

Itemized Invoice Packet

Indian Wells Valley Groundwater Authority

Regular Board Meeting

September 11, 2024

Part 1





2171 E. Francisco Blvd., Suite K • San Rafael, California 94901
Phone: (415) 457-0701 • FAX: (415) 457-1638 • Website: www.stetsonengineers.com

Northern California • Southern California • Arizona • Colorado • Oregon

Invoice

Indian Wells Valley Groundwater Authority
Ms. Carol Thomas-Keefer
100 W. California Ave.
Ridgecrest, CA 93555

Invoice Number: 2652-83

Invoice Date: 08/29/24

Project #: 2652 **Indian Wells Valley Groundwater Authority**

Professional Services through 6/30/2024

Water Resources Management 2024

01 - Meetings & Prep

Professional Services

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	21.50	\$244.00	\$5,246.00
Special Project Director	1.00	\$244.00	\$244.00
Supervisor I	24.25	\$212.00	\$5,141.00
Associate III	1.75	\$114.00	\$199.50
Assistant I	27.75	\$101.00	\$2,802.75
Assistant II	19.00	\$96.00	\$1,824.00

Professional Services Subtotal: \$15,457.25

Reimbursables

	<u>Charge</u>
Reproduction (Color)	\$20.47
Mileage	\$178.22
Reproduction	\$18.60

Reimbursables Subtotal: \$217.29

Meetings & Prep Subtotal: \$15,674.54

01.02 - LADWP Releases Analysis and Presentation

Professional Services

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	7.25	\$212.00	\$1,537.00
Supervisor II	5.50	\$197.00	\$1,083.50

Professional Services Subtotal: \$2,620.50

LADWP Releases Analysis and Presentation Subtotal: \$2,620.50

02 - Prop 1 / Prop 68 Grant Administration

Professional Services

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Assistant I	2.50	\$101.00	\$252.50

Professional Services Subtotal: \$252.50

Prop 1 / Prop 68 Grant Administration Subtotal: \$252.50

02.01 - SGMA IP Grant Administration

Professional Services

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Assistant I	8.75	\$101.00	\$883.75

Professional Services Subtotal: \$883.75

SGMA IP Grant Administration Subtotal: \$883.75

02.02 - Urban Community Drought Relief Funding Administration

Professional Services

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Assistant I	2.00	\$101.00	\$202.00

**02.02 - Urban Community Drought Relief Funding Administration***Professional Services Subtotal:* \$202.00*Urban Community Drought Relief Funding Administration Subtotal:* \$202.00**04 - Data Mgmt System Support****Professional Services**Bill Hours Bill Rate Charge

Senior III 16.75 \$138.00 \$2,311.50

Senior Associate 33.25 \$132.00 \$4,389.00

Professional Services Subtotal: \$6,700.50*Data Mgmt System Support Subtotal:* \$6,700.50**05 - General Project Mgmt****Professional Services**Bill Hours Bill Rate Charge

Supervisor I 5.75 \$212.00 \$1,219.00

Supervisor II 7.00 \$197.00 \$1,379.00

Senior Associate 0.75 \$132.00 \$99.00

Professional Services Subtotal: \$2,697.00*General Project Mgmt Subtotal:* \$2,697.00**06 - Model Transfer & Upgrade****Professional Services**Bill Hours Bill Rate Charge

Special Project Director 5.50 \$244.00 \$1,342.00

Supervisor I 6.50 \$212.00 \$1,378.00

Supervisor II 13.50 \$197.00 \$2,659.50

Assistant II 20.75 \$96.00 \$1,992.00

Professional Services Subtotal: \$7,371.50**Sub-Contractors**Charge

Board of Regents \$12,857.16

Sub-Contractors Subtotal: \$12,857.16*Model Transfer & Upgrade Subtotal:* \$20,228.66**07.01 - Imported Water: Planning/Design/Environmental****Professional Services**Bill Hours Bill Rate Charge

Principal 3.00 \$244.00 \$732.00

Supervisor I 19.00 \$212.00 \$4,028.00

Assistant I 40.00 \$101.00 \$4,040.00

Assistant II 18.25 \$96.00 \$1,752.00

Professional Services Subtotal: \$10,552.00*Imported Water: Planning/Design/Environmental Subtotal:* \$10,552.00**09 - Recycled Water****Professional Services**Bill Hours Bill Rate Charge

Principal 2.00 \$244.00 \$488.00

Supervisor I 1.00 \$212.00 \$212.00

Professional Services Subtotal: \$700.00*Recycled Water Subtotal:* \$700.00**11 - Data Collection, Monitoring & Data Gaps****Professional Services**Bill Hours Bill Rate Charge

Special Project Director 2.50 \$244.00 \$610.00

Supervisor I 1.25 \$212.00 \$265.00

**11 - Data Collection, Monitoring & Data Gaps**

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor II	9.50	\$197.00	\$1,871.50
Senior Associate	1.50	\$132.00	\$198.00
Associate I	9.75	\$126.00	\$1,228.50
<i>Professional Services Subtotal:</i>			<u>\$4,173.00</u>
Reimbursables			<u>Charge</u>
Mileage			\$10.72
Overnight Mail			\$128.43
Other Expenses			\$54.00
<i>Reimbursables Subtotal:</i>			<u>\$193.15</u>
<i>Data Collection, Monitoring & Data Gaps Subtotal:</i>			<u>\$4,366.15</u>

