Box 37600
Philadelphia, PA 19101-0600

Credit Card Purchase Receipt

Order Date: 10/07/2021
Ship Date: 10/13/2021
Invoice Date: **10/13/2021**
TIN: 04-2896127

Sold To:

Regional Government Services
PO Box 1350
Carmel Valley CA 93924-1350

Ship To:

Rgs lwvga
100 W California Ave
Ridgecrest CA 93555

Customer PO: buragliotiffany Order #: 154554781 Invoice #: 20200754 Account #: 9428499

Item Number	Description	Color	Qty Shipped	Price	Unit	Extended
901-TCRB1193	CASH RECEIPT BK, 4UPTRIPPLICATE		5	\$27.99	book	\$139.95



Always happy to help



800.982.3400  invoice@quill.com

Check the status of this order and track delivery at [Quill.com/my account](https://www.quill.com/my-account).

Merchandise Amt \$139.95
Tax: \$11.55
Shipping: Free

This amount has been charged to your credit card: **\$151.50**



THIS IS A RECEIPT FOR YOUR CREDIT CARD PURCHASE

Pending settlement from your financial institution.

**Details for Order #114-4796545-0411415**[Print this page for your records.](#)**Order Placed:** November 1, 2021**Amazon.com order number:** 114-4796545-0411415**Order Total: \$119.98**

IWVGA - \$95.99

SVBGSA - \$23.99

Not Yet Shipped**Items Ordered****2 of: [Star Ribbon Strip of 100 First Class Stamps Celebration Patriotic](#)**Sold by: Christine Store CO ([seller profile](#))

Condition: New

Price

\$59.99

Shipping Address:**[INDIAN WELLS VALLEY GROUNDWATER AUTHORITY](#)**ATTN APRIL KEIGWIN
100 W CALIFORNIA AVE
RIDGECREST, CA 93555-4054
United States**Shipping Speed:**

FREE Prime Delivery

Payment information**Payment Method:**

Visa | Last digits: 8286

Billing addressTiffany Buraglio
P.O. Box 1350
Carmel Valley, CA 93924
United States

Item(s) Subtotal: \$119.98

Shipping & Handling: \$0.00

Total before tax: \$119.98

Estimated tax to be collected: \$0.00

Grand Total: \$119.98To view the status of your order, return to [Order Summary](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2021, Amazon.com, Inc. or its affiliates

Your order has been submitted.

Split between IWVGA and SVBGSA:

RECAP NUMBER: 98477316
 ORDER DATE: 11/01/2021 19:06:29 PM EST
 ORDER CONFIRMATION will be sent to: tburaglio@rgs.ca.gov
 Payment Method: Visa **** 8286
 CardHolder Name: Tiffany Buraglio

IWVGA - \$117.76
SVBGSA - \$6.20

Billing Account Information

Account #: 9428499
 REGIONAL GOVERNMENT SERVICES
 PO BOX 1350
 CARMEL VALLEY, CA, 93924



Delivery Information

IWVGA / RGS
 100 W CALIFORNIA AVE
 RIDGECREST, CA, 93555

Delivery Advisory: Due to increased shipping volume nationwide, many of our shipping partners are experiencing delays. Your order confirmation will be coming via email shortly and will contain expected delivery dates and the shipping carrier information. To check status of your shipment visit [Order History & Tracking](#) page. We apologize for any inconvenience.

This order will display in your order history within 2 business hours. **Monday - Friday 7 A.M. to 9 P.M. (CT) and Saturday 7:30 A.M. to 4 P.M. (CT)**

Expected delivery (2 items): 1 to 2 Business Days FAST Delivery!

ORDER DETAILS	QUANTITY	PRICE	TOTAL
 Pendaflex SureHook Reinforced Hanging File Folders , Extra Capacity, Letter Size, Standard Green, 20/Box (PFX 6152x2) Item # 901-784623	3 (Box)	\$30.99	\$92.97 IWVGA
 Quill Brand Easy Close Self Seal #10 Business Envelope , 4 1/2" x 9 1/2", White, 500/Box (69686 / 70701) Item # 376-75746Q	1 (Box)	\$30.99	\$30.99 IWVGA \$24.79 SVBGSA \$6.20

Order Summary

Merchandise Total:	\$123.96
Shipping:	Free
Estimated Tax:	\$10.23 IWVGA TAX
Total:	\$134.19

You saved \$9.00 today!

Your Regular/Sale savings \$9.00

*Savings reflected in your merchandise total



Thank you for voting us
America's Best Customer Service 2021
 Office Supply Category — Two Years Running.

**AGREEMENT FOR LEASE OF
100 W. CALIFORNIA AVENUE, RIDGECREST, CA**

by and between

**THE CITY OF RIDGECREST AND
REGIONAL GOVERNMENT SERVICES**

AGREEMENT:

Premises: For and in consideration of the terms, covenants, and conditions contained in this Agreement, City leases to RGS, and RGS leases from City, an approximate 210 square foot office space located along with the monthly use of the City's conference room located at 100 W. California Avenue., Ridgecrest, County of Kern, State of California, depicted on the floor plan attached as **Exhibit "A"** ("**Premises**").

Term: The initial term of this Agreement ("**Term**") shall commence on the Execution Date and terminate one year (12 months) thereafter, unless sooner terminated or extended as provided in this Agreement.

Option to Extend Term: Provided RGS is not in default of any of the terms, covenants, or conditions of this Agreement, RGS shall have one option to request an extension of the initial Term for a two-year period ("**Option Term**"). RGS may exercise the option by giving the City's City Manager ("**CM**") written notice of RGS's desire to extend, not less than 60 days prior to expiration of the initial Term. The CM, at the CM's sole discretion, may accept or reject the request to extend.