12 - Shallow Well Consolidation Project

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	4.00	\$244.00	\$976.00
Supervisor I	2.75	\$212.00	\$583.00
Assistant I	14.50	\$101.00	\$1,464.50
Assistant II	4.50	\$96.00	\$432.00
<i>Professional Services Subtotal:</i>			<u>\$3,455.50</u>
<i>Shallow Well Consolidation Project Subtotal:</i>			<u>\$3,455.50</u>

14 - Production Reporting, Transient Pool & Fee Support

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	3.50	\$212.00	\$742.00
Assistant I	11.50	\$101.00	\$1,161.50
<i>Professional Services Subtotal:</i>			<u>\$1,903.50</u>
<i>Production Reporting, Transient Pool & Fee Support Subtotal:</i>			<u>\$1,903.50</u>

18 - Navy/Coso Royalty Fund: FY21 Rose Valley MW Permitting, Bid Doc Support & Dr

Sub-Contractors			<u>Charge</u>
Epsilon Systems Solutions, Inc.			\$1,738.75
<i>Sub-Contractors Subtotal:</i>			<u>\$1,738.75</u>
<i>Navy/Coso Royalty Fund: FY21 Rose Valley MW Permitting, Bid Doc Support & Dr</i>			<u>\$1,738.75</u>

20 - Shallow Well Mitigation Program: Outreach & Impacts Evaluation

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	0.75	\$212.00	\$159.00
<i>Professional Services Subtotal:</i>			<u>\$159.00</u>
<i>Shallow Well Mitigation Program Outreach & Impacts Evaluation Subtotal:</i>			<u>\$159.00</u>

21 - General Engineering

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Supervisor I	2.25	\$212.00	\$477.00
Supervisor II	14.00	\$197.00	\$2,758.00
Assistant I	5.00	\$101.00	\$505.00
Assistant II	0.75	\$96.00	\$72.00
<i>Professional Services Subtotal:</i>			<u>\$3,812.00</u>
<i>General Engineering Subtotal:</i>			<u>\$3,812.00</u>

22 - GSP 5-Year Update

Professional Services	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
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**22 - GSP 5-Year Update****Professional Services**

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Special Project Director	1.50	\$244.00	\$366.00
Supervisor II	60.00	\$197.00	\$11,820.00
GIS Manager	22.00	\$126.00	\$2,772.00
Assistant I	5.50	\$101.00	\$555.50
Assistant II	77.50	\$96.00	\$7,440.00

Professional Services Subtotal: \$22,953.50

GSP 5-Year Update Subtotal: \$22,953.50

27 - Litigation Support**Professional Services**

	<u>Bill Hours</u>	<u>Bill Rate</u>	<u>Charge</u>
Principal	10.00	\$244.00	\$2,440.00
Special Project Director	12.25	\$244.00	\$2,989.00
Supervisor I	6.50	\$212.00	\$1,378.00
Assistant II	16.25	\$96.00	\$1,560.00

Professional Services Subtotal: \$8,367.00

Litigation Support Subtotal: \$8,367.00

***Water Resources Management 2024 Subtotal:* \$107,266.85**

***** Invoice Total *** \$107,266.85**



REIMBURSABLE SUMMARY

City of Ridgecrest
Attn: Carol Thomas-Keefer
100 W. California Ave.
Ridgecrest, CA 93555

Invoice Number: 2652-83

Invoice Date: 08/28/24

Project #: 2652 Indian Wells Valley Groundwater Authority
Manager: Stephen Johnson

Professional Services through 06/30/2024

01 - Meetings & Prep

Reimbursables

Description	Date	Units	Unit Rate	Charge	Notes
Mileage	06/12/2024	266.00	\$0.67	\$178.22	
Reproduction	06/30/2024	124.00	\$0.15	\$18.60	
Reproduction (Color)	06/30/2024	23.00	\$0.89	\$20.47	

Meetings & Prep Sub-Total: \$217.29

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Sub-Contractors

Description	Date	Units	Unit Rate	Charge	Notes
Board of Regents	06/30/2024	1.00	\$12,857.16	\$12,857.16	

Model Transfer & Upgrade Sub-Total: \$12,857.16

11 - Data Collection, Monitoring & Data Gaps

Reimbursables

Description	Date	Units	Unit Rate	Charge	Notes
Other Expenses	06/01/2024	1.00	\$54.00	\$54.00	
Mileage	06/25/2024	16.00	\$0.67	\$10.72	
Overnight Mail	06/25/2024	1.00	\$128.43	\$128.43	

Data Collection, Monitoring & Data Gaps Sub-Total: \$193.15

18 - Navy/Coso Royalty Fund: FY21 Rose Valley MW Permitting, Bid Doc Support & Drilling

Sub-Contractors

Description	Date	Units	Unit Rate	Charge	Notes
Epsilon Systems Solutions, Inc.	06/25/2024	1.00	\$1,738.75	\$1,738.75	

Navy/Coso Royalty Fund: FY21 Rose Valley MW Permitting, Bid Doc Su \$1,738.75

- Customer Copy -

Fed-Up Store
1335 Rocking W Dr
BISHOP, CA 93514
760-872-4560

Shipment-----

FedEx International Ground

Ship To:

RMA# 0031124
Solinst Canada LTD
35 Todd Rd
GEORGETOWN, ON L7G-4R8
CANADA

Package ID: 97326 128.43

Contents:

pressure sensors

Tracking #: 276349636740

Expected arrival: Mon 07/01 11:59 PM

Actual Wt: 1.20 lbs

Rating Wt: 3 lbs

Pkg Dims: 10.00 x 7.00 x 5.00

Declared value: \$1,776.00 [\$50.40]

SUBTOTAL 128.43

TAX 0.00

TOTAL 128.43

TEND Visa 128.43

Total shipments: 1

Stephan Bork

06/25/2024

#62311

03:45 PM

Workstation: 0 - Master Workstation

Signature_____

Thank you for your business

Liberty Self Storage
1639 N. Guam Street
Ridgecrest, CA 93555
760.446.7159

Payment Receipt

Company
Tenant Stephan Bork or Nichole Weedman
Address 415 Sierra Grnde Street
City, State, Zip Bishop, CA 93514

By Christy Stanhope

Date Printed June 1, 2024
Payment Date June 1, 2024 9:26 AM
Available Credit 0.00
Current Balance 0.00
Paid Thru June 30, 2024
Receipt Number 26818
Unit 327

Date	Unit	Description	Charge	Discount	Tax	Total	Payment	Method
06/01/24	327	Rent 6/1-6/30	40.50	0.00	0.00	40.50	40.50	Visa
06/01/24	327	Protection Plan 6/1-6/30	13.50	0.00	0.00	13.50	13.50	Visa

Taxes	0.00
Payment (less tax)	54.00
Payment Subtotal	54.00
Credits Applied	0.00
Refunds Applied	0.00
Total Applied to Account	54.00

Current Account Balance	0.00
Paid By	Visa *****9332
Paid Thru Date	June 30, 2024

Transaction Type Sale

Authorization 001983
Reference p1_txn_665b4b9f6d3982f26ca9bd9

I agree to pay the above amount according to the card issuer statement.

X _____

Memo: On the website there is also an option to download our new app. Download our SpiderDoor app. If you select the app for your smart phone, it will prompt for a phone number, then it will send the link to your phone. From the SpiderDoor app, you will be able to make payments using credit/debit cards, rent more units, schedule your move out or message the site, (just remember to provide your phone number or email address in your message so we will be able to reply.



Invoice for Stetson Enginners Project # 2652-2002-06

INVOICE TO

Stetson Engineers Inc
Attn: Accounts Payable
2171 East Francisco Blvd., Suite K
San Rafael, CA 94901
accounting@stetsonengineers.com

INVOICE NUMBER: **CI-06-00011526 / 26**

DATE: **07/12/24**

AMOUNT: **\$12,857.16**

Terms: **Net 30 Days**

Contract/Grant/Agreement/Purchase Order	Period Billed	
Project #2652-2002-06 Net Amount: 202,000.00 Total (Not to exceed) DRI Account # GR15120 / AWD-06-00000914 / RC0030 PI : Bacon, Steve	From	To
	6/1/2024	6/30/2024
Cost Elements/Services	Current	Cumulative

Stetson Engineers Project #2652-2002-06

<u>Salary:</u>	<u>Hours</u>	<u>Rate</u>	<u>Current</u>	<u>Cumulative</u>
Bacon, Steve - April Hours	39.8645	166.37	6,632.26	138,040.05
Chapman, Jenny	0.0000	188.67	0.00	1,033.51
Sasaki, Michael	0.0000	61.41	0.00	1,269.58
Rybarski, Susan	60.8019	102.38	6,224.90	99,658.42
				0.00
<u>Travel:</u>				2,404.61
				0.00
<u>Operating:</u>				245.83
				0.00
				0.00
<u>Total</u>			12,857.16	242,652.00

Total Amount Due This Invoice

12,857.16

Budget Amount Task 01 : 317,451.00

Invoiced To Date : 242,652.00

Budget Balance - Task 01 : 74,799.00

"I certify to the best of my ability that all expenditures reported are for appropriate purposes and in accordance with the provisions of the award document."

Carla Geib

Carla Geib, Accounting Specialist
(775) 673-7614

07/12/24

Date

Make Check Payable To:

Board of Regents

Mail Check To:

Desert Research Institute
Financial Services Office
2215 Raggio Parkway
Reno, Nevada 89512-1095
Tax I.D. # 886000024

* Please return Invoice Copy with Check *



Corporate Headquarter
9444 Balboa Ave. Ste 100
San Diego, CA 92123

Invoice Number: INV-0001569184
Invoice Date: 06/25/24

Bill To:
STETSON ENGINEERING INC.
2171 SAN FRANCISCO BL, STE K

SAN RAFAEL, CA 94901

Remit To:
EPSILON SYSTEMS SOLUTIONS, INC
UMPQUA
ABA: 123205054
ACCT: 4863113033
SAN DIEGO, CA 92123

Terms: NET 30
Due Date: 07/25/24

Project Number: HSBB0030.FPSTE.B2335
Project Name: RSV-2 WELL PAD
Statement of Work:
RSV-2 Monitoring Well Site

Prime Contract:
Customer PO: 4152021
Bill Number: 0001
Invoice Total: \$1,738.75

Description:	SCHEDULED VALUE	PERCENT COMPLETE	AMOUNT BILLABLE	PREVIOUS AMOUNT BILLED	CURRENT AMOUNT DUE
RSV-2 MONITORING WELL SITE	\$5,715.84	30.42%	\$1,738.75	\$0.00	\$1,738.75
Subtotal:	\$5,715.84		\$1,738.75	\$0.00	\$1,738.75
AMOUNT BILLABLE					\$1,738.75
Less PREVIOUS AMOUNT BILLED					0.00
CURRENT AMOUNT DUE					1,738.75
Invoice Total					\$1,738.75

Please make payment payable to Epsilon Systems Solutions, Inc. If you have any questions, please feel free to contact me at any time.