4. **Right to Terminate:** Either Party may terminate this Agreement for any reason by providing a 60-day prior written notice to the other Party.

5. **Hold Over:** If RGS holds over after the expiration of the Term, with the express or implied consent of City, such holding over shall be a tenancy only from month to month and shall be governed by the terms, covenants, and conditions contained in this Agreement.

6. **Rental Consideration:**

a. **In General:** As consideration for the lease of the Premises during the Term, RGS shall pay to City in lawful money of the United States, to CM at 100 W. CALIFORNIA AVENUE, RIDGECREST, CA, or to such persons and at such places as may be designated from time to time by City. The first rental payment shall be paid within 30 days of the Execution Date, and thereafter for the balance of the Term, shall be paid on or before the first of each month. In the event RGS occupies the Premises for a partial month at any time, RGS shall only be responsible for a prorated portion of the Rent.

b. **Fair Market Rental Value:** The fair market rental rate of the facility is determined to be \$300 per month (\$1.43 per square foot).

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**CAPITOL
CORE
GROUP**

Capitol Core Group, Inc.
205 Cartwheel Bend (Operations Dept.)
Austin, TX 78738 US
949.274.9605
operations@capitolcore.com
www.capitolcore.com

BILL TO

Indian Wells Valley Groundwater
Authority
500 West Ridgecrest Blvd.
Ridgecrest, California 93555
USA

INVOICE 2021-068

DATE 01/03/2022 **TERMS** Net 45

DUE DATE 02/17/2022

DATE	ACCOUNT SUMMARY	AMOUNT
12/01/2021	Balance Forward	25,281.25
	Other payments and credits after 12/01/2021 through 01/02/2022	-25,281.25
01/03/2022	Other invoices from this date	0.00
	New charges (details below)	13,312.50
	Total Amount Due	13,312.50

ACTIVITY	HOURS	RATE	AMOUNT
Charges			
Task 1 -- Secure Imported Water Supplies			
Government Relations: Intergovernmental Affairs	6	250.00	1,500.00
Water: New Source 2022 Water Calls and Foillow-up (Tatum)			
Government Relations: Intergovernmental Affairs	5.50	250.00	1,375.00
Water: Internal calls; Agency-1, and Seller-1 follow-up discussions (Tatum)			
Government Relations: Intergovernmental Affairs	4	250.00	1,000.00
Water: Review of water sources and agreements, new meetings			
Government Relations: Intergovernmental Affairs	2.50	225.00	562.50
Water: Internal calls, new agency discussions {Simonetti}			
Totals Task 1 = \$4,437.50 (18 hours)			
Task 2 -- Secure Federal Funding Sources			
Government Relations: Federal	1	250.00	250.00
Agency: USDA Follow-up and discussion (split) (McKinney)			
Government Relations: Federal	2.25	250.00	562.50
Agency: Subtitle E, HR 3684 -- IIA (infrastructure); USEPA Analysis (split) (McKinney)			
Government Relations: Federal	2	250.00	500.00
Agency: Title IX, HR 3684 -- IIA; BOR Wester Water Programs, analysis and memo to client (split) (McKinney)			
Government Relations: Federal	2.50	250.00	625.00
Agency: Title IX HR 3684 -- Bureau of Reclamation Western Waters Program analysis (split) {Frye}			

ACTIVITY	HOURS	RATE	AMOUNT
Government Relations:Federal Direct Advocacy: US Senate -- FY2022 NDAA "DCIP" amendment {Simonetti}	3.50	225.00	787.50
Government Relations:Federal Agency: USEPA/BOR/USDA analysis and document preparation {Simonetti}	4.50	225.00	1,012.50
Task 2 Totals = \$3,737.50 (15.75 hours)			
Task 3 -- U.S. Navy Liaison			
Totals Task 3 = \$0.00			
Task 4 -- Secure State Funding Sources			
Government Relations:California Agency: IRWM Round 2 Implementation Guidelines; analysis, questions, and memorandum to staff (McKinney)	1.50	250.00	375.00
Government Relations:California Agency: SWRCB Wastewater Program Implementation Guidelines (WWTP) (McKinney)	1	250.00	250.00
Government Relations:California Agency: Internal Client meeting re: various State Funding Sources; follow- up, and e-mails to client/staff (McKinney)	2.50	250.00	625.00
Government Relations:California Agency: SGMA-IP Application Process {Frye}	1.50	250.00	375.00
Government Relations:California Agency: DWR -- SGMA-IP call and internal calls {Simonetti}	4	225.00	900.00
Government Relations:California Agency: DWR -- Urban and Multi-Benefit/IRWM programs analysis {Simonetti}	1.50	225.00	337.50
Totals Task 4 = 2,862.50 (12 hours)			
Task 5 -- Administrative			
Administrative Board Actions: Open Meeting (McKinney)	2	250.00	500.00
Administrative 2021 Annual Report Review {Frye}	1.50	250.00	375.00
Administrative Board Actions: Open Session and Annual Report Review (Tatum)	2	250.00	500.00
Administrative Board Actions: Open meeting, memorandum preparation, internal staff meetings {Simonetti}	4	225.00	900.00
Totals Task 5 = \$2,275.00 (9.5 hours)			

This is the final invoice for the FY2021 Agreement (December 2021 activities). HAPPY NEW YEAR and we look forward to great success in 2022.

TOTAL OF NEW CHARGES

13,312.50

Capitol Core Team

TOTAL DUE

\$13,312.50

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