Alma Gonzalez
Accounts Receivable/ Accounts Payable Analyst
agonzalez@epsilonsystems.com
(619) 702-1700 x 7181

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PO Box 1350
Carmel Valley, CA 93924

Invoice

Date	Invoice #
7/31/2024	17313

Bill To:

Indian Wells Valley Groundwater Authority
100 W California Ave
Ridgecrest, CA 93555

P.O. No.	Due Date	Inv Sent
	9/15/2024	8/28/2024

Date	Description	Amount
7/31/2024	Reimbursable Expenses for City of Ridgecrest Monthly Rent - please see attached	300.00
Total		\$300.00

**AGREEMENT FOR LEASE OF
100 W. CALIFORNIA AVENUE, RIDGECREST, CA**

by and between

**THE CITY OF RIDGECREST AND
REGIONAL GOVERNMENT SERVICES**

AGREEMENT:

Premises: For and in consideration of the terms, covenants, and conditions contained in this Agreement, City leases to RGS, and RGS leases from City, an approximate 210 square foot office space located along with the monthly use of the City's conference room located at 100 W. California Avenue., Ridgecrest, County of Kern, State of California, depicted on the floor plan attached as **Exhibit "A"** ("**Premises**").

Term: The initial term of this Agreement ("**Term**") shall commence on the Execution Date and terminate one year (12 months) thereafter, unless sooner terminated or extended as provided in this Agreement.

Option to Extend Term: Provided RGS is not in default of any of the terms, covenants, or conditions of this Agreement, RGS shall have one option to request an extension of the initial Term for a two-year period ("**Option Term**"). RGS may exercise the option by giving the City's City Manager ("**CM**") written notice of RGS's desire to extend, not less than 60 days prior to expiration of the initial Term. The CM, at the CM's sole discretion, may accept or reject the request to extend.

4. **Right to Terminate:** Either Party may terminate this Agreement for any reason by providing a 60-day prior written notice to the other Party.

5. **Hold Over:** If RGS holds over after the expiration of the Term, with the express or implied consent of City, such holding over shall be a tenancy only from month to month and shall be governed by the terms, covenants, and conditions contained in this Agreement.

6. **Rental Consideration:**

a. **In General:** As consideration for the lease of the Premises during the Term, RGS shall pay to City in lawful money of the United States, to CM at 100 W. CALIFORNIA AVENUE, RIDGECREST, CA, or to such persons and at such places as may be designated from time to time by City. The first rental payment shall be paid within 30 days of the Execution Date, and thereafter for the balance of the Term, shall be paid on or before the first of each month. In the event RGS occupies the Premises for a partial month at any time, RGS shall only be responsible for a prorated portion of the Rent.

b. **Fair Market Rental Value:** The fair market rental rate of the facility is determined to be \$300 per month (\$1.43 per square foot).

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PO Box 1350
Carmel Valley, CA 93924

Invoice

Date	Invoice #
7/31/2024	17200

Bill To:

Indian Wells Valley Groundwater Authority
100 W California Ave
Ridgecrest, CA 93555

P.O. No.	Due Date	Inv Sent
	8/30/2024	8/15/2024

Date	Description	Amount
7/31/2024	Contract Services for July - please see attached	22,054.50
Total		\$22,054.50

Indian Wells Valley

Month: **July, 2024**

Hours and Rates by Pay Period					
Advisor	1st -15th		16th - EOM		Monthly
	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed
CT	18.00	\$ 140.70	11.50	\$ 140.70	\$ 4,150.65
AK	82.70	\$ 110.25	58.70	\$ 110.25	\$ 15,589.35
JK	0.00	\$ -	0.00	\$ -	\$ -
GL	0.00	\$ -	0.00	\$ -	\$ -
HI	0.00	\$ -	0.00	\$ -	\$ -
DN	0.00	\$ -	0.00	\$ -	\$ -
GS	7.00	\$ 137.00	7.50	\$ 137.00	\$ 1,986.50
RM	1.25	\$ 164.00	0.75	\$ 164.00	\$ 328.00
Totals	108.95		78.45		\$ 22,054.50



Client Activity Report

July 2024

Client	Task	Comment	Hours
Indian Wells Valley Groundwater Authority			Client Hours 187.40
4070-000 - IWVGA General Administration			Task Hours 145.10
7/1/2024	Attend Consolidation call; call w/CCG; follow up re water district water to IK contractor; various emails		2.50
7/1/2024	email correspondence, board meeting prep, conference call with staff		4.50
7/2/2024	email correspondence, board meeting prep, agenda updates, call with RGS staff, call with staff member, call with constituent		8.00
7/3/2024	Attend GA staff meeting; review change order reports; review board agenda items; review and respond to emails		2.00
7/3/2024	email correspondence, board meeting prep, conference call, meeting coordination, call with staff member		8.00
7/4/2024	email correspondence, board meeting prep		2.70
7/4/2024	Review and respond to emails		0.50
7/5/2024	email correspondence, document review, call with staff member (2), board meeting prep, agenda posting and distribution		8.00
7/5/2024	Call w/P&P and staff re change orders; review board agenda; review and execute documents; follow up on financials; various emails		3.00
7/6/2024	email correspondence, board meeting prep		2.50
7/8/2024	Meet w/R Garrison re IKCSD well; review board packet; various emails		1.50
7/8/2024	email correspondence, document review, board packet prep, posting and distribution		8.00
7/9/2024	Attend GA team meeting; review and respond to emails		2.00
7/9/2024	email correspondence, board meeting prep, call with RGS staff, call with staff member		8.00
7/10/2024	email correspondence, board meeting		8.00
7/10/2024	Review financial information; prepare for and attend GA board meeting open and closed session; various emails		5.00
7/11/2024	Attend staff de-brief meeting; review and follow up on items from board meeting; review and respond to various emails		1.50
7/11/2024	email correspondence, call with staff member, draft agenda, conference call with staff, minutes		8.00
7/12/2024	email correspondence, call with constituent, call with staff member, document signature		2.20
7/15/2024	Email correspondence, call with staff, forms submitted to state		5.00
7/16/2024	Email correspondence, conference call with GS and CTK, state filing, signature prep on document, minutes, staff contact sheet, filing.		7.40
7/16/2024	GA team meeting; execute various docs; review and respond to emails		1.50
7/17/2024	Email correspondence, call with constituent.		2.20
7/18/2024	Email correspondence, mail pickup		1.60
7/19/2024	Email correspondence		1.00
7/22/2024	Follow up on agreements to sign; status of USACE work; coordinate info w/DWR; various emails		1.00
7/22/2024	Email correspondence		1.60
7/23/2024	Meeting coordination; follow up w/DWR re monitoring wells; various emails		1.00
7/24/2024	Email correspondence, call with constituent.		2.70
7/25/2024	Review info on Rademacher project; review info re LADWP project in Rose Valley; various emails		1.00
7/26/2024	Email correspondence		2.00



Client Activity Report

July 2024

Client	Task	Comment	Hours
	7/26/2024	Review WD presentation to Public Lands Roundtable; meeting coordination; various emails	1.00
	7/28/2024	Email correspondence, misc catch up from being on travel	3.00
	7/29/2024	Email correspondence, call with constituent, meeting coordination, call with staff member, state filings, miscellaneous catch up from travel, PRR	7.20
	7/29/2024	Attend P&P env status meeting; follow up re presentation for legal conference; follow up re BLM agreement and payment; various emails	2.50
	7/30/2024	Email correspondence, call with constituent, meeting coordination, call with staff member, monthly report form billing	6.00
	7/30/2024	GA team call; coordinate contacts for legal conference; review USACE PAS status; various emails	2.00
	7/31/2024	Attend staff call; follow up on status of project env work; various emails	1.50
	7/31/2024	Email correspondence, call with staff member (2), conference call (stark street), conference call with staff, recycled water staff report research.	8.00
4070-001 - IWVGA Finance			Task Hours 42.30
	7/1/2024	payment tracker updates	3.00
	7/6/2024	Invoice tracker updates	1.00
	7/8/2024	Work on an analysis of reconciliation of Indian Wells credit balance on the audit versus their worksheet.	1.25
	7/9/2024	IWVGA: Financials WIP	4.00
	7/10/2024	IWVGA: Financials WIP; Audit WIP	3.00
	7/12/2024	Payment processing, payment tracker updates, delinquent account WIP	5.80
	7/16/2024	IWVGA: Staff Mtg; Financials WIP	1.25
	7/17/2024	Meeting with Ty, voucher requests, invoice tracker updates.	5.00
	7/17/2024	IWVGA: Audit WIP; Mtg	1.50
	7/17/2024	Met with Gina, April, and Ty from the water district to review the credit that they have taken. Developed a much better understanding. Gina will draft a memo explaining how the credits will work which will be sent to Ty to formalize.	0.75
	7/18/2024	IWVGA: Financials WIP	1.00
	7/19/2024	Voucher request, payment processing, MRF review, extraction spreadsheet updated.	7.00
	7/19/2024	IWVGA: Audit WIP; Financials WIP	3.00
	7/20/2024	Deposit	2.00
	7/30/2024	EROD, EOM financials	2.00
	7/30/2024	IWVGA: RGS Staff Mtg; Audit WIP	0.75

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PO Box 1350
Carmel Valley, CA 93924

Invoice

Date	Invoice #
6/30/2024	17167

Bill To:

Indian Wells Valley Groundwater Authority
100 W California Ave
Ridgecrest, CA 93555

P.O. No.	Due Date	Inv Sent
	8/15/2024	7/23/2024

Date	Description	Amount
6/30/2024	Reimbursable Expenses for City of Ridgecrest Monthly Rent - please see attached	300.00

Electronic Payment Information:Five Star Bank Routing:121143037 Account:003528782	Total	\$300.00
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**AGREEMENT FOR LEASE OF
100 W. CALIFORNIA AVENUE, RIDGECREST, CA**

by and between

**THE CITY OF RIDGECREST AND
REGIONAL GOVERNMENT SERVICES**

AGREEMENT:

Premises: For and in consideration of the terms, covenants, and conditions contained in this Agreement, City leases to RGS, and RGS leases from City, an approximate 210 square foot office space located along with the monthly use of the City's conference room located at 100 W. California Avenue., Ridgecrest, County of Kern, State of California, depicted on the floor plan attached as **Exhibit "A"** ("**Premises**").

Term: The initial term of this Agreement ("**Term**") shall commence on the Execution Date and terminate one year (12 months) thereafter, unless sooner terminated or extended as provided in this Agreement.

Option to Extend Term: Provided RGS is not in default of any of the terms, covenants, or conditions of this Agreement, RGS shall have one option to request an extension of the initial Term for a two-year period ("**Option Term**"). RGS may exercise the option by giving the City's City Manager ("**CM**") written notice of RGS's desire to extend, not less than 60 days prior to expiration of the initial Term. The CM, at the CM's sole discretion, may accept or reject the request to extend.

4. **Right to Terminate:** Either Party may terminate this Agreement for any reason by providing a 60-day prior written notice to the other Party.

5. **Hold Over:** If RGS holds over after the expiration of the Term, with the express or implied consent of City, such holding over shall be a tenancy only from month to month and shall be governed by the terms, covenants, and conditions contained in this Agreement.

6. **Rental Consideration:**

a. **In General:** As consideration for the lease of the Premises during the Term, RGS shall pay to City in lawful money of the United States, to CM at 100 W. CALIFORNIA AVENUE, RIDGECREST, CA, or to such persons and at such places as may be designated from time to time by City. The first rental payment shall be paid within 30 days of the Execution Date, and thereafter for the balance of the Term, shall be paid on or before the first of each month. In the event RGS occupies the Premises for a partial month at any time, RGS shall only be responsible for a prorated portion of the Rent.

b. **Fair Market Rental Value:** The fair market rental rate of the facility is determined to be \$300 per month (\$1.43 per square foot).

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PO Box 1350
Carmel Valley, CA 93924

Invoice

Date	Invoice #
6/30/2024	17038

Bill To:

Indian Wells Valley Groundwater Authority
100 W California Ave
Ridgecrest, CA 93555

P.O. No.	Due Date	Inv Sent
	7/30/2024	7/10/2024

Date	Description	Amount
6/30/2024	Contract Services for June - please see attached	20,064.55

Electronic Payment Information:Five Star Bank Routing:121143037 Account:003528782	Total	\$20,064.55
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Indian Wells Valley

Month: **June, 2024**

Hours and Rates by Pay Period					
Advisor	1st -15th		16th - EOM		Monthly
	Reg Hrs	Bill Rate	Reg Hrs	Bill Rate	Total Billed
CT	22.00	\$ 140.70	3.00	\$ 140.70	\$ 3,517.50
AK	74.30	\$ 110.25	57.90	\$ 110.25	\$ 14,575.05
JK	0.00	\$ -	0.00	\$ -	\$ -
GL	0.00	\$ -	0.00	\$ -	\$ -
HI	0.00	\$ -	0.00	\$ -	\$ -
DN	0.00	\$ -	0.00	\$ -	\$ -
GS	8.00	\$ 137.00	4.00	\$ 137.00	\$ 1,644.00
RM	2.00	\$ 164.00	0.00	\$ -	\$ 328.00
Totals	106.30		64.90		\$ 20,064.55



Client Activity Report

June 2024

Client	Task	Comment	Hours
Indian Wells Valley Groundwater Authority			Client Hours 171.20
4070-000 - IWVGA General Administration			Task Hours 125.60
6/1/2024	email correspondence, Transient Pool pumping history, litigation assistance, draft document distribution and posting		3.00
6/3/2024	IWVWD credit review, EROD		4.00
6/3/2024	Email correspondence, board meeting prep, call with CalParks, litigation assistance, call with staff member		3.60
6/3/2024	Finalize and send news release re workshop to media; prepare ad and submit to Daily Independent; meeting coordination; various emails		1.50
6/4/2024	GA team meeting; review legislative info; various emails		1.50
6/4/2024	Email correspondence, call with staff member, document review, board meeting prep, meeting coordination, call with GS and CTK, document distribution		8.00
6/5/2024	Email correspondence, board meeting prep, conference call, meeting coordination		6.00
6/5/2024	Meeting w/CCG re funding needs and project costs; attend staff meeting; various emails		2.50
6/6/2024	Follow up on Sec of State filings; meeting coordination; various emails		0.50
6/6/2024	Email correspondence, board meeting prep, call with staff member, meeting coordination		5.80
6/7/2024	Review and finalize board agenda; various emails		0.50
6/7/2024	Email correspondence, board meeting prep, call with staff member (2)		4.50
6/8/2024	Email correspondence, board meeting prep, agenda posting and distribution.		3.50
6/10/2024	Email correspondence, board meeting prep, board packet prep, meeting coordination, pre-meeting		7.60
6/10/2024	Attend pre-meeting call; attend meeting w/BLM, P&P; review workshop PPT; various emails		2.50
6/11/2024	Email correspondence, board meeting prep, board packet prep, posting and distribution, call with staff member, call with GS and LR, meeting coordination		6.00
6/11/2024	Attend team call; review WD credit info; review final board packet; various emails		2.00
6/12/2024	Travel to and from Ridgecrest; attend closed and open session board meeting; meet w/SEI staff		8.00
6/12/2024	Email correspondence, board meeting, meeting coordination, call with constituent		6.70
6/13/2024	Email correspondence, conference call with staff, call with staff member		4.00
6/13/2024	Attend meeting re WD credit; attend debrief call; review draft press release and related correspondence; follow up on landowner inquiry; review and respond to various emails		3.00
6/15/2024	Email correspondence, call with staff member, document distribution, document review,		3.00
6/17/2024	email correspondence, filing, call with vendor, call with staff member, call with County		5.50
6/18/2024	Email correspondence, call with constituent		1.00
6/20/2024	email correspondence, call with staff member		2.00
6/21/2024	Coordination presentation info for attorneys conference; various emails		0.50
6/21/2024	email correspondence, monthly report form billing		4.00
6/22/2024	Review and respond to Inyokern water issue		0.50
6/24/2024	Email correspondence, call with constituent (3), board meeting prep, meeting coordination, call with staff member		6.50
6/25/2024	Email correspondence, call with constituent		1.50



Client Activity Report

June 2024

Client	Task	Comment	Hours
	6/26/2024	Email correspondence, conference call, meeting coordination, call with staff member	3.00
	6/26/2024	Attend GA staff meeting; meeting coord; follow up on consolidation grant; various emails	2.00
	6/27/2024	Email correspondence, meeting coordination, document review	4.00
	6/28/2024	Email correspondence, call with sos, filings, meeting coordination, board meeting prep, call with constituent.	7.40
4070-001 - IWVGA Finance			Task Hours 45.60
	6/7/2024	EOM financials	1.50
	6/9/2024	IWVGA: Finance WIP	2.00
	6/11/2024	IWVGA: Staff Meeting	1.00
	6/11/2024	IWVWD credit calculation	2.00
	6/13/2024	conference call, district credit review	2.00
	6/13/2024	Review and analyze water districts calculations regarding the replenishment fee. Attend meeting with Stetson staff and RGS staff to discuss the worksheets in order to properly understand. We came to an understanding and next steps will be taken.	2.00
	6/13/2024	IWVGA: Revenue Review Mtg; WIP	1.50
	6/14/2024	IWVGA: Financials WIP	1.00
	6/15/2024	IWVGA: Audit WIP	2.50
	6/15/2024	district credit, vouchers	3.10
	6/16/2024	IWVGA: Audit WIP	2.00
	6/18/2024	voucher submission, invoice tracker updates	2.00
	6/20/2024	payment processing, MRF review	2.70
	6/25/2024	payment processing, payment tracker updates, delinquent pumper review	6.50
	6/26/2024	payment processing, deposit, deposit detail packet	5.00
	6/27/2024	EROD	0.30
	6/29/2024	payment tracker updates, transient pool tracker updates	3.50
	6/30/2024	Payment tracker updates, delinquent pumpers review	3.00
	6/30/2024	IWVGA: Audit WIP; Financials WIP	2.00

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Capitol Core Group
205 Cartwheel Bend (Operations Dept.)
Austin, TX 78738 US
+15125683084
operations@capitolcore.com
www.capitolcore.com

BILL TO

Indian Wells Valley Groundwater
Authority
500 West Ridgecrest Blvd.
Ridgecrest, California 93555
USA

INVOICE 2024-060**DATE** 08/01/2024 **TERMS** Net 45**DUE DATE** 09/15/2024**VENDOR ID**

195953

INVOICE PERIOD

July 2024

DATE	ACCOUNT SUMMARY	AMOUNT
07/01/2024	Balance Forward	22,187.50
	Other payments and credits after 07/01/2024 through 07/31/2024	-22,187.50
08/01/2024	Other invoices from this date	0.00
	New charges (details below)	14,768.75
	Total Amount Due	14,768.75

ACTIVITY	HOURS	RATE	AMOUNT
Charges			
Project 1: Imported Water Supplies			
P1-A: Ongoing Negotiations			
Government Relations: Intergovernmental Affairs A: Follow-Up Public Agency Seller {Tatum}	1	275.00	275.00
P1-B: Other Required Agreements			
Government Relations: Intergovernmental Affairs B: Internal Follow-up calls and staff calls on water issues {Tatum}	3	275.00	825.00
P1-C: Regulatory Approvals			
P1-D: 2024 Water Supplies			
Government Relations: Intergovernmental Affairs D: Water Supplier Calls and Meetings {Tatum}	5	275.00	1,375.00
Government Relations: Intergovernmental Affairs D: Water Supplier Calls {Simonetti}	1.50	250.00	375.00
Invoice Total Project 1: \$2,850.00 (10.5 hours)			
Project 2: Interconnection Pipeline			
Government Relations: Federal Congressional: Senate Committee on Environment and Public Works and Sen. Padilla's office: Discussion on House version of WRDA-24 {McKinney}	2.50	275.00	687.50

ACTIVITY	HOURS	RATE	AMOUNT
Government Relations:Federal Congressional: House Floor Monitoring and Analysis -- HR 8812: WRDA-24 {McKinney}	2.50	275.00	687.50
Government Relations:Federal Agency: USACE HQ and LA Division coordination, internal meetings and strategy {McKinney}	3	275.00	825.00
Government Relations:Federal Administrative: WRDA-24 Staff Report {McKinney}	2	275.00	550.00
Government Relations:Federal Congressional: WRDA-24 Authorization language Conference Review and Strategy {Simonetti}	1.50	250.00	375.00
Invoice Total Project 2: \$3,125.00 (11.5 hours)			
Project 3: Other Projects Supporting the GSP			
P3-A: Water Recycling			
General Business Items:Project Administration Staff Report: Water Recycling Plant {McKinney}	2.75	275.00	756.25
Government Relations:Federal Agency: USBR -- Water Recycling Plant -- Review Materials {Simonetti}	0.50	250.00	125.00
P3-B: Wastewater Treatment Plant			
P3-C: Legislative Affairs			
Government Relations:California Legislative: AB 560 and other California Updates prior to July Recess {McKinney}	2	275.00	550.00
Government Relations:Federal Congressional: House E&WD Legislation and Earmark Request {McKinney}	2	275.00	550.00
Government Relations:Federal Agency: Internal Discussions and Strategy USACE LA Division Planning Assistance to States {McKinney}	2.50	275.00	687.50
Government Relations:Federal Agency: USACE Planning Assistance to States {Tatum}	4.50	275.00	1,237.50
Government Relations:Federal Congressional: USACE CPFR Review {Simonetti}	1	250.00	250.00
Government Relations:California Legislative: AB 560 Review {Simonetti}	1	250.00	250.00
Government Relations:Federal Agency: USACE PAS Call, Item Review and Handoff {Simonetti}	2.50	250.00	625.00
Invoice Total Project 3: \$5,031.25 (15.5 hours)			
Project Administration			
General Business Items:Project Administration Board Meetings: July 2024 Board Meeting and Materials Preparation {McKinney}	3	275.00	825.00
General Business Items:Project Administration Board: July Board Meeting {Tatum}	4	275.00	1,100.00
General Business Items:Project Administration Ad Hoc: Staff Call {Tatum}	1	275.00	275.00
General Business Items:Project Administration Ad Hoc: Staff calls various {Simonetti}	3	250.00	750.00

ACTIVITY		HOURS	RATE	AMOUNT
General Business Items:Project Administration		3.25	250.00	812.50
Board: July Board Meeting and Materials Prep. {Simonetti}				
Invoice Total Project Administration: \$3,762.50 (14.25 hours)				

Regulatory Compliance Reporting				
Federal Reporting for Invoice: \$6,475.00				
State Reporting for Invoice: \$800.00				

Thank you for your business. Please make checks payable to Capitol Core Group, Inc.				
		SUBTOTAL		14,768.75
		TAX		0.00
		TOTAL		14,768.75
		TOTAL OF NEW CHARGES		14,768.75
		TOTAL DUE		\$14,768.75

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Capitol Core Group
205 Cartwheel Bend (Operations Dept.)
Austin, TX 78738 US
+15125683084
operations@capitolcore.com
www.capitolcore.com

BILL TO

Indian Wells Valley Groundwater
Authority
500 West Ridgecrest Blvd.
Ridgecrest, California 93555
USA

INVOICE 2024-068

DATE 09/03/2024 **TERMS** Net 45

DUE DATE 10/18/2024

VENDOR ID
195953

INVOICE PERIOD
August 2024

DATE	ACCOUNT SUMMARY	AMOUNT
08/01/2024	Balance Forward	14,768.75
	Other payments and credits after 08/01/2024 through 09/02/2024	0.00
09/03/2024	Other invoices from this date	0.00
	New charges (details below)	14,875.00
	Total Amount Due	29,643.75

ACTIVITY	HOURS	RATE	AMOUNT
Charges			
Project 1: Imported Water Supplies			
P1-A: Ongoing Negotiations with Sellers			
Government Relations: Intergovernmental Affairs A: Continue Negotiations with existing sellers {Tatum}	1	275.00	275.00
P1-B: Other Required Agreements			
P1-C: Regulatory Approvals			
Government Relations: Intergovernmental Affairs C: Internal Meetings re: Water Supply	2.50	275.00	687.50
P1-D: 2024 Water Marketing			
Government Relations: Intergovernmental Affairs D: 2024 Water Sales {Tatum}	4.50	275.00	1,237.50
Invoice Total Project 1: \$2,200.00 (8 hours)			
Project 2: Interconnection Pipeline Projects			
Government Relations: Federal Congressional: Conference Committee Preparation House/Senate, Senator Padilla, Rep. Fong, Draft Committee Report Language, Direct Advocacy (staff) {McKinney}	6	275.00	1,650.00
Government Relations: Federal Agency: USACE LA Division: Meeting and preparation {McKinney}	2.50	275.00	687.50

ACTIVITY	HOURS	RATE	AMOUNT
Government Relations:Federal Congress: W&WD Appropriations: Direct Advocacy {Simonetti}	1.50	250.00	375.00
Government Relations:Federal Congress: WRDA direct advocacy {Simonetti}	3	250.00	750.00
Government Relations:Federal Agency: Environmental Mitigation Credits and Planning Funding Alternative {Simonetti}	2.50	250.00	625.00
Invoice Total Project 2: \$4,087.50 (15.5 hours)			
Project 3: Other Projects Supporting the GSP			
P3-A: Water Recycling			
P3-B: Wastewater Treatment			
P3-C: Legislative Affairs			
Government Relations:California Legislative: AB 560 (final amendments prep); direct advocacy {McKinney}	2	275.00	550.00
Government Relations:California Agency: DWR, SWRCB, Dept. of Natural Resources, and Governor's office briefings {McKinney}	3	275.00	825.00
Government Relations:California Legislative: 2025 Legislative Proposal -- Writing and internal meetings, Asm. Bennett, Asm. Papan, Asm. Wilson, Sen. Min, Speaker's office, Senate President Pro Tempore, Senate/ Assembly Judiciary Committees, CAFF {McKinney}	7	275.00	1,925.00
Government Relations:Federal Agency: USACE LA and San Francisco Divisions Planning Assistance (GSP Update) {Tatum}	3.50	275.00	962.50
Government Relations:California Legislative: 2025 Legislative Proposal {Simonetti}	8.75	250.00	2,187.50
Invoice Total Project 3: \$6,450.00 (24.25 hours)			
Project Administration			
General Business Items:Project Administration Ad-Hoc Report: Presentation for Counsel {McKinney}	2.50	275.00	687.50
General Business Items:Project Administration Ad-Hoc Report: Analysis Reports {McKinney}	1	275.00	275.00
General Business Items:Project Administration Ad Hoc Reporting: Annual Reporting {Tatum}	2	275.00	550.00
General Business Items:Project Administration Report: Monthly Materials Updates {Simonetti}	2.50	250.00	625.00
Invoice Total Project Administration: \$2,137.5 (8 hours)			

Regulatory Reporting Notes			
Federal Reporting Amount Invoice: \$5,050.00			
State Reporting Amount Invoice: \$5,487.50			

Thank you for your business. Please make checks payable to Capitol Core Group, Inc.			
	SUBTOTAL		14,875.00
	TAX		0.00

TOTAL	14,875.00
TOTAL OF NEW CHARGES	14,875.00

TOTAL DUE	\$29,643.75
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